

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, JUNE 20, 2011**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 6, 2011:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to two (2) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation – James Treadway. A Mayoral Proclamation recognizing James Treadway for his years of service to the City upon the occasion of his retirement.

**PUBLIC HEARINGS**

1. Plant Rehabilitation District. Conduct a public hearing to receive citizen comment regarding the establishment of a Plant Rehabilitation District for the property located at 1070 Aiken Road, Owosso, Shiawassee County, Michigan.
2. VSCI Grant Closeout. Conduct a public hearing to receive citizen comment regarding the close-out of the Vibrant Small Cities Initiative Grant Projects 3 & 4 for the Exchange Street Infrastructure Improvement and the Downtown Façade Projects.

**STUDENT REPRESENTATIVE REPORT**

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Set Public Hearing – Rental Rehabilitation Program. Set a public hearing for Tuesday, July 5, 2011 to receive citizen comment regarding the use of grant funds for the Rental Rehabilitation Program.
2. Special Assessment District No. 2011-09. Authorize Resolution No. 4 setting a public hearing for Tuesday, July 5, 2011 to receive citizen comment regarding Special Assessment District No. 2011-09 for the alley bounded by Adams, Oliver, Water, and Williams Streets for alley improvements.
3. Special Assessment District No. 2011-10. Authorize Resolution No. 1 for Special Assessment District No. 2011-10 for the alley bounded by Main, Saginaw, Exchange, and Hickory Streets for alley improvements.
4. Special Assessment District No. 2011-10. Authorize Resolution No. 2 for Special Assessment District No. 2011-09, setting a Public Hearing for Tuesday, July 5, 2011 for the alley bounded by Main, Saginaw, Exchange, and Hickory Streets for alley improvements.
5. Cable Ordinance Amendment. Conduct first reading and set a public hearing for Tuesday, July 5, 2011 to receive citizen comment regarding an amendment to the cable ordinance altering the make up and purpose of the Cable Access Advisory Commission.
6. Planning Commission Referral. Refer to the Planning Commission the request to close the alley between Cedar Street and Pierce Street from Grace Street to Hampton Avenue.
7. Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Brent Smith	Planning Commission	06-30-2014
Thomas Taylor	Planning Commission	06-30-2014
Melvin Renfrow	Planning Commission (to fill the unexpired term of J. Peltier)	06-30-2013
Virginia Teich*	Council on Aging	06-30-2014
Carl Ludington*	Building Board of Appeals	06-30-2014
Gary Miller Jr*	Building Board of Appeals	06-30-2014
Larry Cook*	Brownfield Redevelopment Authority	06-30-2015
Joni Forster*	Brownfield Redevelopment Authority	11-14-2011
David Vaughn*	Brownfield Redevelopment Authority	06-30-2015
Richard Williams*	Building Authority	06-30-2014
Rick Morris*	Westtown Corridor Improvement Authority	06-30-2015
Marsha Ladd*	Parks & Recreation Commission	06-30-2013
Sherry Chavora*	Parks & Recreation Commission	06-30-2013
Scott Newman*	Downtown Historic District Commission	06-30-2014
Matthew VanEpps*	Downtown Historic District Commission	06-30-2014
Barbara Busci*	DDA/Main Street	06-30-2015
Randy Horton*	Zoning Board of Appeals	06-30-2014

8. Bid Award Rescission. Rescind Resolution No. 100-2011 authorizing a bid award to The Argus Press Company for the 2011-2013 legal notices printing contract.
9. Bid Award. Approve the bid of The Glaeser-Dawes Corporation for the 2011 Water Main Replacement Program in the amount of \$208,192.42 and further approve payment up to the contract amount.

10. Bid Award. Approve the bid of Republic Services of Flint for refuse service for the 2011-12 fiscal year in the amount of \$4,758.00 and further approve payment up to the contract amount.
11. Bid Award. Accept low bid from Kemira Water Solutions, Inc. for Ferric Chloride in the amount of \$.48 per pound of iron, with an estimated annual contract of \$34,560.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2012.
12. Bid Award. Accept low bid from Jones Chemical, Inc. for bulk Sodium Hypochlorite in the amount of \$.75 per gallon plus \$50 per truck load for split delivery with an estimated annual contract of \$41,100.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2012.
13. Bid Award. Accept low bid from Western Lime Corporation for Quicklime in the amount of \$128.00 per ton, with an estimated annual contract of \$102,400.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2012.
14. Payment Authorization. Authorize Progress Payment No. 6 to the Michigan Department of Transportation for the City's share of work completed on the Washington Street Streetscape in the amount of \$6,505.39.
15. Warrant No. 424. Accept Warrant No. 424 as presented.
16. Check Register. Receive and approve the Check Register for May 2011.
17. Revenue & Expenditure Report. Accept the May 2011 Revenue & Expenditure Report.

#### **ITEMS OF BUSINESS**

1. SEDP Funding. Discuss the City's annual funding commitment to the Shiawassee Economic Development Partnership.
2. City Budget Amendment. Adopt the 2010-2011 Amended Budget (to be distributed by Monday).
3. CDBG Loan Program. Consider the reestablishment of a CDBG Loan Program in the downtown.
4. City Manager Evaluation Process. Consider options for the evaluation of the City Manager's performance.
5. Executive Session. Consider holding executive session at the conclusion of regular business for the purpose of discussing pending litigation and labor negotiations.

#### **COMMUNICATIONS**

1. Jeff Peltier. Letter of resignation.
2. Gary Palmer, Building Official. May 2011 Building Department Report.
3. Gary Palmer, Building Official. May 2011 Code Violations Report.
4. Michael T. Compeau, Public Safety Director. May 2011 Police Department Report.
5. Michael T. Compeau, Public Safety Director. May 2011 Fire Department Report.
6. Owosso Main Street/Downtown Development Authority. Minutes of Meeting of June 1, 2011.
7. Downtown Historic District Commission. Minutes of the Meeting of June 1, 2011.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Tuesday, July 5, 2011

### **BOARDS AND COMMISSIONS OPENINGS**

Cable Access Advisory Commission, term expires 06-30-2011  
Downtown Historic District Commission, term expires 06-30-2013

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**OWOSSO CITY COUNCIL**

**JUNE 6, 2011**

**7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** ELDER CARL ROSSMAN  
COMMUNITY OF CHRIST CHURCH

**PLEDGE OF ALLEGIANCE:** MICHAEL ESPICH  
CURWOOD FESTIVAL PRESIDENT

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch,  
Councilpersons Thomas B. Cook, Michael J. Erfourth, Christopher T.  
Eveleth, Joni M. Forster, and Gary W. Martenis.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilperson Eveleth to approve the agenda as presented with the following changes:

Addition of 1. Emergency Siren Warning System to Presentations  
Addition of 8. Set Public Hearings – Grant Close-out to Consent items.  
Removal of Item of Business 3. Executive Session  
Moving Consent Items 3. Respite 5K Permission and 4. Bid Award – Legal Advertising to Items of  
Business.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 16, 2011**

Motion by Councilperson Erfourth to approve the Minutes of the Regular Meeting of May 16, 2011 as presented.

Motion supported by Councilperson Martenis and concurred in by unanimous vote.

**SPECIAL PRESENTATIONS**

**EMERGENCY SIREN WARNING SYSTEM**

Public Safety Director Michael T. Compeau gave a presentation on the emergency siren warning system. He indicated tests are the first Thursday of the month at 6:00 p.m. from April through October. The system is maintained annual by an outside service company. It was noted the system will require mandated updates in 2013, with the estimated cost at \$8,100.00.

There was discussion regarding the City's Nixle subscription and changing the sound for tornado warnings so that it is more distinctive.

**PUBLIC HEARINGS**

**SPECIAL ASSESSMENT DISTRICT NO. 2011-09**

The public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 3 for Special Assessment District No. 2011-09 for the alley bounded by Williams, Adams, Oliver and Water Streets for alley improvements.

There were no citizen comments.

The following preamble and resolution were offered by Councilperson Eveleth and supported by Councilperson Cook:

**RESOLUTION NO. 92-2011**

**DISTRICT NO. 2011-09  
THE ALLEY BOUNDED BY OLIVER, WATER, WILLIAMS, AND ADAMS STREETS  
SPECIAL ASSESSMENT RESOLUTION NO. 3**

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited: the alley bounded by Oliver, Water, Williams, and Adams Streets.
2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$8,580.00 and approves said estimated cost and determines that the estimated life of said public improvement is five (5) years.
3. The City Council determines that of said total estimated cost, the sum of \$8,580.00 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied: the alley bounded by Oliver, Water, Williams, and Adams Streets.
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Roll Call Vote.

AYES: Councilperson Erfourth, Mayor Pro-Tem Popovitch, Councilpersons Forster, Cook, Martenis, Eveleth, and Mayor Frederick.

NAYS: None.

**STUDENT REPRESENTATIVE REPORT**

None.

### **CITIZEN COMMENTS AND QUESTIONS**

Michael Espich, Curwood Festival President, gave a report on the 2011 Curwood Festival saying it was a success detailing some of the special moments of the Festival. He also thanked the DPW for all of their efforts prior to and during the Festival.

Tom Manke, Friends Community New & Views, indicated he felt the Council was secretive about the plans to demolish Holman Pool and needed to take a vote on whether to demolish the pool. It was noted the future of the pool, including its demolition, had been discussed openly during meetings which were open to the public and a line item for its demolition was included in the 2011-2012 Budget which is also available to the public.

Mayor Frederick inquired whether Mr. Manke's role at the meeting was that of citizen or member of the press.

Burton Fox, 216 East Oliver Street, said he had served on the Pool Committee that explored potential options for the pool and two separate professionals had indicated the pool was beyond repair. He noted that he has been speaking with leaders from neighboring communities about the potential construction of a regional pool facility. He also asked that people be positive and work together on the issue.

Eddie Urban, 601 Glenwood Avenue, spoke about his feeling on members of the press that comment during meetings and his appreciation for the new Vietnam Memorial at Fayette Square and the Curwood Festival.

Mayor Pro-Tem Popovitch said she enjoyed the Kids Parade at the Festival. She inquired about permits required to play music in the downtown, the creation of a limestone path from the parking lot to the trail head at Hopkins Lake, and the DeVries Nature Conservancy borrowing City equipment to mulch leaves. It was noted the permit and the pathway will be looked into by City staff. It was further noted the City does not own its own mulching equipment but contracts out for the service.

Councilperson Cook indicated his concern with the damage being done to the downtown planters by skateboarders. He also announced a meeting June 17<sup>th</sup> to coordinate the efforts of various organizations and individuals to make the City more bike friendly. Lastly, he asked that a discussion of SEDP funding be placed on the June 20<sup>th</sup> agenda. It was noted staff would look into deterrents for skateboarders to prevent future damage to downtown planters.

Councilperson Eveleth noted the great Memorial Day commemoration as well as the recent Curwood Festival. He inquired about the condition of Williams and Stewart Streets and what could be done to resolve the melting seal coat problem. Lastly he indicated he would like to form a committee to explore potential Charter amendments. It was noted sand will be sprinkled on both streets in an effort to absorb some of the excess seal coat and make the surface usable during hot weather.

Councilperson Forster asked why East King Street still floods since the street was redone last year. She also asked that the City pay overtime if necessary to mow all of the overgrown properties in town as the charges would simply be added as a lien on the property.

There was discussion regarding how charges for mowing are added as a lien and whether such a lien would guarantee payment.

Councilperson Martenis thanked Michael Espich for the new carnival rides at the Festival. He also thanked the Mayor for his words on the pool and the newspapers for their articles on the pool. He also spoke about progress at the BMX track, Washington School donating proceeds from their walk-a-thon to Bentley Park and the looming funding debate at SATA.

Councilperson Erfourth asked for an estimate on the cost of limestone for the path at Hopkins Lake. Further he thanked Mr. Fox for his words on cooperation and volunteering, told Councilperson Martenis he felt the attack on his work on the pool was unfounded, and his feeling that people should step up and mow a neighbor's lawn instead of waiting for someone else to do it.

Mayor Pro-Tem Popovitch inquired what the City does to clean out catch basins after a heavy rain.

There was discussion regarding how to approach any potential Charter amendments, whether a Charter Commission is required, and music in the downtown.

### **CITY MANAGER REPORT**

City Manager Donald D. Crawford detailed a few of the projects on the project status report including web site training, LED lights in the downtown and the purchase of defibrillators/heart monitors. He also noted the Farmer's Market now has 41 seasonal vendors signed up, though some have yet to come to the market as their crops are late due to the long period of inclement weather this spring.

### **CONSENT AGENDA**

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Plant Rehabilitation District. Set a public hearing for June 20, 2011 to receive citizen comment for proposed "Plant Rehabilitation District" for the property located at 1070 Aiken Road as follows:

#### **RESOLUTION NO. 93-2011**

#### **SETTING PUBLIC HEARING TO CONSIDER ESTABLISHING PLANT REHABILITATION DISTRICT 1070 AIKEN ROAD**

WHEREAS, request was received May 19, 2011 for a Tax Abatement from Midwest Bus Corporation; and

WHEREAS, a Plant Rehabilitation District must be established to meet the needs of applicant; and

WHEREAS, the property description of proposed district is:

LOT 8, of OWOSSO SOUTHEAST INDUSTRIAL PARK OF THE CITY OF OWOSSO, according to the plat thereof as recorded in Plat Liber 14, Page 272, Shiawassee County Records; and

WHEREAS, it must be determined that establishing this district would be beneficial to the city of Owosso, as well as local and regional economy;

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for June 20, 2011 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments from those within the proposed district, and any other resident or taxpayer, of the city of Owosso; and

SECOND: the city clerk gives the notifications as required by law.

Kiwanis Donation. Accept a \$10,000 gift for the renovation of Bentley Park from the Kiwanis Club as follows:

#### **RESOLUTION NO. 94-2011**



**ACCEPTING A GIFT OF \$10,000 FROM THE KIWANIS CLUB OF OWOSSO, INC.  
TO BE USED FOR BENTLEY PARK BASKETBALL COURT AND PLAYSCAPE  
AND EXPRESSING PUBLIC GRATITUDE FOR THE GENEROUS GIFT**

WHEREAS, a plan has been prepared for renovations and additions to facilities located within Bentley Park;

WHEREAS, a part of the plan is to make major repairs to the basketball court including resurfacing of the playing surface;

WHEREAS, a part of the plan includes the construction of a playscape; and

WHEREAS, the Kiwanis Club of Owosso, Inc. has decided to assist in the project by making a \$10,000 contribution toward the cost of the renovations and additions proposed for Bentley Park;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city accepts the \$10,000 gift from the Kiwanis Club of Owosso, Inc. to be used for the benefit of the renovations and improvements to Bentley Park.

SECOND: the gift is to be deposited in an account for Bentley Park improvements.

THIRD: the mayor and city council, on behalf of the residents of Owosso, hereby express their gratitude to the Kiwanis Club of Owosso, Inc. for the generous gift and concern for the residents, especially children and youth.

Bid Award. Approve bid award, with addendum to bid specifications, to T J Smith Sand & Gravel, Inc. for the demolition of the structure at 415 Bradley Street in the amount of \$5,300.00 as follows:

**RESOLUTION NO. 95-2011**

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR SERVICES  
BETWEEN THE CITY OF OWOSSO, MICHIGAN AND SMITH SAND AND GRAVEL  
FOR DEMOLITION OF STRUCTURE AT 415 BRADLEY**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that a building owned by the city of Owosso and located at 415 Bradley Street has deteriorated to a condition that it is unusable and has a blighting effect upon the neighborhood and community at large;

WHEREAS, to eliminate this condition of blight the property should be cleared of the deteriorated building through its demolition;

WHEREAS, proposals for the demolition of the structure were sought and received; and

WHEREAS, T J Smith Sand & Gravel, Inc. submitted a bid in the amount of \$5,300.00;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ T J Smith Sand & Gravel, Inc. to demolish a structure 415 Bradley.

SECOND: The mayor and city clerk of the city of Owosso are instructed and authorized to sign the document substantially in the form attached, contract for services between the

City of Owosso, Michigan and T J Smith Sand & Gravel, Inc. at a total cost of \$5,300.00.

THIRD: The city manager is authorized to execute any required permits to proceed with the demolition.

Bid Award. Approve the high bid of Trumbull Auto Sales for the sale of one 2007 Chevrolet Impala police vehicle the last six digits of the VIN# reading: 231039 in the amount of \$4,439.00. (See resolution below.)

Bid Award. Approve the high bid of Trumbull Auto Sales for the sale of one 2004 Chevrolet Impala police vehicle the last six digits of the VIN# reading: 381888 in the amount of \$3,339.00 as follows:

**RESOLUTION NO. 96-2011**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
SALE OF RETIRED POLICE CARS WITH  
TRUMBULL AUTO SALES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established a purchasing cycle to maintain a healthy police vehicle fleet; and

WHEREAS, as a part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, a bid solicitation was advertised and responsive bids were received from Trumbull Auto Sales, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

1. FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to sell one 2007 Chevrolet Impala police vehicle, the last six digits of the VIN# reading: 231039, in the amount of \$4,439.00 and one 2004 Chevrolet Impala police vehicle, the last six digits of the VIN# reading: 381888, in the amount of \$3,339.00.
2. SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Sale between the City of Owosso, Michigan and Trumbull Auto Sales, Inc. in the amount of \$7,778.00.

Bid Award. Accept low bid from Fouss Gravel for Class II Backfill Sand in the following amount for the fiscal year 2011/12 at \$3.84/ton as follows:

**RESOLUTION NO. 97-2011**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
CLASS II BACKFILL SAND WITH  
FOUSS GRAVEL COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires backfill sand to fill underground trenches; and

WHEREAS, the City of Owosso sought bids for Class II backfill sand; a bid was received from Fouss Gravel Company; and it is hereby determined that Fouss Gravel Company is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,

Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase Class II Backfill Sand from Fouss Gravel Company in the amount of \$3.84 per ton, for the fiscal year 2011/2012 with an estimated quantity of 2100 tons per year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Fouss Gravel Company.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Fund.

Bid Award. Accept low bid from Sumbera Excavating for 22A gravel in the following amount for the fiscal year 2011/2012 at \$8.14/ton as follows:

**RESOLUTION NO. 98-2011**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
22A GRAVEL WITH  
SUMBERA EXCAVATING, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires 22A Gravel to cap underground trenches; and

WHEREAS, the City of Owosso sought bids for 22A Gravel; a bid was received from Sumbera Excavating, Inc.; and it is hereby determined that Sumbera Excavating, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 22A Gravel from Sumbera Excavating, Inc., in the amount of \$7.45 per ton for the fiscal year 2011/2012 with an estimated quantity of 1800 tons.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Sumbera Excavating, Inc.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Fund.

Set Public Hearing – Grant Closeout. Set a public hearing for June 20, 2011 to receive citizen comment regarding the close-out of the Vibrant Small Cities Initiative grant for the Exchange Street Infrastructure Improvement and Downtown Façade Projects. (Added to the agenda.)

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilperson Cook, Mayor Pro-Tem Popovitch, Councilpersons Erfourth, Martenis, Eveleth, Forster, and Mayor Frederick.

NAYS: None.

**THE COUNCIL RECESSED AT 8:59 P.M.**

**THE COUNCIL RETURNED AT 9:09 P.M.**

**ITEMS OF BUSINESS**

**COMPLETE STREETS RESOLUTION**

City Manager Crawford pointed out the resolution may allow the City to negotiate the addition of bike lanes to the West M21 construction project proposed by MDOT to connect the bike trail coming from the west with the James Miner River Trail.

There was discussion whether the resolution would really require MDOT to accommodate any of the City's requests.

Mayor Frederick noted his affirmative vote on this item does not condone the reduction of South M52 from 4 lanes to 3.

Motion by Councilperson Eveleth to authorize the following resolution supporting the use of complete streets where ever applicable in the City of Owosso:

**RESOLUTION NO. 99-2011**

**SUPPORTING THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)  
COMPLETE STREETS INITIATIVE  
AS OUTLINED IN PUBLIC ACT 134, AND PUBLIC ACT 135, OF 2010**

WHEREAS, complete streets mean roadways planned, designed, and constructed to provide appropriate access to all legal users in a manner that promotes safe and efficient movement of people and goods, whether by car, truck, transit, assistive device, foot, or bicycle;

WHEREAS, a complete streets policy means a document that provides guidance for the planning, design, and construction of roadways or an interconnected network of transportation facilities being constructed or reconstructed and designated for a transportation purpose that promotes complete streets and meets all of the following requirements:

- (i) is sensitive to the needs of the city of Owosso;
- (ii) considers the functional class of the roadway and project costs and allows for appropriate exemptions;
- (iii) considers the varying mobility needs of all legal users of the roadway, of all ages and abilities;

WHEREAS, increasing walking and bicycling offers improved health benefits for the population and makes Owosso a more livable community;

WHEREAS, the Michigan legislature has passed complete streets legislation that requires the Michigan Department of Transportation and local governments to consider all users in transportation-related projects;

WHEREAS, complete streets support economic growth and community stability by providing accessible and efficient connections between home, school, work, recreation, and retail destinations by improving pedestrian and vehicular environments throughout communities;

WHEREAS, complete streets enhance safe walking and bicycling options for school-age children, in

recognition of the national Safe Routes to Schools program; and

WHEREAS, the city of Owosso recognizes the importance of street infrastructure and modifications such as sidewalks, crosswalks, shared-use paths, bicycle lanes, signage, and accessible curb ramps that enable safe, convenient, and comfortable travel for all users;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: to the extent feasible, the city of Owosso will incorporate complete streets design considerations and practices as a routine part of infrastructure planning and implementation.

SECOND: the city of Owosso supports the continued development of Owosso's master plan, parks and recreation plan, and capital improvements plan and program that support ease of use, safety, and accessibility for all users within the city of Owosso.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Forster, Martenis, Mayor Pro-Tem Popovitch, Councilpersons Cook, Eveleth, Erfourth, and Mayor Frederick.

NAYS: None.

### **FEE SCHEDULE RESOLUTION**

As the fee schedule was distributed to Council this evening no action will take place.

It was requested the schedule eventually be placed on the City's website.

### **EXECUTIVE SESSION**

This item was removed from the agenda.

### **RESPITE 5K PERMISSION**

There was discussion regarding concern with permanent markings on City streets from activities such as this. It was asked a set of rules be developed and handed out to organizations wishing to utilize City streets and parking lots for their events.

Public Safety Director Compeau indicated he will contact Respite to let them know they cannot use permanent markings.

Motion by Councilperson Forster to approve the application of Respite Volunteers of Shiawassee County for permission to use Hopkins Lake Park, Hopkins Lake Trail and the adjacent Palmer Street and Hopkins Lake Drive on Saturday, June 18, 2011 from 7:30 a.m. until 11:30 a.m. for a 5K run/walk fund raiser and authorize Traffic Control Order No. 1254 formalizing the action.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Martenis, Eveleth, Cook, Mayor Pro-Tem Popovitch, Councilpersons Erfourth, Forster, and Mayor Frederick.

NAYS: None.

**BID AWARD – LEGAL ADVERTISING**

Councilperson Forster indicated she hopes that all advertising submissions are submitted electronically to take advantage of the savings and save paper.

Motion by Councilperson Forster to authorize low bid of The Argus Press Company in the amount of \$2.50 per column inch, with a 50% discount for electronic transmission, for legal notice and minutes synopsis printing services for fiscal years 2011/12 and 2012/13, with direction to exclusively email submissions, as follows:

**RESOLUTION NO. 100-2011**

**AUTHORIZING THE EXECUTION OF A CONTRACT  
FOR LEGAL ADVERTISING 2011-2013  
WITH THE ARGUS PRESS COMPANY**

WHEREAS, various laws and ordinances applying to the city of Owosso, Shiawassee County, Michigan, require publication of legal notices such as public hearing notices, meeting notices, and the minutes of meetings in a newspaper of general circulation; and

WHEREAS, the city of Owosso sought bids for the publication of required items; a bid was received from The Argus Press Company; and it is hereby determined that the Argus Press Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ The Argus Press Company for legal advertising for fiscal years 2011-12 and 2012-13.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and The Argus Press Company, with a unit price of \$2.50 per column inch and a discount of 50% for any items submitted electronically in the proper format.
- THIRD: The above expenses shall be paid from the General Fund.

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Martenis, Erfourth, Mayor Pro-Tem Popovitch Councilpersons Eveleth, Forster, Cook, and Mayor Frederick.

NAYS: None.

**COMMUNICATIONS**

Gary Palmer, Building Official. April 2011 Building Report.

Gary Palmer, Building Official. April 2011 Code Enforcement Report.  
Owosso Planning Commission. Minutes of Meeting of May 23, 2011.  
Owosso Historical Commission. Minutes of Meeting of May 17, 2011.  
Owosso Parks & Recreation Commission. Minutes of Meeting of May 23, 2011.

### **CITIZEN COMMENTS AND QUESTIONS**

David Green, 604 Ryan Street, thanked Council for the nice sidewalk along south M52.

Burton Fox, Planning Commission Chairman, indicated the Planning Commission had discussed complete street design and were trying to incorporate the idea into the Master Plan.

Michael Tillotson, 1299 South Shiawassee Street, commented on the opening ceremony for the Curwood Festival, the Kids Parade and his appreciation for the people handing out water during the big parade on Saturday.

Councilperson Erfourth asked if the City owned the planters in front of Dollar General as they need attention. City staff will investigate who owns the planters and speak with them about maintaining them.

Councilperson Forster said she noticed the lack of shade trees along the parade route and hoped shade trees would be considered for use along M21.

Councilperson Martenis said he appreciates the design changes to south M52. He also indicated he did not remember MDOT promising bike lanes but hopes they will add them.

### **NEXT MEETING**

Monday, June 20, 2011

### **BOARDS AND COMMISSIONS OPENINGS**

Cable Access Advisory Commission, term expires 06-30-2011

### **ADJOURNMENT**

Motion by Councilperson Eveleth for adjournment at 9:44 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

---

Benjamin R. Frederick, Mayor

---

Amy K. Kirkland, City Clerk



Memo and map reprinted  
from the meeting of  
June 6, 2011

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# *MEMORANDUM*

---

DATE: May 20, 2011

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Tax Abatement Application – Midwest Bus Corporation – 1070 Aiken Rd.

---

On May 19, 2011, the city clerk received an application for Tax Abatement from Midwest Bus Corporation, new owners of 1070 Aiken Rd. This is a result of a meeting held May 16<sup>th</sup> with Timothy Rudolph of Midwest Bust, Justin & Brent of SEDP, and City representatives Adam Zettle and Larry Cook. During this meeting, it was made clear that the building recently acquired by Mid West Bus at 1070 Aiken Road was in definite need of improvements. This is due in part to age and obsolescence of the structure, but also to vandalism of the major electrical components within the facility.

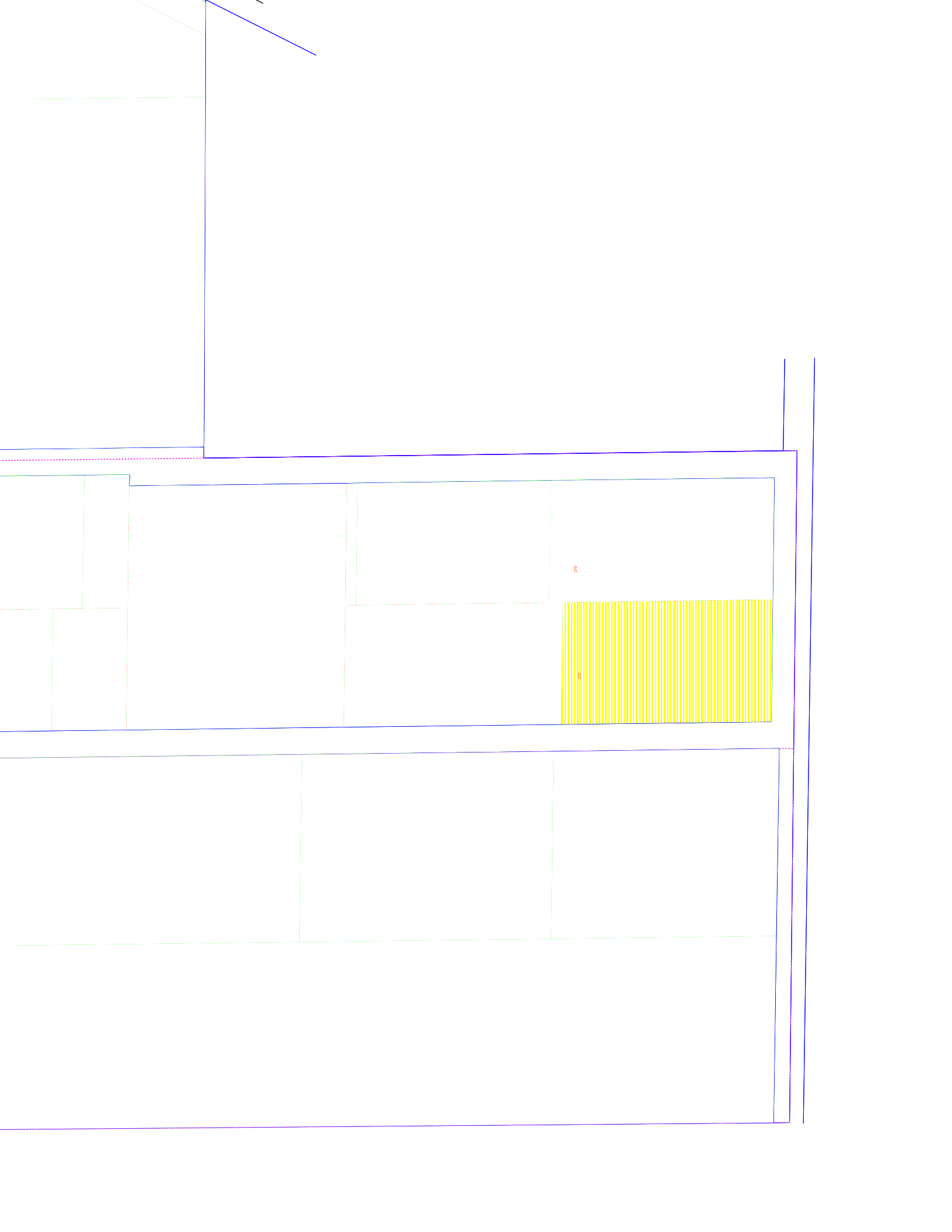
It is the intention of the owner to make a serious investment into this facility by making repairs and renovations for use as warehouse support to their current operations on West Stewart Street. These improvements are also being made to house future manufacturing operations.

To comply with exemptions requirements at the state level, certain districts must be in place. Currently, there is an “Industrial Development District” in place for this property, which meets the district requirements when there is to be new construction and expansion. Since there will not be any new additions with this project, only rehabilitation, we must create a “Plant Rehabilitation District”. This will allow the company to make application for an Industrial Facilities Exemption as a rehabilitated facility.

As in any district creation, we need to hold a public hearing. I recommend setting the hearing for June 20, 2011 for the purpose of hearing citizen comments as it relates to this new district designation. Attached is the resolution needed to set the hearing. The city clerk has notified the taxing jurisdictions of this application as required under the city’s abatement policy and will forward any responses to you. The taxing jurisdictions will also be given notice of the date of the hearings as required under the act.

As always, if you have any further questions, please feel free to contact me at (989) 725-0530.





**RESOLUTION ESTABLISHING  
A PLANT REHABILITATION DISTRICT  
FOR THE PROPERTY AT  
1070 AIKEN ROAD**

WHEREAS, a request was received May 19, 2011 for a Tax Abatement from Midwest Bus Corporation; and

WHEREAS, a Plant Rehabilitation District must be established to meet the needs of applicant; and

WHEREAS, this property is located in the city limits of the City of Owosso, County of Shiawassee; and

WHEREAS, the property description of proposed district is:

LOT 8, of OWOSSO SOUTHEAST INDUSTRIAL PARK OF THE CITY OF OWOSSO, according to the plat thereof as recorded in Plat Liber 14, Page 272, Shiawassee County Records; and

WHEREAS, it is determined, through an inspection by the City Assessor, that over 50% of the State Equalized Value of this Industrial Property is Obsolete; and

WHEREAS, it is determined that establishing this district would be beneficial to the city of Owosso, as well as local and regional economy;

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that a Plant Rehabilitation District be approved for the property located at 1070 Aiken Road.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS \_\_\_ DAY OF JUNE, 2011.

AYES: \_\_\_      NAYS: \_\_\_      ABSTAIN:\_\_\_      ABSENT: \_\_\_

CITY OF OWOSSO

ATTESTED:

\_\_\_\_\_

\_\_\_\_\_

Midwest Bus Corporation hearing 6-20-11



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

June 9, 2011

Owosso City Council  
301 W. Main Street  
Owosso, MI 48867

Re: Obsolescence  
1070 Aiken - 78-050-480-000-008-00

Mayor Frederick & City Council:

Functional obsolescence is *loss in value due to inability of the structure to perform adequately the function for which it is used*. This may be a result from changes in demand, design and even technology. It may also take form of deficiency do to the need for modernization. In any case, it is the perception of a loss in utility.

To meet the requirements of Section 4(5) of Act 198 for a Plant Rehabilitation District, the parcel at 1070 Aiken contains many of the components of a functional obsolete property.

1. Roof in need of repair/replacement in many areas;
2. Electrical system vandalized and wiring removed, in need of repair/replacement and power supply upgrade as well as lighting to meet highest and best use (manufacturing);
3. Exterior insulated wall panels damaged and need of repair/replacement;
4. Block walls cracked and need repaired in some areas;
5. Interior separation walls damaged in areas needing removed/replaced and some of the locations are obsolete for highest and best use;
6. Heating (radiant in shop area), and heating and cooling system (office areas), uncertain if workable and in need upgrade, and gas supply currently insufficient;
7. Water lines cracked and other plumbing obsolete;
8. Garage entrance doors obsolete in size and may hinder owners manufacturing needs;
9. Loading dock obsolete and needs upgrade to eliminate seasonal restraints and use;
10. Parking areas and delivery areas need improved and upgraded for highest and best use (manufacturing);

Owner has initial cost estimates for repair/replacement/upgrade in excess of \$150,000. It is my opinion the functional obsolescence of this parcel has caused a reduction in value of at least 50%.

If you have any further questions, please feel free to contact me at (989) 725-0530.

Respectfully

Larry D. Cook  
Assessor, MAAO (3)



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# ***MEMORANDUM***

---

DATE: June 20, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Close out Public Hearing for VSCI 3 and VSCI 4

---

This public hearing is to receive public reaction to the improvements to the downtown funded by the Vibrant Small City Initiative Program.

VSCI 3 funded the sidewalk improvements in the 100 block of Water Street, the 100 and 200 block of W. Exchange St., the decorative fence around the Exchange St. parking lot, the improvements to the alley just south of the Exchange parking lot and the improvements to the Fountain Park area, and the new benches, trash receptacles, and bike racks. The grant amount for this work was \$425,000.00.

VSCI 4 funded the façade improvements to the Lebowsky Center and the Sobak Building at 114 W. Exchange Street. The grant amount for this work was \$385,000.00.

There is no action required of Council. The public comments will be added to the project close-out information.



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# ***MEMORANDUM***

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DATE: June 7, 2011

TO: City Council

FROM: Sarah Warren-Riley, Housing Program Manager

RE: Public Hearing on CDBG #MSC-2010-0037-HO

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MSHDA's Office of Community Development requires that local units of government conduct at least one public hearing on the proposed activities to be completed with grant funds. I request that you set a public hearing for July 5<sup>th</sup> to allow public comment on the proposed use of CDBG funds from grant # MSC-2010-0037-HO for the creation of rental units in the downtown.

**RESOLUTION TO SET A PUBLIC HEARING REGARDING  
MICHIGAN STATE HOUSING AUTHORITY (MSHDA)  
HOUSING RESOURCE FUND  
RENTAL REHABILITATION  
GRANT # MSC-2010-0037-HO**

WHEREAS, the City of Owosso has applied for and has been awarded a Community Development Block Grant (CDBG) # MSC-2010-0037-HO to be used to create rental units in downtown Owosso;

WHEREAS, the Michigan State Housing Development Authority (MSHDA) requires a public hearing allowing for citizen comment on the proposed uses of the aforementioned grant funds;

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for July 5, 2011 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments from any interested party, or resident or taxpayer, of the city of Owosso.

SECOND: the city clerk gives the notifications as required by law.



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# ***MEMORANDUM***

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DATE: June 20, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Resolution 4 for improvements to the alley bounded by Oliver St., Adam St., William St., and Water Street.

---

The special assessment roll has been prepared and has been in the Clerks office for two weeks for public inspection. The estimated cost is \$8580, the front foot rate is \$13.00, the length of the special assessment is 5 years.

We request Council approve Special Assessment Resolution No. 4 for improvements to the alley bounded by Oliver St., Adam St., William St., and Water Street, and set the Public Hearing on the Assessment Roll for Tuesday, July 5, 2011.

**RESOLUTION NO.**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, July 5, 2011 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING TO REVIEW  
SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO  
COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

ALLEY BOUNDED BY WILLIAMS, ADAMS, OLIVER AND WATER STREETS

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described public improvements: Alley Improvements.

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.



TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, July 5, 2011 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

102  
66'  
132'

66'  
320  
116'  
050-4  
318  
122'  
302

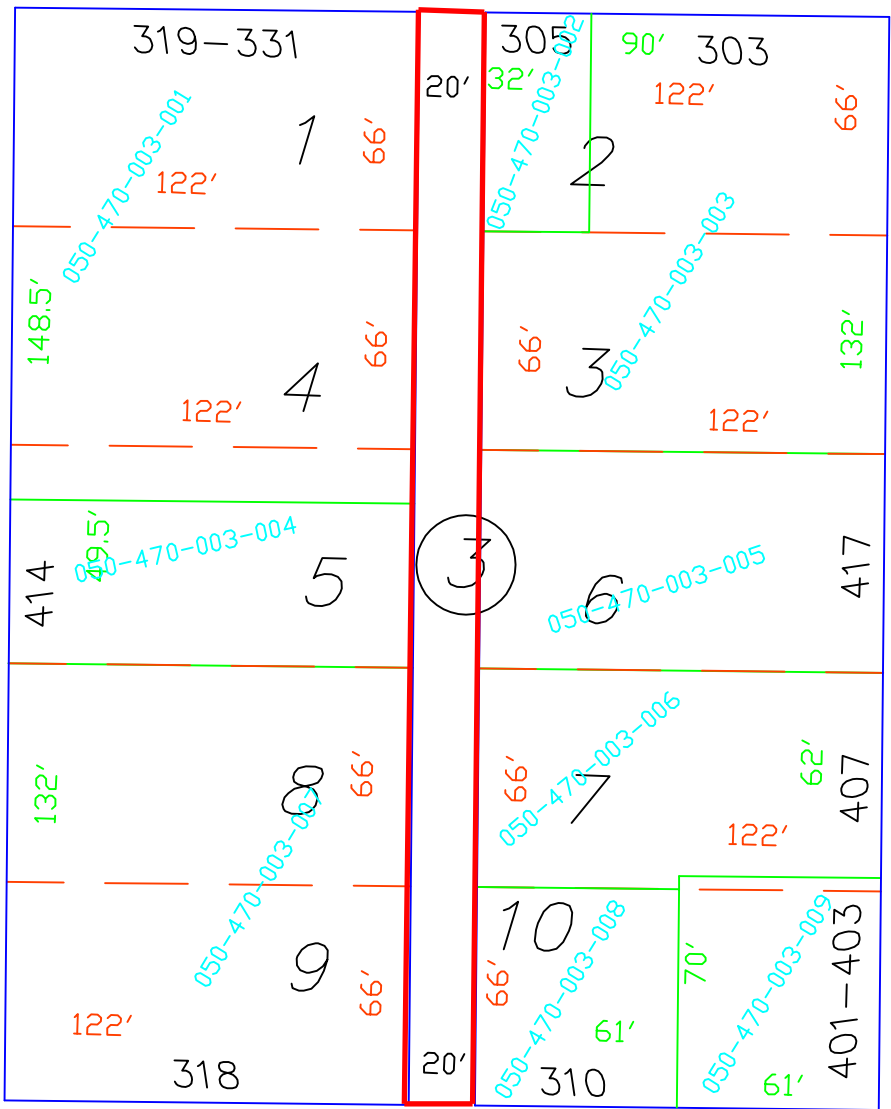
66'

W. OLIVER ST.

66'

13  
66'  
66'  
417  
41  
417  
51'  
415  
114'  
66'  
404

ADAMS ST.  
66'



N. WATER ST.

219  
66'  
122'  
63'  
414-416  
66'  
408  
66'  
402

W. WILLIAMS ST.

327  
321  
317  
43.7'  
70'  
303-311  
138.8'

32-  
34  
52.8'



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# ***MEMORANDUM***

---

DATE: June 6, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Special Assessment Resolution 1 and 2 for Improvements to the alley bounded by E. Main St., Hickory St., Exchange St., and N. Saginaw St.

---

Carl Rossman has requested the east 198' of the alley bounded by E. Main St., Hickory St., Exchange St., and N. Saginaw St. be improved with a new asphalt surface. Pioneer Quick Lube and Owosso Family Optometry Center are also in favor of the planned improvement. We plan to cap this portion of the alley with 2" of hot mixed asphalt. The Salvation Army property along the north side of the alley does not use the alley as the gate to the alley is locked and has not been used for many years.

The estimated cost is \$2200.00. The front foot rate is \$8.50, there is 264' of assessable frontage not counting the Salvation Army.

We are requesting the Council approve Special Assessment Resolutions No. 1 and 2 for pavement improvements to the east 198' of the east-west alley bounded by E. Main St., Hickory St., Exchange St., and Saginaw Street. and set the public hearing of necessity for Tuesday, July 5, 2011.

Special Assessment District No. 2011- 10

The east 198' of the East- West Public Alley bounded by Hickory Street, Exchange Street, Saginaw Street and Main Street.

**RESOLUTION NO.**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**The east 198' of the East- West Public Alley bounded by Hickory St. Exchange St., Saginaw Street, Main Street for alley paving**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.

The City Manager shall present said report to the City Council when same has been prepared.

**RESOLUTION NO.**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**The east 198' of the East- West Public Alley bounded by Hickory Street, Exchange Street, Saginaw Street and Main Street for Alley Paving**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth is necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$2,200.00 and determines that \$,2200.00 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, July 5, 2011 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

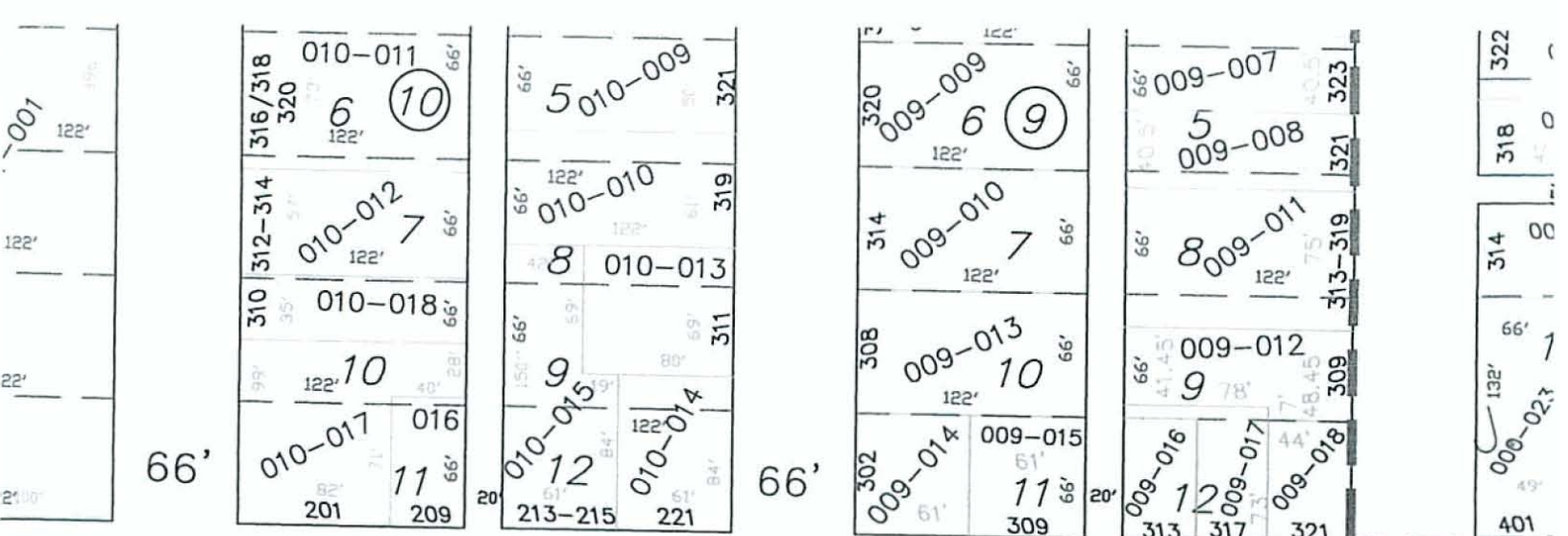
**The east 198' of the East- West Public Alley bounded by Hickory Street, Exchange Street, Saginaw Street and Main Street.**

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Alley Paving.**

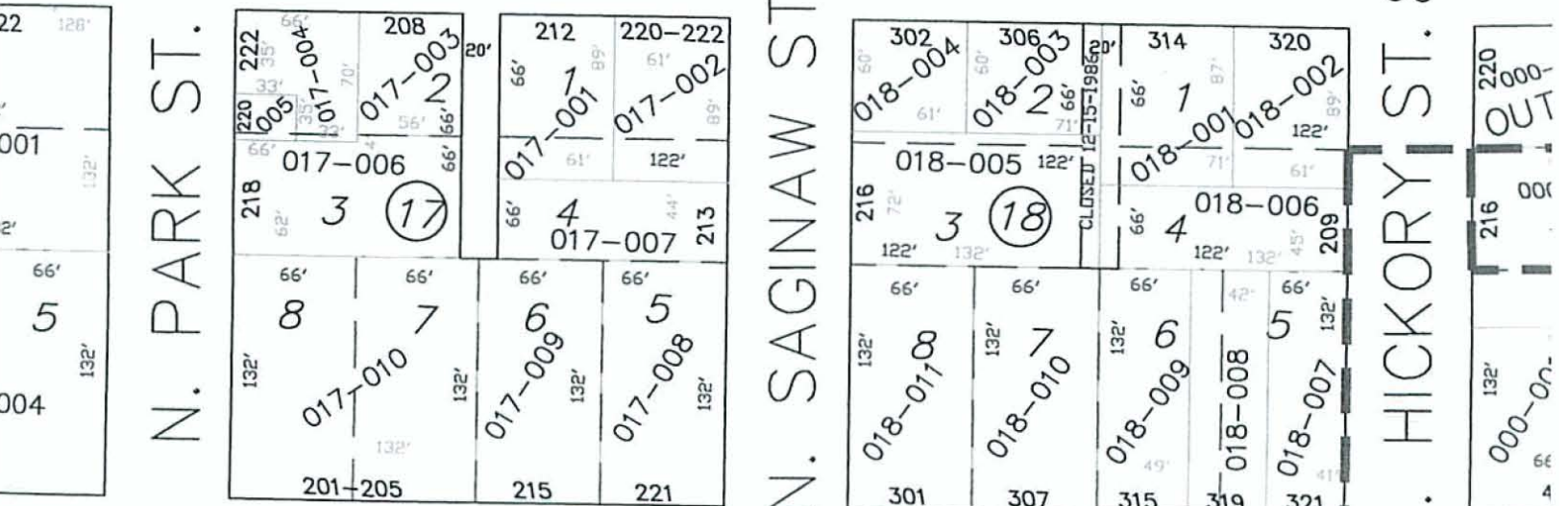
The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

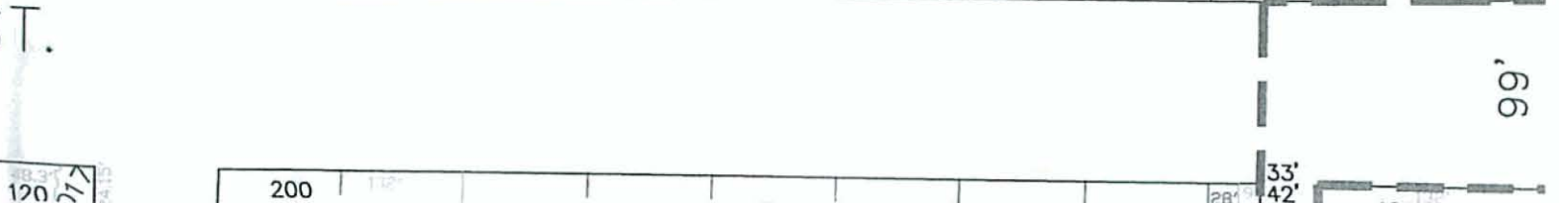
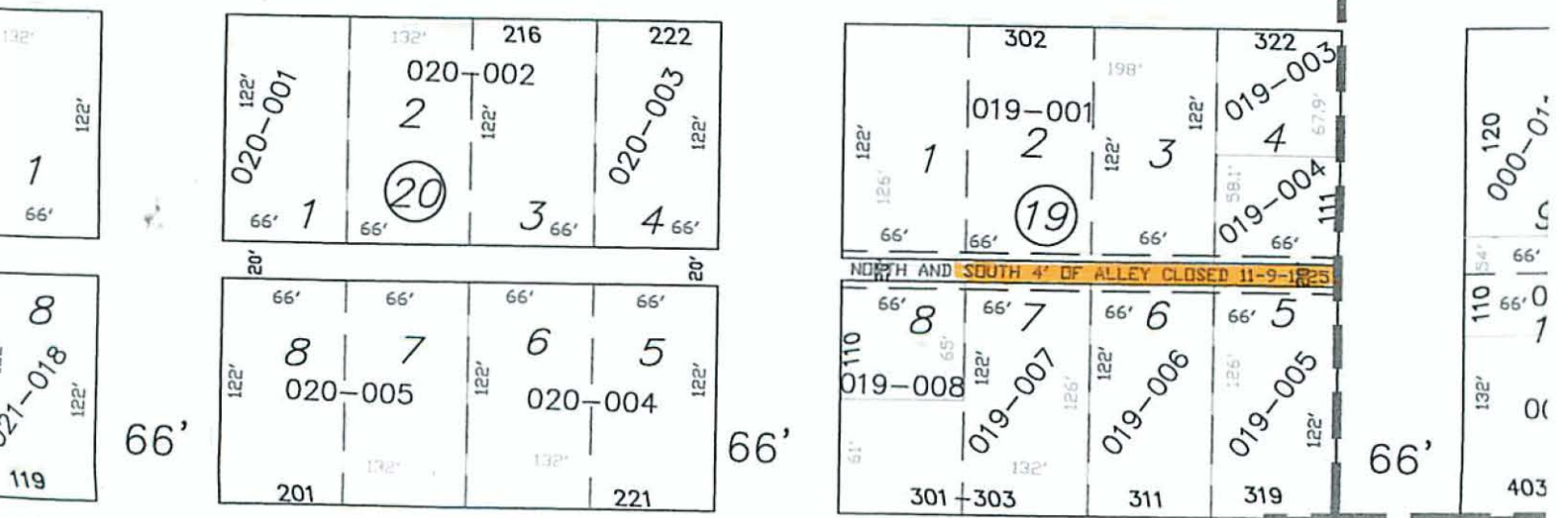
TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, July 5, 2011 for the purpose of hearing any person to be affected by the proposed public improvement.



E. MASON ST.



E. EXCHANGE ST.





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# ***MEMORANDUM***

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DATE: June 13, 2011

TO: City Council

FROM: Amy K. Kirkland, City Clerk

RE: Cable Commission Reorganization

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During the budget workshops a discussion about the Cable Access Advisory Commission and the future of the cable access channels was held. The take-away from that meeting was a request to make a recommendation for the potential future make-up and purpose of the Cable Access Advisory Commission.

As a result of a number of factors, including funding and the legal limitations imposed by our Uniform Cable Franchise Agreement, I believe we may have come to the end of what is possible for the Cable Access Advisory Commission at this particular time. The Commission was hoping to establish a studio which would assist citizens in producing programming for the cable channel, but the current circumstances dictate funding be dedicated to much more urgent needs. In light of this I feel the Commission needs to move from a group with a more active role to that of a maintenance role. Charged with tasks such as the maintenance of rules and regulations governing the cable channels and receiving citizen comments, as well as performing as an appeals board for any programmers that wish to appeal a decision by the program coordinator. This new downsized role makes a 7 member board unnecessary and somewhat cumbersome. We have also historically had difficulty maintaining a full complement of members. With this in mind I am recommending the size of the Commission be reduced to 3 people. This size should easily accommodate the tasks at hand and should make keeping a full board a much easier task. The reduced Commission would still be comprised of citizens at large, though you may wish to consider appointing /approving members affiliated with the Schools and/or Baker College to ensure they remain engaged with the channels and any opportunities for programming from these two sources are seized. Further I would recommend the Commission meet quarterly to handle regular business. Should an issue arise between meetings a special meeting can always be called.



Any changes made to the make-up of the Commission will necessitate changes to the cable ordinance as well as the Commission bylaws and Programming Rules. I have attached a draft of the cable ordinance reflecting the changes I have proposed. If you find the recommended changes acceptable the proposed ordinance can be put forward for first reading and setting of the public hearing. The document can also be used as a starting point should you desire something different than that recommended.

ORDINANCE NO. \_\_\_\_

**AN AMENDMENT TO THE CODE OF ORDINANCES  
ARTICLE III, OWOSSO COMMUNITY TELEVISION, SECTIONS 9-100 THROUGH 9-110  
TO REVISE THE PURPOSE AND MAKE-UP OF THE CABLE ACCESS ADVISORY COMMISSION**

WHEREAS, the City of Owosso has an ordinance governing the use of the local cable access channels; and

WHEREAS, the ordinance dictates the membership and purpose of the Cable Access Advisory Commission, which advises the City Council on matters related to the access channels; and

WHEREAS, it has become necessary to revise the make-up of the Commission to better fit the purpose of the channels.

THE CITY OF OWOSSO ORDAINS: that Chapter 9, Cable Television, Article III, Owosso Community Television, Sections 9-100 and 9-105 through 9-110, be amended as follows:

Section 1: Sec. 9-100, Purpose of OCTV, will be amended as follows:

(a) The Owosso Community Television (OCTV) studio has been established to provide support services necessary for video casting locally produced television programs.

(b) It is the purpose of OCTV to provide the people of the city and organizations in the Owosso area with an opportunity to be involved in using the television medium to inform, communicate, educate and entertain. It is also the purpose of OCTV to provide the Owosso community with locally produced programs of public interest.

(c) The following television channels shall be operated by OCTV:

(1) *Channel 3 95*. This channel or its successor shall be known as the "public access channel" and shall be used solely to cablecast non-profit, non-commercial programming produced or sponsored by individuals or organizations in the Owosso area. When the aforementioned programming is not scheduled, this channel may cablecast either an electronic message board to be known as the "public access electronic message board" or the *Channel 40 96* electronic message board. The public access electronic message board shall be used solely for promotion of the public access channel and shall not be used for "for-profit" commercials or advertisements. Messages cablecast on the public access electronic message board may not contain any of the following:

a. Obscene material as the same is defined and regulated under Act No. 343 of the Public Acts of Michigan of 1984, being MCL 752.362 et seq.

b. Slanderous or libelous material.

(2) *Channel 40 96*. This channel or its successors shall be known as the "government/education access channel" and shall be used to cablecast non-profit, non-commercial programs produced or submitted by government or educational agencies. When the aforementioned programming is not scheduled, this channel shall cablecast an electronic message board containing government or educational messages submitted by government or educational agencies, or an electronic message board used for the promotion of community activities, meetings or events by non-profit organizations within the county, as determined by the city administration. Electronic messages advising of emergencies, including but not limited to weather emergencies, shall take precedence over all other programming on this channel.

(Ord. No. 687, § 1, 10-15-07)

Section 2: Secs. 9-105 through 9-110 will read as follows:

**Sec. 9-105. Same--Membership.**

Membership of the commission shall consist of ~~seven (7)~~ **three (3)** citizen at large voting members possessing the qualifications to hold appointed office as stated in Charter sections 4.2 and 4.3. Whenever possible, members shall be cable subscribers.

The person from the administrative staff of the city who has been designated by the city manager as the OCTV coordinator shall be an ex officio member of the commission but without the right to vote. (Ord. No. 687, § 1, 10-15-07; Ord. No. 706, § 1, 4-20-09)

**Sec. 9-106. Same--Term of members.**

Each at large member of the commission shall be appointed for a term of three (3) years commencing on July 1 except that the members at the time of this reorganization ~~shall begin their terms immediately with two (2) of said members being appointed for term ending June 30, 2009, two (2) said members being appointed for terms ending June 30, 2010, and three (3) said member being appointed for terms ending June 30, 2014~~ **shall receive terms of one (1) year, two (2) years, and three (3) years respectively.**

~~Terms for current members previously appointed annually will be determined by drawing. Seats originally assigned to members representing local organizations will convert to citizen at large positions upon the expiration of their assigned term.~~

(Ord. No. 687, § 1, 10-15-07; Ord. No. 706, § 1, 4-20-09)

**Sec. 9-107. Same--Internal administration.**

The commission shall select one (1) of its voting members as chair and shall designate the ex-officio member as secretary. The commission may adopt such rules as it deems necessary for the transaction of its business. Any decision of the commission shall require the concurrence of ~~four (4)~~ **a majority of the** members. The commission shall meet as often as necessary with at least one (1) meeting each calendar quarter and all of its meetings shall comply with the open meetings act. (Ord. No. 687, § 1, 10-15-07; Ord. No. 706, § 1, 4-20-09)

**Sec. 9-108. Same--Specific duties.**

The commission shall have the following specific duties:

- (1) Advise the city council regarding general policy matters related to the services provided to public access producers and viewers pursuant to the Code of Ordinances of the city.
- (2) Encourage the use of public access channels among the widest range of institutions, groups, and individuals within the city.
- (3) Make an annual report to the city which shall include, but not be limited to, a summary report on the utilization of any public access channels and a summary report of the commission's deliberations throughout the year.
- (4) Request comments and encourage suggestions from the public regarding public access channels.
- (5) Perform such other functions as the city council may direct.
- (6) Conduct public hearings at the request of the city council

(Ord. No. 687, § 1, 10-15-07)

**Sec. 9-109. Same--Finances.**

The commission shall not have the power to expend public funds but may make recommendations to the city council for budget purposes.

The commission shall not engage in rate regulation, rate change request processing, financial analysis, legal interpretation, or contractual negotiation with a cable operator or public service channel operator.

(Ord. No. 687, § 1, 10-15-07)

**Sec. 9-110. Effective date.**

This article shall become effective ~~November 4, 2007~~.

(Ord. No. 687, § 1, 10-15-07)

**Section 3. Repeal Clause.**

All ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

**Section 4. Severability.**

If any section, subsection, sentence, clause, phrase or portion of this amendment for any reason is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**Section 5. Inspection.**

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: June 20, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Request to Close Remaining Portion of Alley

---

We have received a petition from all but one of the affected property owners requesting the alley between Grace and Hampton, and Cedar and Pearce be closed. It is a grass alley now maintained by the adjoining property owners.

We are requesting the City Council refer this alley closure request to the Planning Commission for a Public Hearing and a Recommendation.

S. CEDAR ST.

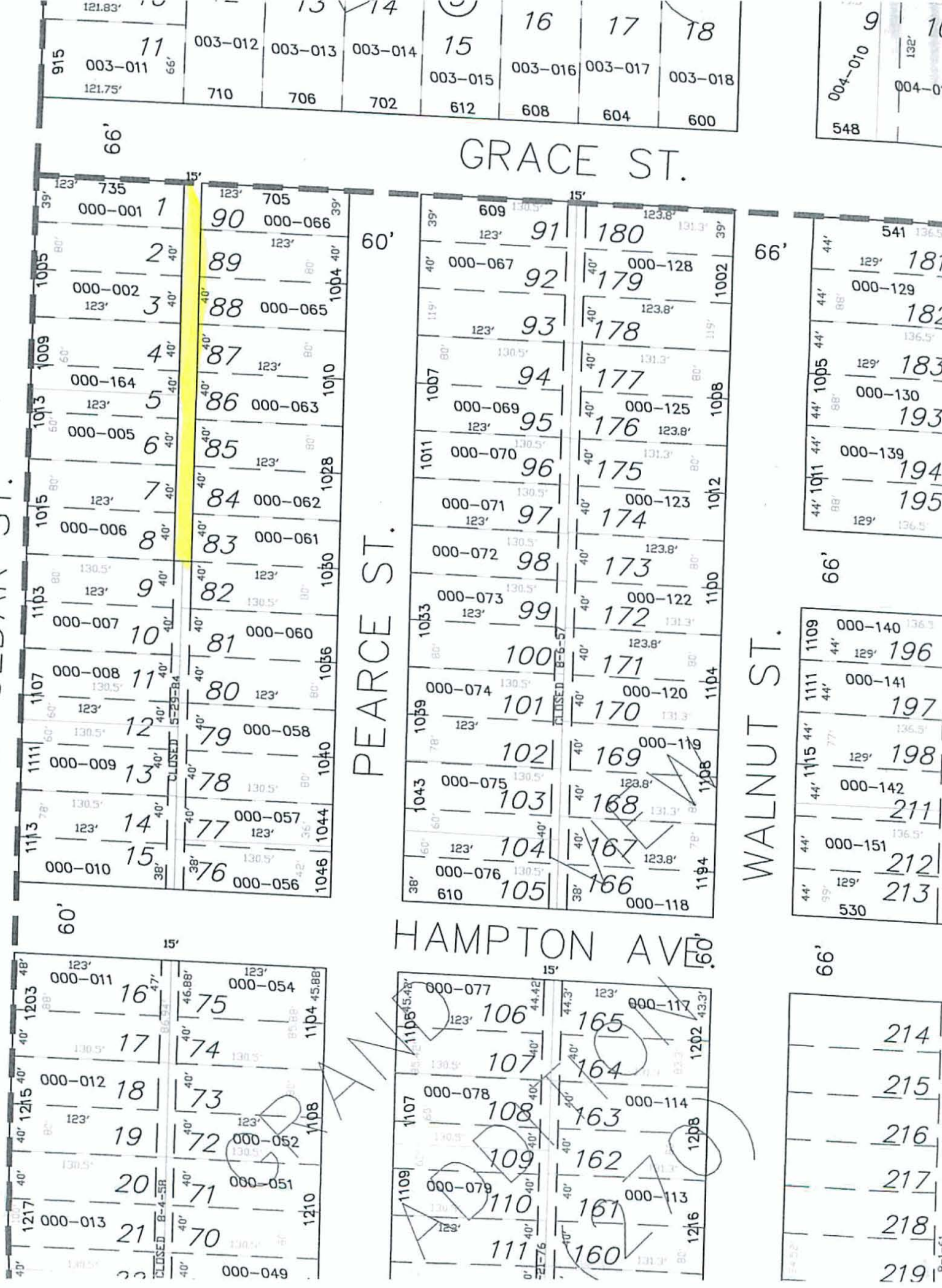
66'

GRACE ST.

PEARCE ST.

WALNUT ST.

HAMPTON AVE.





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---

# ***MEMORANDUM***

---

DATE: June 13, 2011

TO: City Council

FROM: Amy K. Kirkland, City Clerk

RE: Rescind Resolution No. 100-2011 for legal printing services

---

Irregularities in the process for garnering the legal printing services bid were discovered after the bids were opened and approved by Council. One bid was not included in the original opening and was later discovered mixed in with general mail. Whether the bid was improperly routed by staff or was improperly labeled by the bidder cannot be determined. Because of these irregularities, and in the spirit of fairness, staff is recommending Council rescind Resolution No. 100-2011 approving the bid award for legal printing services for the 2011-12 and 2012-13 fiscal years so the bid can be re-let.

**RESOLUTION NO. \_\_\_\_**

**AUTHORIZING THE RESCISSION OF  
RESOLUTION NO. 100-2011 APPROVING THE LEGAL ADVERTISING BID**

WHEREAS, the city of Owosso requested bids for the 2-year legal advertising contract; and

WHEREAS, the city of Owosso reserves the right to reject any and all bids pursuant to Section 2-344(6) of the Code of Ordinances; and

WHEREAS, the bid of one party was not received for opening by the City Clerk at the prescribed time and date, but was delivered to the Office of the City Manager at date and time that cannot be determined; and

WHEREAS, fairness requires the contract be rebid because of the discrepancy in the delivery and receipt of the bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: That any and all bids for the 2-year legal advertising contract be rejected, pursuant to Section 2-344(6) of the Code of Ordinances.
- SECOND: That Resolution No. 100-2011, authorized June 6, 2011, approving a contract for legal advertising be rescinded.
- THIRD: That the contract shall be rebid according to the policies of the city of Owosso.





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---

## ***MEMORANDUM***

---

DATE: For June 20, 2011 City Council Meeting (Consent Agenda)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: 2011 Water Main Replacement Project – Bid Award  
To: Glaeser Dawes Corporation  
Amount: Bid unit price basis; total estimated contract amount of \$208,192.42

---

The 2011 Water Main Replacement Project is to replace approximately 0.6 miles of water main, appurtenances, and the portion of water service lines in the road right-of way on streets slated for reconstruction later this summer, including sections of Bradley, Cedar, Howell, Clinton and Genessee Streets. The existing water mains on these streets are 4-inch unlined cast iron with lead service lines under the roadway believed to have been in service over 80 years. The undersized water mains would be replaced with 8 inch water main (Bradley and the 100 block of N. Cedar) and 6 inch ductile iron water main on the remainder of the blocks. Lead service piping would be replaced with copper.

Staff recommends the bid award to Glaeser Dawes Corporation for the 2011 Water Main Replacement Project. There was the only bid received though the project was advertised and bid packets sent directly to seven contractors. The lack of competitive bids is believed due to the tight time frame required to complete the work prior to street construction. Glaeser Dawes had previously been low bidder and successfully completed several water main replacement projects for the city. Their bid is in line with our budget estimate (\$206,200) for the work.

Enc.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
THE 2011 WATER MAIN REPLACEMENT PROJECT  
WITH THE GLAESER-DAWES CORPORATION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is necessary to replace old and undersized four inch cast iron water mains and the city portion of water service lines on streets that are to be reconstructed in 2011; and

WHEREAS, the City of Owosso has prepared detailed plans and specifications for the work; advertised and opened sealed bid(s) in accordance with City procedures; a bid was received from The Glaeser-Dawes Corporation.; and it is hereby determined that The Glaeser-Dawes Corporation is qualified to provide such services, and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ The Glaeser-Dawes Corporation for the 2011 WATER MAIN REPLACEMENT PROJECT.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and The Glaeser-Dawes Corporation, based on bid unit prices with an estimated total contract amount of \$208,192.42 as bid.
- THIRD: The above expenses shall be paid from the 2011-2012 Water Fund Budget.



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---

# ***MEMORANDUM***

---

DATE: June 20, 2011

TO: OWOSSO CITY COUNCIL

FROM: Ronald Baker, Director of Public Services

RE: Bid Award for Refuse Service

---

Republic Services of Flint is the low bidder to service the 6yd. and 4yd dumpsters the City has at the water plant, wastewater plant, the DPW garage, the Police Station and the Soccer Field. This bid covers the next 2 fiscal years, though it will be handled one year at a time to make sure the City is getting the best deal possible.

We recommend Council award the Refuse Bid to Republic Services of Flint with a bid of \$4,758.00 for the 2011-12 fiscal year and approve payment up to the contract amount.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
THE 2011 REFUSE COLLECTION  
WITH REPUBLIC SERVICES OF FLINT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main city facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the collection of the dumpsters at the main city facilities; a bid was received from Republic Services of Flint; and it is hereby determined that Republic Services of Flint is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Republic Services of Flint for the collection and disposal of waste from the main City facilities
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Republic Services of Flint, with a \$4,758.00 bid for the 2011-2012 fiscal year.
- THIRD: The above expenses shall be paid from the General Fund.

CITY OF OWOSSO BID TABULATION SHEET

DATE: 6/7/2011

DEPT.: DPW

Page 1 of 1

SUBJECT: 2-YEAR REFUSE BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	Republic Services Flint			Granger Container Lansing			Waste Management Lennon		
				2011/2012 UNIT PRICE	2012/2013 UNIT PRICE	2=YEAR TOTAL	2011/2012 UNIT PRICE	2012/2013 UNIT PRICE	2-YEAR TOTAL	2011/2012 UNIT PRICE	2012/2013 UNIT PRICE	2-YEAR TOTAL
<b>PROPOSAL 1</b>												
1	6 yd load-all cont. w/lid at Public Safety bldg. - picked up weekly	1	EA	\$ 63.00	\$ 65.52	\$ 128.52	\$ 69.00	\$ 69.00	\$ 138.00	\$ 77.00	\$ 79.00	\$ 156.00
2	6 yd load-all cont. w/lid at DPW picked up twice weekly	1	EA	\$ 125.00	\$ 130.00	\$ 255.00	\$ 133.00	\$ 133.00	\$ 266.00	\$ 148.00	\$ 152.00	\$ 300.00
3	4 yd load-all cont. w/lic at Waste-water Plant, Filtration Plant & Soccer Fields	3	EA	\$ 125.00	\$ 130.00	\$ 255.00	\$ 133.00	\$ 133.00	\$ 266.00	\$ 183.00	\$ 189.00	\$ 372.00
4	4 yd. load-all cont. w/lid at DPW picked up twice weekly	1	EA	\$ 83.50	\$ 86.84	\$ 170.34	\$ 90.00	\$ 133.00	\$ 180.00	\$ 116.00	\$ 120.00	\$ 236.00
OTHER SERVICES RENDERED:												
<b>MONTHLY TOTAL</b>				\$ 396.50	\$ 412.36	\$ 808.86	\$ 425.00	\$ 425.00	\$ 850.00	\$ 524.00	\$ 540.00	\$ 1,064.00
<b>ANNUAL TOTAL (MONTHLY X 12)</b>				\$ 4,758.00	\$ 4,948.32	\$ 9,706.32	\$ 5,100.00	\$ 5,100.00	\$ 10,200.00	\$ 6,288.00	\$ 6,480.00	\$ 12,768.00

DEPT. HEAD: *Ronald Bailey*  
 PURCH. AGENT: *Jalleen*  
 STAFF REC.: *REPUBLIC SERVICES*

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: 6/30/2011  
 WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: 6/40/11  
 SOLE PROPRIETORSHIP  
 EXPIRATION DATE: \_\_\_\_\_

AWARDED: \_\_\_\_\_  
 COUNCIL APPROVED: \_\_\_\_\_  
 PO NUMBER: \_\_\_\_\_



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---

## *MEMORANDUM*

---

DATE: For June 20, 2011 City Council Meeting (Consent Agenda)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Water/Wastewater Treatment; Annual Supply Contracts for Bulk Chemicals

1. Ferric Chloride - Bid Award to Kemira Water Solutions, Inc.
2. Sodium Hypochlorite – Bid Award to Jones Chemical Inc.
3. Quicklime – Bid award to Western Lime Corporation

---

### **1. Ferric Chloride**

We recommend bid award (bid tab attached) to the low bidder, **Kemira Water Solutions, Inc., at the unit price of \$0.48** per pound of iron. Based on projected usage of 72,000 pounds per year, the annual contract is estimated at \$34,560. This is a significant decrease (17%) from the current price (\$0.5794 per pound from Kemira). Ferric chloride is required for phosphorus and solids removal in our wastewater treatment process.

### **2. Bulk chlorine solution (sodium hypochlorite)**

We recommend bid award (bid tab attached) to the low bidder, **Jones Chemical Inc., at the unit price of \$0.75** per gallon of sodium hypochlorite (chlorine solution) plus \$50 per truck load for split delivery. Based on projected usage, the annual contract is estimated at \$41,100. This is a significant increase (27%) over the current price of \$0.59 per gallon (Kemira), but less than the \$1.10 per gallon from two years earlier. This chemical is used for disinfection for both the water and wastewater treatment processes. Bulk deliveries are split between the two facilities with approximately 2/3 to the wastewater plant and 1/3 to the water plant.

### **3. Quicklime**

We recommend bid award (bid tab attached) to the low bidder, **Western Lime Corporation, at the unit price of \$128.00 per ton** for quicklime used for water treatment. Based on projected usage of 800 tons, the annual contract is estimated at \$102,400 for the year. This is a 2.4 % increase over the current price of \$125.00 (Western Lime Corp.).

Enc.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PURCHASE ORDER FOR  
FERRIC CHLORIDE FOR WATER TREATMENT FOR FY 2011/12  
WITH KEMIRA WATER SOLUTIONS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires ferric chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the City of Owosso sought bids for ferric chloride; a bid was received from Kemira Water Solutions Inc.; and it is hereby determined that Kemira Water Solutions Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase ferric chloride from Kemira Water Solutions Inc. in the amount of \$0.48 per pound of iron for the city fiscal year 2011/2012 with an estimated total amount for the year of \$34,560.
- SECOND: The purchase agreement between the City and Kemira Water Solutions Inc. shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Wastewater Fund.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PURCHASE ORDER FOR  
BULK CHLORINE SOLUTION FOR WATER TREATMENT  
FOR FY 2011/12  
WITH JONES CHEMICAL INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires ferric chloride (iron) in bulk deliveries for use in treating municipal drinking water wastewater; and

WHEREAS, the City of Owosso sought bids for bulk chlorine solution (sodium hypochlorite); a bid was received from Jones Chemical Inc.; and it is hereby determined that Jones Chemical Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase bulk chlorine solution from Jones Chemical Inc. in the amount of \$0.75 per gallon of solution plus \$50 per truckload for split delivery for the city fiscal year 2011/2012 with an estimated total amount for the year of \$41,100.
- SECOND: The purchase agreement between the City and Jones Chemical Inc. shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water and Wastewater Funds.



**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PURCHASE ORDER FOR  
QUICKLIME FOR WATER TREATMENT  
FOR FY 2011/12  
WITH WESTERN LIME CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires quicklime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso sought bids for quicklime; a bid was received from Western Lime Corporation; and it is hereby determined that Western Lime Corporation is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase quicklime from Western Lime Corporation in the amount of \$128 per ton for the city fiscal year 2011/2012 with an estimated total amount for the year of \$102,400.
- SECOND: The purchase agreement between the City and Western Lime Corporation shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water and Wastewater Funds.

CITY OF OWOSSO BID TABULATION SHEET

DATE: 6/7/2011

DEPT.: Water

SUBJECT: Sodium Hypochlorite

ITEM #	DESCRIPTION	EST. QTY	UNIT	Jones Chemical Riverview MI		KA Steel Lemont, IL		Alexander Chemical Downers Grove, IL	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Sodium Hypochlorite	54,000	gallons	\$ 0.75	\$ 40,500.00	\$ 0.77	\$ 41,580.00	\$ 0.93	\$ 50,220.00
	Split Deliver per truckload	12	EA	\$ 50.00	\$ 600.00	0.00	0.00	\$ 50.00	\$ 600.00
ESTIMATED ANNUAL TOTAL BID				\$	41,100.00	\$	41,580.00	\$	50,820.00

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD:

Larry M. Suck

GENERAL LIABILITY INSURANCE

EXPIRATION DATE: \_\_\_\_\_

AWARDED? \_\_\_\_\_

PURCH. AGENT:

R. Williams

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE: \_\_\_\_\_

COUNCIL APPROVED: \_\_\_\_\_

STAFF REC.:

Low Bid - Jones Chem.

SOLE PROPRIETORSHIP

EXPIRATION DATE: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE: 6/7/2011  
 DEPT.: WWTP

SUBJECT: Ferric Chloride Bid

ITEM #	DESCRIPTION	EST. QTY	UNIT	Kemira Water Solutions Lawrence, KS		PVS Technologies Detroit, MI		UNIT PRICE	TOTAL
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1	Ferric Chloride	72,000	lbs/yr.	\$ 0.4800	\$ 34,560.00	\$ 0.650	\$ 46,800.00		
ESTIMATED ANNUAL TOTAL BID									

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: Larry M. Burk

PURCH. AGENT: [Signature]

STAFF REC.: low Bid - KEMIRA

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: \_\_\_\_\_

WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: \_\_\_\_\_

SOLE PROPRIETORSHIP  
 EXPIRATION DATE: \_\_\_\_\_

AWARDED? \_\_\_\_\_

COUNCIL APPROVED: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/7/2011

DEPT. Water

PAGE 1

SUBJECT: QUICKLIME

ITEM #	DESCRIPTION	EST. QTY	UNIT	Western Lime Corp West Bend, IN		Carmeuse Lime, Inc. Pittsburgh, PA		UNIT PRICE	TOTAL
				UNIT PRICE	YEARLY TOTAL	UNIT PRICE	YEARLY TOTAL		
1	PEBBLE QUICKLIME	800	TONS PER YEAR	\$ 128.00	\$ 102,400.00	\$ 156.14	\$ 124,912.00		
ESTIMATED ANNUAL TOTAL BID				\$	102,400.00	\$	124,912.00	\$	-

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: Jay M. Burk

AWARDED: \_\_\_\_\_

PURCH. AGENT: [Signature]

COUNCIL APPROVED: \_\_\_\_\_

STAFF REC.: Low Bid - WESTERN LIME CORP.

P.O. NUMBER: \_\_\_\_\_



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

---

DATE: June 20, 2011

TO: OWOSSO CITY COUNCL

FROM: Ronald Baker, Director of Public Works

RE: Progress Payment to MDOT for Washington St. Streetscape

---

The enclosed invoice is a progress payment of the local share of the cost of the Washington Street Streetscape project last year. There will be one more payment after the contractor finishes their paper work to finalize the project.

We recommend Council approve payment to the State of Michigan in the amount of \$6,505.39 as a progress payment of the local share of the cost of the Washington Street Streetscape Project.

RESOLUTION NO. \_\_\_\_\_

AUTHORIZING PAYMENT TO  
THE MICHIGAN DEPARTMENT OF TRANSPORTATION  
FOR WORK COMPLETED ON  
THE WASHINGTON STREET STREETScape PROJECT

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has received a Michigan Department of Transportation Enhancement Grant and Federal stimulus money; and

WHEREAS, using these funds in concert with monies from the Main Street Bond Fund the City undertaken a project to refurbish the downtown landscape, replacing deteriorated infrastructure and creating a pedestrian friendly and welcoming atmosphere for the downtown; and

WHEREAS, a portion of the work on this project has been completed and is now eligible for payment; and

WHEREAS, the Michigan Department of Transportation has requested reimbursement for the City's share of the work completed to date.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to reimburse the Michigan Department of Transportation for eligible funds spent in the course of reconstructing the downtown landscape.

SECOND: The accounts payable department is authorized to submit payment to the Michigan Department of Transportation in the amount of \$6,505.39 as detailed on the attached Payment Request #6 as authorized by Council on June 20, 2011.

THIRD: The above expenses shall be paid from the Main Street Bond Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS 20th DAY OF June, 2011.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Amy K. Kohagen, City Clerk

MDOT  
841(1/92)

# INVOICE

Refer to this Number in Correspondence ----

Invoice No.

AP 335833

Date

6/8/11

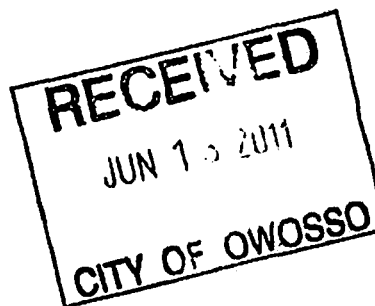
OWOSSO, CITY OF  
301 W MAIN  
OWOSSO, MI 48867-2958

Department of Transportation  
Attention: Finance Cashier  
P. O. Box 30648  
Lansing, Michigan 48909  
Phone: (517) 335-0413

**Make Check Payable to: State of Michigan -- MDOT**

In Re: LOCAL PROGRESS BILLINGS  
SEE ATTACHED DETAIL.

PAYMENT DUE AS SPECIFIED IN THE SIGNED AGREEMENT



Invoice Amount: \$6,505.39  
Balance Due: \$6,505.39

MDOT Fed. Id.: 386000134

**DETACH HERE, SEND REMITTANCE AND THIS STUB TO:**  
Michigan Department of Transportation, ATTN: Finance Cashier, P. O. Box 30648, Lansing, Michigan 48909

Invoice No.	Code	Name	Agreement
AP 335833	741	OWOSSO, CITY OF	10-5099

Tran	AY	Index	PCA	Appr	Fund	AO	AC-3	GL	Amount	Proj No	Proj Phase	Fed. Item No.
190	10	90404	88888	90400	4899	2203		0548	6,505.39	105162	AA	JJ3984

**MICHIGAN DEPARTMENT OF TRANSPORTATION  
LOCAL BILL DESCRIPTION REPORT**

FED ITEM NO.	JJ3984	BILL NO.	6
JOB NO.	105162A	DATE	6/7/2011
AGREEMENT NO.	10-5099	AY:	2010
AGENCY	City of Owosso		
ADDRESS CODE	741	TOTAL DUE	<b>\$6,505.39</b>
REVENUE ACC.	92-203		

DESCRIPTION: Part A: Streetscaping work along Washington Street from Jerome Street to Mason Street; including sidewalk and landscaping work  
Part B: Irrigation system and electrical work along Washington Street from Jerome Street to Mason Street

CONTRACT AWARD - Part.	551,587.00	EST. FED. SHARE	416,863.00
CONTRACT AWARD - Non-Part.	84,902.00		
OTHER COSTS - Part.	500.00		
OTHER COSTS - Non-Part.		EST. STATE SHARE	
<b>TOTAL AUTHORIZED AMT.</b>	<b>636,989.00</b>	EST. LOCAL SHARE	<b>220,126.00</b>

Category	Local Ind.	Contract	CE	Adv.	Audit	PE	ROW
1	y	542,170.07		212.50	0.00		
3	100.0%	89,654.00					
<b>Total CTD</b>		<b>631,824.07</b>				<b>0.00</b>	<b>0.00</b>

	<b>ARRA</b>		<b>Other Federal Funding</b>	
Total Cat 1	50,000.00		Total Cat 1	492,382.57
Federal	50,000.00	100.00% MAX \$50,000	Federal	366,863.00
	0.00			125,519.57
State	0.00	0.00%	State	0.00
Local	0.00		Local	125,519.57

<b>Tapered Project</b>			
Total Local Share	215,173.57	Total Cat 3	89,654.00
Previous Invoices:	208,668.18	Federal	0.00
			89,654.00
Total Due This Bill	<b>\$6,505.39</b>	State	0.00
		Local	89,654.00





**WARRANT 424**  
**June 14, 2011**

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Shiawassee Area Transportation Agency	Annual Local Funding Commitment FY 2011-2012	General	\$49,724.25
Brown & Stewart, PC	Professional Services-May 5, 2011 – June 8, 2011	General	\$10,143.18
Netarx, LLC	Network Engineering-May 2011	General	\$ 7,616.00
Bodman PLC	Professional Services-May 2011	General	\$10,425.25
		<b>TOTAL</b>	<b>\$77,908.68</b>

06/13/2011

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 05/01/2011 - 05/31/2011

Check Date	Bar	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
05/06/2011	1	115821	ROBINSON TONYA	UB REFUND FOR ACCOUNT: 3619070002	56.59
05/06/2011	1	115822	WILSON JAMES	UB REFUND FOR ACCOUNT: 1409500004	52.60
05/06/2011	1	115823	AHEARNE LAURI	UB REFUND FOR ACCOUNT: 2909040001	10.07
05/06/2011	1	115824	PAYNE RICHARD L	UB REFUND FOR ACCOUNT: 1464000001	51.57
05/06/2011	1	115825	MCDUGALL JAMES	UB REFUND FOR ACCOUNT: 2792040004	71.20
05/06/2011	1	115826	THWING SUSAN	UB REFUND FOR ACCOUNT: 2821300015	20.50
05/06/2011	1	115827	LAWLESS STACY	UB REFUND FOR ACCOUNT: 3344270019	24.03 V
Void Reason: TO BE APPLIED TO ANOTHER ACCOUNT					
05/06/2011	1	115828	FLATTER JEREMY	UB REFUND FOR ACCOUNT: 2627340004	12.74
05/06/2011	1	115829	SYKORA BRIAN	UB REFUND FOR ACCOUNT: 3665090012	9.54
05/06/2011	1	115830	BENTON LESLIE	UB REFUND FOR ACCOUNT: 2919840002	5.14
05/06/2011	1	115831	SCHNEIDER SCOTT	UB REFUND FOR ACCOUNT: 1440000002	53.38
05/06/2011	1	115832	HALL RODNEY	UB REFUND FOR ACCOUNT: 5553070001	74.34
05/06/2011	1	115833	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2304260005	59.11
05/06/2011	1	115834	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2302500006	62.31
05/06/2011	1	115835	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2303000010	62.31
05/06/2011	1	115836	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2303100006	62.31
05/06/2011	1	115837	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2303200007	62.31
05/06/2011	1	115838	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2304250011	62.31
05/06/2011	1	115839	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2304270006	62.31
05/06/2011	1	115840	CALDWELL BANKER	UB REFUND FOR ACCOUNT: 2304280003	62.31
05/06/2011	1	115841	AFLAC	EMPLOYEE DEDUCTIONS-ALFAC PREMIUM	1,275.36
05/06/2011	1	115842	MARK D AGNEW	OPD-EQUIPMENT-DECALS FOR NEW CAR #18	295.00
05/06/2011	1	115843	ASSOCIATION OF PUBLIC TREASURERS	TREAS.-ED/TRAINING-CPFA RENEWAL-R.TOBEY	125.00
05/06/2011	1	115844	B S & A SOFTWARE	DELQ.PP/BUILDING DEPT-SUPPORT-5/1/11-5/1/12	1,480.00
05/06/2011	1	115845	BELL EQUIPMENT COMPANY	FLEET-EQUIPMENT MTN-PARTS FOR SWEEPER	118.84
05/06/2011	1	115846	BLUE THUMB DISTRIBUTION	DDA CONSTRUCTION-LG.MATRIX BOXES FOUNTAI	2,303.00
05/06/2011	1	115847	BLUMERICH COMMUNICATIONS SERVICE, I	OPD-EQUIPMENT MTN-RADIO REPAIRS	361.92
05/06/2011	1	115848	BODMAN LLP	HR-CONTRACTUAL-ARBITRATION PETTIGREW	8,057.01
05/06/2011	1	115849	BOUND TREE MEDICAL LLC	OFD-AMBULANCE SUPPLIES	422.01
05/06/2011	1	115850	C & B AIR COMPRESSORS	WWTP-EQUIPMENT MTN-DRIVE SEAL KIT/HOUSINC	1,046.43

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Check Date	Bar	Check	Vendor Name	Description	Amount
05/06/2011	1	115851	COMMERCIAL BLUEPRINT, INC.	ENGINEERING-ANNUAL MAINTENANCE, SUPPLIES	940.58
05/06/2011	1	115852	CONSUMERS ENERGY	UTILITIES-APRIL 2011-TRAFFIC/STREET LIGHTS	19,986.32
05/06/2011	1	115853	ROBERT W CRAIG	APRIL 2011-MAIL PICK-UP AND DELIVERY SERVICE	180.00
05/06/2011	1	115854	CURWOOD FESTIVAL	CURWOOD FESTIVAL-MISC-APPL.FEE-EXPLORERS	30.00
05/06/2011	1	115855	D & D TRUCK & TRAILER PARTS	FLEET-PARTS/SUPPLIES-FILTERS	441.55
05/06/2011	1	115856	D & G EQUIPMENT INC	FLEET-PARTS/SUPPLIES	453.58
05/06/2011	1	115857	SANDY W DUFFIELD	MEDICAL REIMBURSEMENT	739.15
05/06/2011	1	115858	FISHER SCIENTIFIC CO.	WTP-OPERATING SUPPLIES-LAB	922.01
05/06/2011	1	115859	FRONTIER	UTILITIES-PE 5/21/11-TROUBLESHOOTING LINE-PE	1,967.80
05/06/2011	1	115860	GILBERT'S TRUE VALUE HARDWARE	CH/DPW/STS/WWTP/WTP/OFD/BALLPARK-SUPPLIE	272.14
05/06/2011	1	115861	GOYETTE MECHANICAL	PUB SAFETY-BLDG MTN-RPR CIRCULATION PUMP	126.20
05/06/2011	1	115862	BRADLEY E GROLL	MEDICAL REIMBURSEMENT	30.00
05/06/2011	1	115863	HALLIGAN ELECTRIC, INC.	WWTP-LIFT STATAION MTN-65A 127V CONTACTOF	1,700.00
05/06/2011	1	115864	THOMAS P HOLCOMB	MEDICAL REIMBURSEMENT	10.00
05/06/2011	1	115865	HOME DEPOT CREDIT SERVICES	DDA/BALLFLD/WWTP/WTP-SUPPLIES-PLANTERS/F	172.53
05/06/2011	1	115866	INDEPENDENT STATIONERS	WTP-OPERATING SUPPLIES-INK CARTRIDGES	90.00
05/06/2011	1	115867	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-EQUIPMENT MTN PARTS	89.80
05/06/2011	1	115868	J & B MEDICAL SUPPLY INC	OFD-AMBULANCE SUPPLIES	232.05
05/06/2011	1	115869	KEMIRA WATER SOLUTIONS INC	WWTP-OPERATING-FERRIC CHLORIDE	3,049.94
05/06/2011	1	115870	CHARLES B KINCAID II	MEDICAL REIMBURSEMENT	30.00
05/06/2011	1	115871	LLOYD MILLER & SONS, INC	FLEET-EQUIPMENT MTN-GAUGE WHEEL BUSHING	81.41
05/06/2011	1	115872	LUDINGTON ELECTRIC, INC.	CH-BUILDING MTN-RPR CONDUIT UNDER BRIDGE	102.82
05/06/2011	1	115873	MAURER'S TEXTILE RENTAL SERVICES, I	APRIL 2011-UNIFORM RENTAL	38.16
05/06/2011	1	115874	MICHAEL MCCLOSKEY	MEDICAL REIMBURSEMENT	75.00
05/06/2011	1	115875	MICHIGAN METER TECHNOLOGY GROUP IN	WATER-EQUIP MTN WATER MTRS-NEPTUNE METE	9,900.84
05/06/2011	1	115876	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	880.35
05/06/2011	1	115877	DOUGLAS LEE MORRICE	MEDICAL REIMBURSEMENT	15.00
05/06/2011	1	115878	MUNICIPAL SUPPLY CO.	STREETS-OPERATING SUPPLIES-6 VOLT BATTERII	139.20
05/06/2011	1	115879	MUTUAL EYE CLAIM AUDITS	JUNE 2011-VISION COVERAGE PREMIUM	387.23
05/06/2011	1	115880	NAPA AUTO PARTS	WWTP-AUTO PARTS SUPPLIES	125.44
05/06/2011	1	115881	OWOSSO BOLT & BRASS CO	BALLFIELDS/WATER/WWTP-BLDG MTN PARTS	306.78
05/06/2011	1	115882	OWOSSO-WATER FUND	DEC/JAN/FEB WATER/SEWER-ARTS COUNCIL-206	80.60

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Check Date	Bar	Check	Vendor Name	Description	Amount
05/06/2011	1	115883	POLICE OFFICERS LABOR COUNCIL	MAY 2011-EMPLOYEE DEDUCTIONS-UNION DUES	748.00
05/06/2011	1	115884	Q2A ASSOCIATES LLC	CONTRACTUAL SRVS-4/17/11-4/30/11-R.WILLIAMS	1,974.00
05/06/2011	1	115885	REEVES WHEEL ALIGNMENT, INC.	OPD/OFD-VEHICLE MAINTENANCE-TIE RODS-OIL C	4,535.09
05/06/2011	1	115886	REPUBLIC WASTE SERVICES OF MID-MICH	MAY 2011-REFUSE SERVICE	347.92
05/06/2011	1	115887	S & W HEALTHCARE CORPORATION	OFD-OPERATING SUPPLIES-AMBULANCE	123.56
05/06/2011	1	115888	S L H METALS INC	STREETS-OPERATING SUPPLIES-BARRICADE MTL	68.02
05/06/2011	1	115889	SCHICHEL'S NURSERY, INC.	2011 SPRING TREE PURCHASE PROGRAM	2,400.00
05/06/2011	1	115890	SHAHEEN CHEVROLET	OPD-2010 CHEVY IMPALA PATROL CAR-CAR #18	20,982.00
05/06/2011	1	115891	SMITH JANITORIAL SUPPLY	CH/DPW/WTP/WWTP/OFD/OPD-SOAP/TOWELS/TP	934.83
05/06/2011	1	115892	SNAP ON TOOLS	FLEET-EQUIPMENT MTN TOOLS-TORL SET/DRIVEF	328.65
05/06/2011	1	115893	ST JOHNS ANSWERING SERVICE INC	JUNE 2011-ANSWERING SERVICE	60.00
05/06/2011	1	115894	STATE OF MICHIGAN	OPD-7-1-11/6-30-12 LICENSE PLATES RENEWALS	65.00
05/06/2011	1	115895	STECHSCHULTE GAS & OIL, INC.	FUEL -PE 4/15/11	5,284.78
05/06/2011	1	115896	SWIM LLC	CONTRACTUAL SRVS-4/17/11-4/30/11-G.BURK	1,890.00
05/06/2011	1	115897	UNIQUE PAVING MATERIALS CORPORATION	INVENTORY-UPM COLD PATCH-88.08 TONS	4,619.80
05/06/2011	1	115898	USA BLUE BOOK	WWTP-EQUIPMENT MTN-PARTS	374.42
05/06/2011	1	115899	VALLEY LUMBER	DPW/OFD/STREETS/PARKS/BALLPARK-MATERIALS	1,204.11
05/06/2011	1	115900	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-4/1/11-4/15/11	2,567.08
05/06/2011	1	115901	MERLE E WEST II	CONTRACTUAL-PLAN REVIEW-LITTLE CEASAR'S-4,	50.00
05/06/2011	1	115902	WHALEN QUALITY CONSTRUCTION LLC	HOUSING-DRAW 1-REHAB PROJ-410 N DEWEY ST	5,112.00
05/06/2011	1	115903	WIN'S ELECTRICAL SUPPLY	DPW/PARKING/CH-BUILDING MTN-LIGHTS/MTN-LIC	475.28
05/06/2011	1	115904	WOLVERINE SIGN WORKS	WWTP-TELEPHONE-PREP FOR 60' POLE	350.00
05/06/2011	1	115905	XEROX CORPORATION	IT/FRT DESK/BLDG DEPT-APRIL 2011-MTN COPIER	467.06
05/06/2011	1	115906	ADAM ZETTEL	RECREATION GRANT APPLICATION POSTAGE	41.64
05/10/2011	1	115907	ABBEY STONENETWORKS INC	DDA-MTN REPAIRS-BUFF LIMESTONE PLANTERS	120.00
05/10/2011	1	115908	CITY OF OWOSSO	DDA-REIMB-CELLPHONES/COPIES/2009 GO BONDS	236.06
05/10/2011	1	115909	CONNECTIC MARKETING	DDA-ADVERTISING-CITY CENTER	75.00
05/10/2011	1	115910	GILBERT'S TRUE VALUE HARDWARE	DDA-MTN SUPPLIES-DWNTWN RPRS/PAINT OFFIC	204.31
05/10/2011	1	115911	HANKERD SPORTSWEAR	DDA-SUPPLIES-200 GREEN UP CLEAN UP T-SHIRT	600.00
05/10/2011	1	115912	HOME DEPOT CREDIT SERVICES	DDA-OPERATING SUPPLIES-MULCH DOWNTOWN	123.75
05/10/2011	1	115913	KELLY'S REFUSE	DDA-APRIL 2011-TRASH SERVICE	125.00
05/10/2011	1	115914	LUDINGTON ELECTRIC, INC.	DDA-REPAIR CHAIRMAN LIGHTS/POLE/WATER & M	1,042.12

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05/10/2011	1	115915	MICHIGAN ONLINE GROUP	DDA-MARCH/APRIL 2011-PHONE SERVICE	34.12		
05/10/2011	1	115916	OFFICE DEPOT	DDA-FARMERS MKT/ARTISAN MKT SUPPLIES	182.89		
05/10/2011	1	115917	OFFICE SOURCE	DDA-OPERATING-EXPANDING FILE W/HANDLES	15.99		
05/10/2011	1	115918	SUNBURST GARDENS, INC.	DDA-OPERATING-RED OAK-ARBOR DAY PLANTING	250.00		
05/10/2011	1	115919	MICHAEL E TREEN	DDA-REIMBURSEMENT-RENT & UTILITIES	192.75		
05/10/2011	1	115920	VALLEY LUMBER	DDA-MAINTENANCE-RIVER BANK FENCE MTL	89.71		
05/10/2011	1	115921	LORRIANE WECKWERT	DDA-REIMBURSEMENT-DOWNTOWN PLANTS	1,535.82		
05/10/2011	1	115922	WIN'S ELECTRICAL SUPPLY	DDA-SUPPLIES-DOWNTOWN LIGHTS	625.77		
05/20/2011	1	115923	STODDARD'S	REFUND-PERF DEPOSIT-RECEIPT #194659	50.00		
05/20/2011	1	115924	HALL'S SEWER	REFUND-PREF DEPOSIT-RECEIPT #195390	50.00		
05/20/2011	1	115925	HALL'S SEWER	REFUND-PREF DEPOSIT-RECEIPT #197202	50.00		
05/20/2011	1	115926	COGGINS, JR., RAYMOND LEE	SUBPEONA-WITNESS JURY FEES-APPEARED 5/16/	10.24		
05/20/2011	1	115927	PRICHARD, JENNIFER MAE	SUBPEONA-WITNESS JURY FEES-APPEARED 5/16/	10.24		
05/20/2011	1	115928	ACCUMED BILLING INC	AMBULANCE BILLING SERVICES/STATE REPORT	4,004.91		
05/20/2011	1	115929	ACCUMEDWEB.COM, LLC	ANNUAL SUPPORT FEE-FY 2010/2011-1 OF 5	4,342.50		
05/20/2011	1	115930	THE ARGUS PRESS	APRIL 2011-CLERK-PRINTING/LEGAL NOTICES	372.39		
05/20/2011	1	115931	B S & A SOFTWARE	INTERNET SUPPORT-5/1/11-5/1/12	5,500.00		
05/20/2011	1	115932	BLUMERICH COMMUNICATIONS SERVICE, I	OPD-EQUIP MTN-INSTALL RADIO, HEADLIGHT FLAS	1,050.93		
05/20/2011	1	115933	BOUND TREE MEDICAL LLC	OFD-AMBULANCE MEDICAL SUPPLIES	448.34		
05/20/2011	1	115934	HEATHER D BROOKS	DPW/WATER-OPER SUPPS-TIME CARDS (5K) INV C	465.00		
05/20/2011	1	115935	BROWN & STEWART P C	PROFESSIONAL SERVICES 4-12-11/5-4-11	9,414.04		
05/20/2011	1	115936	THOMAS LEE BROWN	MEDICAL REIMBURSEMENT	30.00		
05/20/2011	1	115937	GARY BURK	REIMBURSEMETHN-MRWA CONFERENCE	170.00		
05/20/2011	1	115938	MICHAEL L BUSH	MEDICAL REIMBURSEMENT	30.00		
05/20/2011	1	115939	CENTRAL MICHIGAN INDUSTRIES INC	REFUND-PREF DEPOSIT RECEIPT #114339	50.00		
05/20/2011	1	115940	CONSUMERS ENERGY	UTILITIES-APRIL 2011-MULTIPLE LOCATIONS	13,372.70		
05/20/2011	1	115941	VOID		0.00	V	
			Void Reason: Created From Check Run Process				
05/20/2011	1	115942	VOID		0.00	V	
			Void Reason: Created From Check Run Process				
05/20/2011	1	115943	VOID		0.00	V	
			Void Reason: Created From Check Run Process				

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Check Date	Bar	Check	Vendor Name	Description	Amount
05/20/2011	1	115944	DELTA DENTAL PLAN OF MICHIGAN	JUNE 2011-DENTAL INSURANCE PREMIUM	4,684.60
05/20/2011	1	115945	EMPLOYEE BENEFIT CONCEPTS INC	HR-MAY 2011-MONTHLY FSA ADMIN FEE	100.00
05/20/2011	1	115946	MICHAEL J ERFOURTH	BOARDS/COMMISSIONS--COUNCIL SALARY-RE-ISS	140.00
05/20/2011	1	115947	FIRST DUE FIRE SUPPLY	OFD-UNIFORMS/CLEANING-FIREFIGHTING BOOTS	300.00
05/20/2011	1	115948	TODD FOLLEN	MEDICAL REIMBURSEMENT	488.44
05/20/2011	1	115949	GLOVE PLANET	OFD-SUPPLIES-GLOVES	312.00
05/20/2011	1	115950	HI QUALITY GLASS, INC	FLEET-EQUIPMENT MTN-MIRROR	22.00
05/20/2011	1	115951	INTERSTATE BILLING SERVICE INC	FLEET-EQUIPMENT MTN. PARTS	749.98
05/20/2011	1	115952	K A STEEL CHEMICALS INC	WWTP-BULK SODIUM HYPOCHLORITE	2,964.30
05/20/2011	1	115953	KEMIRA WATER SOLUTIONS INC	WWTP-FERRIC CHLORIDE	2,760.68
05/20/2011	1	115954	KONECRANES INC	WWTP-REPAIRS-SHOP HOIST & BRIDGE CRANE	3,355.00
05/20/2011	1	115955	MICHAEL MCCLOSKEY	MEDICAL REIMBURSEMENT	20.00
05/20/2011	1	115956	MEMORIAL HEALTHCARE CENTER	HR/OPD-MISC-PRE-EMP SCREENING/LABS-BOUDR	164.50
05/20/2011	1	115957	METLIFE	EMPLOYEE DEDUCTIONS-MET LIFE PREMIUMS	26.84
05/20/2011	1	115958	MICHIGAN PIPE & VALVE, INC.	EQUIP MTN METER & SERV-GILBERT ST SUMP LIM	550.94
05/20/2011	1	115959	MISDU	EMPLOYEE DEDUCTIONS-GARNISHMENTS	880.35
05/20/2011	1	115960	MUNICIPAL CODE CORPORATION	CONTRACTUAL-ANNUAL CODIFICATION ON INTERI	550.00
05/20/2011	1	115961	MUNICIPAL WEB SERVICES	CONTRACTUAL-MARCH 2011-WEBSITE HOSTING	343.75
05/20/2011	1	115962	NETARX LLC	CONTRACTUAL-APRIL 2011-NETWORK ENGINEERI	5,712.00
05/20/2011	1	115963	NEXTEL COMMUNICATIONS	APRIL 2011-CELL PHONES-SERV/EQUIPMENT	945.67
05/20/2011	1	115964	NORTH CENTRAL LABORATORIES OF WI IN	WWTP-LAB SUPPLIES	85.35
05/20/2011	1	115965	NYE UNIFORM COMPANY	OPD-UNIFORMS/CLEANING-PATCHES/EMBLEMS (4	651.45
05/20/2011	1	115966	OAK CONSTRUCTION CORPORATION	DDA-CONSTRCTN-CONCRETE WORK FOUNTAIN	4,250.00
05/20/2011	1	115967	OFFICE DEPOT	PUB SAFETY/ENG/HR/FIN./CH-OFFICE SUPPLIES	898.86
05/20/2011	1	115968	OFFICE SOURCE	HR-OPERATING SUPPLIES-STORAGE BOXES	87.99
05/20/2011	1	115969	GARY L PALMER	CONTRACTUAL-MAY 2011-BLDG/ELEC INSP SRVS	2,000.00
05/20/2011	1	115970	POLYDYNE INC	WWTP-OPERATING SUPPLIES-AF 4500 POLYMER	1,922.80
05/20/2011	1	115971	PRE-PAID LEGAL SERVICES INC	EMPLOYEE DEDUCTION-PRE-PAID LEGAL SRVC	51.80
05/20/2011	1	115972	Q2A ASSOCIATES LLC	CONTRACTUAL SRVCS-5/1/11-5/14/11-R.WILLIAMS	2,257.50
05/20/2011	1	115973	QRS COURT REPORTING LLC	HR-CONTRACTUAL-ARBITRATION REPORTING-4/28	925.00
05/20/2011	1	115974	RAY, ESTHER A	REIMBURSEMENT-MISC-DOCTOR'S MEMO	10.00
05/20/2011	1	115975	REEVES WHEEL ALIGNMENT, INC.	OFD/STAFF CARS-EQUIPMENT MTN-MEDIC 1-TIRE:	1,703.88

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Check Date	Bar	Check	Vendor Name	Description	Amount
05/20/2011	1	115976	RESERVE ACCOUNT	ADMIN-OPERATING SUPPLIES-FUNDS-POSTAGE M	3,000.00
05/20/2011	1	115977	RUTHY'S LAUNDRY CENTER	OPD/OFD-APRIL 2011-DRY CLEANING	602.57
05/20/2011	1	115978	SECAP FINANCE	ADMIN-EQUIP MTN-MAILING MACHINE 53 OF 60	156.00
05/20/2011	1	115979	SHIAWASSEE FAMILY YMCA	EMPLOYEE DEDUCTION-MEMBERSHIPS	421.20
05/20/2011	1	115980	SOUTHSIDE CAR WASH	OPD-APRIL 2011-CAR WASHES	20.10
05/20/2011	1	115981	STATE OF MICHIGAN	CONTRACTUAL-TRAFFIC SIGNAL MAINTENANCE	199.92
05/20/2011	1	115982	STATE OF MICHIGAN	MAY 2011-PAYROLL WITHHOLDING TAX	12,356.75
05/20/2011	1	115983	STECHSCHULTE GAS & OIL, INC.	FLEET-EQUIPMENT MTN-GUARDOL	974.00
05/20/2011	1	115984	STECHSCHULTE GAS & OIL, INC.	FUEL PE 4/30/11	5,337.17
05/20/2011	1	115985	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 5/15/11	5,400.41
05/20/2011	1	115986	SUMBERA EXCAVATING, INC.	INVENTORY-22A PROCESS GRAVEL-DELIVERED	1,730.44
05/20/2011	1	115987	SURFACE COATING CO.	STREETS-OPERATING SUPS-SURFACE COATING	4,815.00
05/20/2011	1	115988	RONALD J TOBEY	REIMBURSEMENT-MEDICAL & ED/TRAINING MMTA	872.72
05/20/2011	1	115989	WASTE MANAGEMENT OF MICHIGAN	DISPOSAL CHARGES-4/16/11-4/29/11	2,452.60
05/20/2011	1	115990	MERLE E WEST II	CONTRACTUAL-PLBG & MEC.INSPECTION SERVICE	600.00
05/20/2011	1	115991	WESTERN LIME CORPORATION	WTP-OPERATING SUPPLIES-QUICKLIME-46.96/TON	5,870.00
05/20/2011	1	115992	WHALEN QUALITY CONSTRUCTION LLC	HOUSING-DRAW 2-REHAB PROJ-410 N DEWEY ST	10,932.80
05/20/2011	1	115993	WMIS INTERNET	IT-MAY 2011-CELLPHONES-DSL CONNECTION FEE:	414.83
05/20/2011	1	35(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	EMP CONTRIBUTIONS-APRIL 2011-POLICE COMMA	5,404.24
1 TOTAL of 170 Non-Void Checks:					261,348.25
1 TOTAL of 4 Void Checks:					24.03
1 TOTAL - 174 Checks:					261,372.28
Bank 10 OWOSSO HISTORICAL FUND					
05/10/2011	10	4222	CONSUMERS ENERGY	UTILITIES-MAY 2011-515 N WASHINGTON ST	405.38
05/10/2011	10	4223	FRONTIER	PHONE-PE 5/28/11-515 N WASHINGTON STREET	36.72
05/10/2011	10	4224	SECURITY ALARM CO INC	BLDG MTN-ALARM MONITORING JUNE-AUG 2011	60.00
05/10/2011	10	4225	SPECIALTY SALVAGE LLLC	BLDG MTN-515 N WASHINGTON ST	32.97
10 TOTAL of 4 Non-Void Checks:					535.07
10 TOTAL of 0 Void Checks:					0.00

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Check Date	Ball	Check	Vendor Name	Description	Amount
10 TOTAL - 4 Checks:					535.07
Bank 2 TRUST & AGENCY					
05/10/2011	2	6049	OWOSSO PUBLIC SCHOOLS	2010 TAX-DEL PP COLLECTIONS	1,304.26
05/10/2011	2	6050	SHIAWASSEE AREA TRANSPORTATION AG	2010 TAX-DEL PP COLLECTIONS	29.16
05/10/2011	2	6051	SHIAWASSEE COUNTY TREASURER	2010 TAX-DEL PP COLLECTIONS	1,743.47
05/10/2011	2	6052	SHIAWASSEE COUNTY TREASURER	2010 TAX-TRAILER FEES	392.50
05/10/2011	2	6053	SHIAWASSEE DISTRICT LIBRARY	2010 TAX-DEL PP COLLECTIONS	199.67
05/10/2011	2	6054	SHIAWASSEE REGIONAL EDUCATION SERV	2010 TAX-DEL PP COLLECTIONS	712.16
2 TOTAL of 6 Non-Void Checks:					4,381.22
2 TOTAL of 0 Void Checks:					0.00
2 TOTAL - 6 Checks:					4,381.22
REPORT TOTALS:					
REPORT TOTAL of 180 Non-Void Checks:					266,264.54
REPORT TOTAL of 4 Void Checks:					24.03
REPORT TOTAL - 184 Checks:					266,288.57



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 05/31/2011  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-401.403	GENERAL PROPERTY TAX	3,506,500.00	3,528,095.10	4,914.94	0.00	(21,595.10)	100.62
101-000-401.424	TRAILER PARK TAXES	1,200.00	895.50	78.50	0.00	304.50	74.63
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	1,600.00	1,887.09	0.00	0.00	(287.09)	117.94
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	500.00	533.96	0.00	0.00	(33.96)	106.79
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXES	700.00	679.32	0.00	0.00	20.68	97.05
101-000-401.443	ADMINISTRATION FEES	79,000.00	73,743.76	6,450.11	0.00	5,256.24	93.35
101-000-401.445	COLLECTION & INTEREST ON TAXES	20,000.00	21,502.19	8,810.50	0.00	(1,502.19)	107.51
101-000-450.452	PERMITS-BUILDING	24,000.00	23,769.50	3,509.00	0.00	230.50	99.04
101-000-450.453	LIQUOR LICENSES	8,400.00	8,467.25	0.00	0.00	(67.25)	100.80
101-000-450.454	PERMITS-ELECTRICAL	10,000.00	12,218.00	1,051.00	0.00	(2,218.00)	122.18
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	22,000.00	34,473.00	2,166.00	0.00	(12,473.00)	156.70
101-000-450.460	MISCELLANEOUS LICENSES	1,000.00	597.50	35.00	0.00	402.50	59.75
101-000-450.478	DOG LICENSES	100.00	108.00	108.00	0.00	(8.00)	108.00
101-000-501.506	GRANT-FEDERAL	0.00	35,854.25	0.00	0.00	(35,854.25)	100.00
101-000-539.529	GRANT-DEPT OF JUSTICE	0.00	28,777.00	5,734.00	0.00	(28,777.00)	100.00
101-000-539.531	LOCAL GRANT	0.00	3,400.00	0.00	0.00	(3,400.00)	100.00
101-000-539.575	REVENUE SHARING	1,479,000.00	1,289,577.00	195,138.00	0.00	189,423.00	87.19
101-000-600.626	CHARGE FOR SERVICES RENDERED	15,000.00	13,854.16	239.62	0.00	1,145.84	92.36
101-000-600.627	DUPLICATING SERVICES	2,800.00	2,162.70	382.00	0.00	637.30	77.24
101-000-600.628	RENTAL REGISTRATION	0.00	1,150.00	75.00	0.00	(1,150.00)	100.00
101-000-600.629	AMBULANCE CHARGES	155,000.00	159,196.92	10,628.01	0.00	(4,196.92)	102.71
101-000-600.630	AMBULANCE MILEAGE CHARGES	77,000.00	124,109.49	8,121.58	0.00	(47,109.49)	161.18
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	360,000.00	336,365.74	33,768.66	0.00	23,634.26	93.43
101-000-600.633	FIRE SERVICES	5,000.00	6,330.00	0.00	0.00	(1,330.00)	126.60
101-000-600.642	CHARGE FOR SERVICES - SALES	1,500.00	1,473.97	255.00	0.00	26.03	98.26
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	88,000.00	100,068.66	24,990.62	0.00	(12,068.66)	113.71
101-000-655.655	PARKING VIOLATIONS	15,000.00	12,572.11	807.00	0.00	2,427.89	83.81
101-000-655.659	PARKING LEASE INCOME	18,600.00	7,950.50	435.00	0.00	10,649.50	42.74
101-000-655.660	ORDINANCE FINES & COSTS	33,300.00	25,789.24	2,885.55	0.00	7,510.76	77.45
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	0.00	279.82	0.00	0.00	(279.82)	100.00
101-000-664.664	INTEREST INCOME	35,000.00	21,758.30	4,009.83	0.00	13,241.70	62.17
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	0.00	2.69	0.24	0.00	(2.69)	100.00
101-000-664.668	RENTAL INCOME	2,600.00	1,940.00	60.00	0.00	660.00	74.62
101-000-671.673	SALE OF FIXED ASSETS	3,500.00	3,237.00	0.00	0.00	263.00	92.49
101-000-671.675	DONATIONS-PRIVATE	0.00	19,005.49	12,974.00	0.00	(19,005.49)	100.00
101-000-671.677	DONATIONS-SMOKE HOUSE	0.00	100.00	0.00	0.00	(100.00)	100.00
101-000-671.687	INSURANCE REFUNDS	0.00	80,394.79	0.00	0.00	(80,394.79)	100.00
101-000-671.692	RECOVERY OF BAD DEBTS	0.00	4,864.72	197.63	0.00	(4,864.72)	100.00
101-000-671.694	MISCELLANEOUS	0.00	5,406.61	1,248.68	0.00	(5,406.61)	100.00
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	168,100.00	128,313.59	8,629.14	0.00	39,786.41	76.33
101-000-695.677	CITY UTILITIES ADMIN REIMB	267,000.00	246,583.00	22,417.00	0.00	20,417.00	92.35
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	90,100.00	94,745.83	7,513.00	0.00	(4,645.83)	105.16
101-000-695.697	ENGINEERING REIMBURSEMENT	188,300.00	138,863.00	12,623.00	0.00	49,437.00	73.75
101-000-695.698	OTHER FINANCING SOURCES	65,000.00	0.00	0.00	0.00	65,000.00	0.00
Total Dept 000		6,744,800.00	6,601,096.75	380,255.61	0.00	143,703.25	97.87

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Fund 101 - GENERAL FUND							
Revenues							
TOTAL Revenues		6,744,800.00	6,601,096.75	380,255.61	0.00	143,703.25	97.87
Expenditures							
Dept 101-CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,300.00	1,090.00	0.00	0.00	1,210.00	47.39
101-101-728.000	OPERATING SUPPLIES	400.00	121.52	0.00	0.00	278.48	30.38
101-101-860.000	EDUCATION & TRAINING	2,000.00	135.00	0.00	0.00	1,865.00	6.75
Total Dept 101-CITY COUNCIL		4,700.00	1,346.52	0.00	0.00	3,353.48	28.65
Dept 171-CITY MANAGER							
101-171-702.100	SALARIES	89,800.00	67,154.46	6,923.14	0.00	22,645.54	74.78
101-171-715.000	SOCIAL SECURITY (FICA)	7,100.00	5,200.38	535.05	0.00	1,899.62	73.24
101-171-716.100	HEALTH INSURANCE	15,025.00	0.00	0.00	0.00	15,025.00	0.00
101-171-716.200	DENTAL INSURANCE	850.00	130.35	43.45	0.00	719.65	15.34
101-171-716.300	OPTICAL INSURANCE	175.00	2.80	0.35	0.00	172.20	1.60
101-171-716.400	LIFE INSURANCE	600.00	148.50	49.50	0.00	451.50	24.75
101-171-716.500	LONG - TERM DISABILITY	850.00	139.50	46.50	0.00	710.50	16.41
101-171-717.000	UNEMPLOYMENT INSURANCE	25.00	10.80	0.00	0.00	14.20	43.20
101-171-718.200	DEFERRED COMPENSATION	6,475.00	10,073.25	1,038.48	0.00	(3,598.25)	155.57
101-171-719.000	WORKERS' COMPENSATION	275.00	156.00	0.00	0.00	119.00	56.73
101-171-728.000	OPERATING SUPPLIES	1,900.00	339.34	0.00	59.42	1,501.24	20.99
101-171-818.000	CONTRACTUAL SERVICES	0.00	12,519.09	0.00	0.00	(12,519.09)	100.00
101-171-833.000	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
101-171-845.000	LEASE	4,800.00	0.00	0.00	0.00	4,800.00	0.00
101-171-856.000	MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	500.00	830.00	0.00	0.00	(330.00)	166.00
101-171-860.000	EDUCATION & TRAINING	2,000.00	2,285.74	0.00	0.00	(285.74)	114.29
Total Dept 171-CITY MANAGER		131,875.00	98,990.21	8,636.47	59.42	32,825.37	75.11
Dept 201-FINANCE							
101-201-702.100	SALARIES	190,575.00	66,083.70	5,635.86	0.00	124,491.30	34.68
101-201-715.000	SOCIAL SECURITY (FICA)	14,650.00	4,948.70	413.61	0.00	9,701.30	33.78
101-201-716.100	HEALTH INSURANCE	46,900.00	22,238.21	1,849.78	0.00	24,661.79	47.42
101-201-716.200	DENTAL INSURANCE	2,075.00	809.85	73.86	0.00	1,265.15	39.03
101-201-716.300	OPTICAL INSURANCE	575.00	6.57	0.59	0.00	568.43	1.14
101-201-716.400	LIFE INSURANCE	1,300.00	360.84	32.79	0.00	939.16	27.76
101-201-716.500	LONG - TERM DISABILITY	1,800.00	628.52	57.15	0.00	1,171.48	34.92
101-201-717.000	UNEMPLOYMENT INSURANCE	25.00	10.25	0.00	0.00	14.75	41.00
101-201-718.000	RETIREMENT	16,650.00	0.00	0.00	0.00	16,650.00	0.00
101-201-719.000	WORKERS' COMPENSATION	675.00	236.00	0.00	0.00	439.00	34.96
101-201-728.000	OPERATING SUPPLIES	3,500.00	1,318.78	68.28	663.17	1,518.05	56.63
101-201-818.000	CONTRACTUAL SERVICES	0.00	61,316.00	4,231.50	0.00	(61,316.00)	100.00

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Fund 101 - GENERAL FUND							
Expenditures							
101-201-858.000	MEMBERSHIPS & DUES	1,000.00	75.00	0.00	0.00	925.00	7.50
101-201-860.000	EDUCATION & TRAINING	2,000.00	415.14	0.00	0.00	1,584.86	20.76
Total Dept 201-FINANCE		281,725.00	158,447.56	12,363.42	663.17	122,614.27	56.48
Dept 209-ASSESSING							
101-209-702.100	SALARIES	66,025.00	62,863.60	6,098.42	0.00	3,161.40	95.21
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	1,150.00	0.00	0.00	100.00	92.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,100.00	4,811.59	466.31	0.00	288.41	94.34
101-209-716.100	HEALTH INSURANCE	3,900.00	1,237.68	113.34	0.00	2,662.32	31.74
101-209-716.200	DENTAL INSURANCE	850.00	827.49	75.54	0.00	22.51	97.35
101-209-716.300	OPTICAL INSURANCE	175.00	4.81	0.43	0.00	170.19	2.75
101-209-716.400	LIFE INSURANCE	500.00	473.37	43.06	0.00	26.63	94.67
101-209-716.500	LONG - TERM DISABILITY	625.00	632.37	57.56	0.00	(7.37)	101.18
101-209-717.000	UNEMPLOYMENT INSURANCE	25.00	5.40	0.00	0.00	19.60	21.60
101-209-718.000	RETIREMENT	5,775.00	0.00	0.00	0.00	5,775.00	0.00
101-209-719.000	WORKERS' COMPENSATION	750.00	112.00	0.00	0.00	638.00	14.93
101-209-728.000	OPERATING SUPPLIES	6,500.00	4,191.81	0.00	0.00	2,308.19	64.49
101-209-802.000	ADVERTISING	150.00	51.00	0.00	0.00	99.00	34.00
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	3,728.00	0.00	0.00	1,272.00	74.56
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	206.60	0.00	0.00	43.40	82.64
101-209-858.000	MEMBERSHIPS & DUES	300.00	185.00	0.00	0.00	115.00	61.67
101-209-860.000	EDUCATION & TRAINING	1,250.00	815.67	0.00	0.00	434.33	65.25
Total Dept 209-ASSESSING		98,425.00	81,296.39	6,854.66	0.00	17,128.61	82.60
Dept 210-CITY ATTORNEY							
101-210-728.000	OPERATING SUPPLIES	0.00	21.32	0.00	0.00	(21.32)	100.00
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	50,000.00	43,098.05	4,315.27	0.00	6,901.95	86.20
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	70,000.00	57,150.35	5,098.77	0.00	12,849.65	81.64
Total Dept 210-CITY ATTORNEY		120,000.00	100,269.72	9,414.04	0.00	19,730.28	83.56
Dept 215-CLERK							
101-215-702.100	SALARIES	102,000.00	89,656.37	8,088.98	0.00	12,343.63	87.90
101-215-706.000	ELECTIONS	44,300.00	27,392.38	0.00	0.00	16,907.62	61.83
101-215-715.000	SOCIAL SECURITY (FICA)	7,825.00	6,748.21	603.47	0.00	1,076.79	86.24
101-215-716.100	HEALTH INSURANCE	20,150.00	25,155.85	2,339.41	0.00	(5,005.85)	124.84
101-215-716.200	DENTAL INSURANCE	900.00	871.47	93.42	0.00	28.53	96.83
101-215-716.300	OPTICAL INSURANCE	375.00	8.34	0.75	0.00	366.66	2.22
101-215-716.400	LIFE INSURANCE	675.00	600.33	54.39	0.00	74.67	88.94
101-215-716.500	LONG - TERM DISABILITY	1,000.00	894.33	81.03	0.00	105.67	89.43
101-215-717.000	UNEMPLOYMENT INSURANCE	25.00	9.39	0.00	0.00	15.61	37.56
101-215-718.000	RETIREMENT	8,900.00	0.00	0.00	0.00	8,900.00	0.00
101-215-719.000	WORKERS' COMPENSATION	475.00	216.00	0.00	0.00	259.00	45.47

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Fund 101 - GENERAL FUND							
Expenditures							
101-215-728.000	OPERATING SUPPLIES	2,000.00	1,841.38	4.29	466.69	(308.07)	115.40
101-215-802.000	ADVERTISING	3,000.00	1,985.00	339.00	800.00	215.00	92.83
101-215-818.000	CONTRACTUAL SERVICES	4,400.00	1,838.43	550.00	0.00	2,561.57	41.78
101-215-833.000	EQUIPMENT MAINTENANCE	2,150.00	818.00	0.00	0.00	1,332.00	38.05
101-215-858.000	MEMBERSHIPS & DUES	300.00	310.00	0.00	0.00	(10.00)	103.33
101-215-860.000	EDUCATION & TRAINING	1,500.00	982.50	0.00	0.00	517.50	65.50
101-215-978.000	EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total Dept 215-CLERK		204,975.00	159,327.98	12,154.74	1,266.69	44,380.33	78.35
Dept 226-PERSONNEL							
101-226-702.100	SALARIES	142,675.00	118,656.23	10,460.94	0.00	24,018.77	83.17
101-226-702.800	ACCRUED SICK LEAVE	600.00	402.59	0.00	0.00	197.41	67.10
101-226-715.000	SOCIAL SECURITY (FICA)	10,925.00	8,754.52	768.33	0.00	2,170.48	80.13
101-226-716.100	HEALTH INSURANCE	7,725.00	0.00	0.00	0.00	7,725.00	0.00
101-226-716.200	DENTAL INSURANCE	1,700.00	1,529.40	139.50	0.00	170.60	89.96
101-226-716.300	OPTICAL INSURANCE	350.00	7.70	0.70	0.00	342.30	2.20
101-226-716.400	LIFE INSURANCE	725.00	657.03	59.73	0.00	67.97	90.62
101-226-716.500	LONG - TERM DISABILITY	1,150.00	1,045.22	95.02	0.00	104.78	90.89
101-226-717.000	UNEMPLOYMENT INSURANCE	25.00	13.54	0.00	0.00	11.46	54.16
101-226-718.000	RETIREMENT	4,250.00	0.00	0.00	0.00	4,250.00	0.00
101-226-718.200	DEFERRED COMPENSATION	2,850.00	2,367.52	207.32	0.00	482.48	83.07
101-226-719.000	WORKERS' COMPENSATION	400.00	224.00	0.00	0.00	176.00	56.00
101-226-728.000	OPERATING SUPPLIES	2,500.00	1,886.25	101.57	301.19	312.56	87.50
101-226-818.000	CONTRACTUAL SERVICES	15,000.00	43,190.55	9,231.51	0.00	(28,190.55)	287.94
101-226-856.000	MISCELLANEOUS	1,000.00	64.11	10.00	0.00	935.89	6.41
101-226-858.000	MEMBERSHIPS & DUES	500.00	185.00	0.00	0.00	315.00	37.00
101-226-860.000	EDUCATION & TRAINING	2,000.00	849.36	0.00	0.00	1,150.64	42.47
Total Dept 226-PERSONNEL		194,375.00	179,833.02	21,074.62	301.19	14,240.79	92.67
Dept 253-TREASURY							
101-253-702.100	SALARIES	98,425.00	114,547.74	9,732.45	0.00	(16,122.74)	116.38
101-253-715.000	SOCIAL SECURITY (FICA)	7,550.00	8,737.32	743.33	0.00	(1,187.32)	115.73
101-253-716.100	HEALTH INSURANCE	20,950.00	35,216.65	3,733.51	0.00	(14,266.65)	168.10
101-253-716.200	DENTAL INSURANCE	1,150.00	1,600.84	146.02	0.00	(450.84)	139.20
101-253-716.300	OPTICAL INSURANCE	250.00	8.27	0.76	0.00	241.73	3.31
101-253-716.400	LIFE INSURANCE	650.00	845.04	76.83	0.00	(195.04)	130.01
101-253-716.500	LONG - TERM DISABILITY	825.00	1,075.42	97.76	0.00	(250.42)	130.35
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00	15.76	0.00	0.00	9.24	63.04
101-253-718.000	RETIREMENT	7,450.00	0.00	0.00	0.00	7,450.00	0.00
101-253-719.000	WORKERS' COMPENSATION	500.00	252.00	0.00	0.00	248.00	50.40
101-253-728.000	OPERATING SUPPLIES	3,000.00	2,261.04	4.28	43.15	695.81	76.81
101-253-818.000	CONTRACTUAL SERVICES	11,500.00	6,151.15	400.00	4,200.00	1,148.85	90.01
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	209.58	0.00	0.00	540.42	27.94
101-253-858.000	MEMBERSHIPS & DUES	450.00	150.00	0.00	0.00	300.00	33.33

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Fund 101 - GENERAL FUND							
Expenditures							
101-253-860.000	EDUCATION & TRAINING	3,200.00	1,733.72	147.72	0.00	1,466.28	54.18
101-253-862.000	OVER & SHORT	0.00	(196.23)	0.00	0.00	196.23	100.00
Total Dept 253-TREASURY		156,675.00	172,608.30	15,082.66	4,243.15	(20,176.45)	112.88
Dept 258-INFORMATION & TECHNOLOGY							
101-258-719.000	WORKERS' COMPENSATION	0.00	68.00	0.00	0.00	(68.00)	100.00
101-258-728.000	OPERATING SUPPLIES	4,000.00	145.50	0.00	45.55	3,808.95	4.78
101-258-818.000	CONTRACTUAL SERVICES	130,000.00	83,600.25	11,555.75	0.00	46,399.75	64.31
101-258-833.000	EQUIPMENT MAINTENANCE	4,000.00	277.00	0.00	0.00	3,723.00	6.93
101-258-858.000	MEMBERSHIPS & DUES	500.00	0.00	0.00	0.00	500.00	0.00
101-258-860.000	EDUCATION & TRAINING	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-258-978.000	EQUIPMENT	4,000.00	22,700.00	0.00	9,300.00	(28,000.00)	800.00
Total Dept 258-INFORMATION & TECHNOLOGY		144,500.00	106,790.75	11,555.75	9,345.55	28,363.70	80.37
Dept 265-BUILDING & GROUNDS							
101-265-702.200	WAGES	52,600.00	36,340.61	3,302.76	0.00	16,259.39	69.09
101-265-703.000	OTHER COMPENSATION	11,600.00	4,920.22	245.55	0.00	6,679.78	42.42
101-265-715.000	SOCIAL SECURITY (FICA)	4,125.00	2,662.15	194.93	0.00	1,462.85	64.54
101-265-716.100	HEALTH INSURANCE	18,175.00	12,878.62	1,088.10	0.00	5,296.38	70.86
101-265-716.200	DENTAL INSURANCE	875.00	524.38	43.45	0.00	350.62	59.93
101-265-716.300	OPTICAL INSURANCE	360.00	17.97	0.35	0.00	342.03	4.99
101-265-716.400	LIFE INSURANCE	125.00	78.72	6.60	0.00	46.28	62.98
101-265-717.000	UNEMPLOYMENT INSURANCE	0.00	5.09	0.00	0.00	(5.09)	100.00
101-265-718.000	RETIREMENT	0.00	703.81	0.00	0.00	(703.81)	100.00
101-265-719.000	WORKERS' COMPENSATION	2,200.00	444.45	0.00	0.00	1,755.55	20.20
101-265-728.000	OPERATING SUPPLIES	4,000.00	1,777.92	84.17	527.71	1,694.37	57.64
101-265-818.000	CONTRACTUAL SERVICES	9,000.00	0.00	0.00	0.00	9,000.00	0.00
101-265-820.100	ELECTRICITY	17,000.00	15,225.69	1,649.75	0.00	1,774.31	89.56
101-265-820.200	GAS	8,000.00	3,731.57	0.00	0.00	4,268.43	46.64
101-265-820.400	WATER & SEWER	3,000.00	1,656.00	0.00	0.00	1,344.00	55.20
101-265-831.000	BUILDING MAINTENANCE	30,000.00	21,800.20	109.94	0.00	8,199.80	72.67
101-265-843.000	EQUIPMENT RENTAL	20,000.00	9,409.56	221.54	0.00	10,590.44	47.05
Total Dept 265-BUILDING & GROUNDS		181,060.00	112,176.96	6,947.14	527.71	68,355.33	62.25
Dept 299-GENERAL ADMIN							
101-299-728.000	OPERATING SUPPLIES	27,000.00	26,591.85	3,035.95	0.00	408.15	98.49
101-299-802.000	ADVERTISING	1,200.00	600.00	0.00	0.00	600.00	50.00
101-299-810.000	INSURANCE & BONDS	140,000.00	138,683.00	0.00	0.00	1,317.00	99.06
101-299-818.000	CONTRACTUAL SERVICES	16,000.00	10,735.24	(6,920.00)	1,941.00	3,323.76	79.23
101-299-820.300	TELEPHONE	23,000.00	14,415.89	1,309.42	0.00	8,584.11	62.68
101-299-833.000	EQUIPMENT MAINTENANCE	4,200.00	3,470.69	335.36	0.00	729.31	82.64
101-299-845.000	LEASE	2,100.00	0.00	0.00	0.00	2,100.00	0.00

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Fund 101 - GENERAL FUND							
Expenditures							
101-299-850.000	BAD DEBT EXPENSE	75,000.00	54,773.94	0.00	0.00	20,226.06	73.03
101-299-856.000	MISCELLANEOUS	11,000.00	10,406.05	135.35	0.00	593.95	94.60
101-299-858.000	MEMBERSHIPS & DUES	22,500.00	22,747.00	0.00	0.00	(247.00)	101.10
101-299-860.000	EDUCATION & TRAINING	0.00	72.00	0.00	0.00	(72.00)	100.00
101-299-978.000	EQUIPMENT	45,000.00	45,000.00	0.00	0.00	0.00	100.00
101-299-978.100	COL - EQUIPMENT - INTEREST	16,100.00	16,077.50	0.00	0.00	22.50	99.86
Total Dept 299-GENERAL ADMIN		383,100.00	343,573.16	(2,103.92)	1,941.00	37,585.84	90.19
Dept 300-POLICE							
101-300-702.100	SALARIES	1,004,275.00	923,958.90	82,853.69	0.00	80,316.10	92.00
101-300-702.120	SALARIES-MAGNET	0.00	9,323.48	2,176.00	0.00	(9,323.48)	100.00
101-300-702.200	WAGES	31,800.00	6,702.39	634.34	0.00	25,097.61	21.08
101-300-702.300	OVERTIME	27,500.00	17,227.85	1,603.27	0.00	10,272.15	62.65
101-300-702.400	WAGES - TEMPORARY	0.00	7,413.56	729.65	0.00	(7,413.56)	100.00
101-300-702.600	UNIFORMS	600.00	600.00	0.00	0.00	0.00	100.00
101-300-702.800	ACCRUED SICK LEAVE	4,250.00	3,985.71	0.00	0.00	264.29	93.78
101-300-703.000	OTHER COMPENSATION	58,800.00	40,786.83	4,863.08	0.00	18,013.17	69.37
101-300-715.000	SOCIAL SECURITY (FICA)	19,200.00	20,861.83	2,086.02	0.00	(1,661.83)	108.66
101-300-716.100	HEALTH INSURANCE	210,925.00	177,908.47	15,501.58	0.00	33,016.53	84.35
101-300-716.200	DENTAL INSURANCE	8,775.00	7,572.59	723.31	0.00	1,202.41	86.30
101-300-716.300	OPTICAL INSURANCE	500.00	12.08	1.21	0.00	487.92	2.42
101-300-716.400	LIFE INSURANCE	1,800.00	1,652.10	155.81	0.00	147.90	91.78
101-300-716.500	LONG - TERM DISABILITY	1,660.00	1,539.61	147.87	0.00	120.39	92.75
101-300-716.600	PHYSICALS	0.00	180.00	0.00	0.00	(180.00)	100.00
101-300-717.000	UNEMPLOYMENT INSURANCE	175.00	148.47	0.00	0.00	26.53	84.84
101-300-718.000	RETIREMENT	67,375.00	0.00	0.00	0.00	67,375.00	0.00
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	13,550.00	12,484.40	1,059.58	0.00	1,065.60	92.14
101-300-719.000	WORKERS' COMPENSATION	24,700.00	19,252.68	0.00	0.00	5,447.32	77.95
101-300-728.000	OPERATING SUPPLIES	15,000.00	12,967.99	368.78	65.31	1,966.70	86.89
101-300-741.000	UNIFORMS & CLEANING	15,000.00	7,369.29	878.45	3,000.00	4,630.71	69.13
101-300-751.000	GAS & OIL	42,500.00	34,854.24	6,194.68	0.00	7,645.76	82.01
101-300-804.000	WITNESS JURY FEES	500.00	73.60	20.48	0.00	426.40	14.72
101-300-813.000	WRECKER SERVICE	400.00	0.00	0.00	0.00	400.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	17,000.00	14,506.74	0.00	0.00	2,493.26	85.33
101-300-820.100	ELECTRICITY	6,500.00	6,568.16	611.40	0.00	(68.16)	101.05
101-300-820.200	GAS	8,200.00	6,981.93	558.22	0.00	1,218.07	85.15
101-300-820.300	TELEPHONE	6,000.00	4,064.38	388.39	0.00	1,935.62	67.74
101-300-820.400	WATER & SEWER	1,800.00	1,440.70	0.00	0.00	359.30	80.04
101-300-820.500	REFUSE	400.00	337.59	30.69	30.69	31.72	92.07
101-300-831.000	BUILDING MAINTENANCE	7,500.00	2,199.47	63.10	217.71	5,082.82	32.23
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00	112.34	145.42	0.00	887.66	11.23
101-300-833.400	EQUIP MAINT - MOBILE	25,000.00	30,993.96	4,567.29	8,298.19	(14,292.15)	157.17
101-300-856.000	MISCELLANEOUS	1,000.00	820.89	143.39	0.00	179.11	82.09
101-300-858.000	MEMBERSHIPS & DUES	500.00	495.00	0.00	0.00	5.00	99.00
101-300-860.000	EDUCATION & TRAINING	10,000.00	2,215.35	0.00	0.00	7,784.65	22.15
101-300-976.000	BUILDING ADD & IMPROVEMENTS	0.00	5,418.75	0.00	0.00	(5,418.75)	100.00

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Fund 101 - GENERAL FUND							
Expenditures							
101-300-978.000	EQUIPMENT	39,000.00	29,282.85	22,569.85	0.00	9,717.15	75.08
Total Dept 300-POLICE		1,673,185.00	1,412,314.18	149,075.55	11,611.90	249,258.92	85.10
Dept 335-FIRE							
101-335-702.100	SALARIES	838,950.00	792,415.64	63,750.94	0.00	46,534.36	94.45
101-335-702.200	WAGES	3,000.00	244.65	0.00	0.00	2,755.35	8.16
101-335-702.300	OVERTIME	112,000.00	111,915.56	8,182.51	0.00	84.44	99.92
101-335-702.400	WAGES - TEMPORARY	0.00	1,290.75	0.00	0.00	(1,290.75)	100.00
101-335-702.500	MEAL ALLOWANCE	12,750.00	12,750.00	0.00	0.00	0.00	100.00
101-335-702.600	UNIFORMS	1,700.00	418.90	100.00	0.00	1,281.10	24.64
101-335-702.800	ACCRUED SICK LEAVE	4,050.00	5,346.38	0.00	0.00	(1,296.38)	132.01
101-335-715.000	SOCIAL SECURITY (FICA)	13,250.00	13,920.06	1,103.20	0.00	(670.06)	105.06
101-335-716.100	HEALTH INSURANCE	234,975.00	204,921.14	18,261.04	0.00	30,053.86	87.21
101-335-716.200	DENTAL INSURANCE	8,600.00	7,799.36	688.34	0.00	800.64	90.69
101-335-716.300	OPTICAL INSURANCE	3,100.00	66.96	5.76	0.00	3,033.04	2.16
101-335-716.400	LIFE INSURANCE	2,200.00	1,979.35	174.89	0.00	220.65	89.97
101-335-716.500	LONG - TERM DISABILITY	1,075.00	1,113.37	101.21	0.00	(38.37)	103.57
101-335-716.600	PHYSICALS	0.00	5,895.00	0.00	0.00	(5,895.00)	100.00
101-335-717.000	UNEMPLOYMENT INSURANCE	125.00	97.20	0.00	0.00	27.80	77.76
101-335-718.000	RETIREMENT	29,950.00	0.00	0.00	0.00	29,950.00	0.00
101-335-719.000	WORKERS' COMPENSATION	33,200.00	24,995.88	0.00	0.00	8,204.12	75.29
101-335-728.000	OPERATING SUPPLIES	5,000.00	9,707.22	392.18	242.82	(4,950.04)	199.00
101-335-728.100	SUPPLIES	15,000.00	13,800.46	1,537.96	1,161.58	37.96	99.75
101-335-741.000	UNIFORMS & CLEANING	12,000.00	6,607.53	675.57	3,920.14	1,472.33	87.73
101-335-751.000	GAS & OIL	15,000.00	14,243.47	2,585.67	0.00	756.53	94.96
101-335-818.000	CONTRACTUAL SERVICES	52,000.00	37,766.66	8,347.41	7,044.27	7,189.07	86.17
101-335-820.100	ELECTRICITY	7,000.00	7,832.37	730.53	0.00	(832.37)	111.89
101-335-820.200	GAS	8,500.00	6,981.95	558.23	0.00	1,518.05	82.14
101-335-820.300	TELEPHONE	4,000.00	2,164.36	217.18	0.00	1,835.64	54.11
101-335-820.400	WATER & SEWER	2,000.00	1,440.70	0.00	0.00	559.30	72.04
101-335-820.500	REFUSE	500.00	337.59	30.69	30.69	131.72	73.66
101-335-831.000	BUILDING MAINTENANCE	6,500.00	2,665.24	71.48	126.50	3,708.26	42.95
101-335-833.000	EQUIPMENT MAINTENANCE	6,500.00	6,308.93	25.41	0.00	191.07	97.06
101-335-833.400	EQUIP MAINT - MOBILE	20,000.00	13,903.57	1,646.16	1,586.90	4,509.53	77.45
101-335-845.000	LEASE	126,725.00	0.00	0.00	0.00	126,725.00	0.00
101-335-860.000	EDUCATION & TRAINING	10,000.00	4,519.83	0.00	0.00	5,480.17	45.20
101-335-978.000	EQUIPMENT	6,500.00	142,716.25	0.00	0.00	(136,216.25)	2,195.63
Total Dept 335-FIRE		1,596,150.00	1,456,166.33	109,186.36	14,112.90	125,870.77	92.11
Dept 370-BUILDING AND SAFETY							
101-370-702.100	SALARIES	46,925.00	14,577.75	1,213.95	0.00	32,347.25	31.07
101-370-715.000	SOCIAL SECURITY (FICA)	3,600.00	1,069.62	87.90	0.00	2,530.38	29.71
101-370-716.100	HEALTH INSURANCE	8,900.00	2,475.45	226.68	0.00	6,424.55	27.81
101-370-716.200	DENTAL INSURANCE	400.00	125.61	11.58	0.00	274.39	31.40

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Fund 101 - GENERAL FUND							
Expenditures							
101-370-716.300	OPTICAL INSURANCE	175.00	1.86	0.17	0.00	173.14	1.06
101-370-716.400	LIFE INSURANCE	300.00	53.90	4.95	0.00	246.10	17.97
101-370-716.500	LONG - TERM DISABILITY	450.00	134.49	12.34	0.00	315.51	29.89
101-370-717.000	UNEMPLOYMENT INSURANCE	0.00	4.42	0.00	0.00	(4.42)	100.00
101-370-718.000	RETIREMENT	1,400.00	0.00	0.00	0.00	1,400.00	0.00
101-370-718.200	DEFERRED COMPENSATION	1,250.00	0.00	0.00	0.00	1,250.00	0.00
101-370-719.000	WORKERS' COMPENSATION	850.00	896.00	0.00	0.00	(46.00)	105.41
101-370-728.000	OPERATING SUPPLIES	3,800.00	4,491.10	0.00	150.75	(841.85)	122.15
101-370-818.000	CONTRACTUAL SERVICES	50,000.00	31,085.00	3,730.00	0.00	18,915.00	62.17
101-370-820.300	TELEPHONE	500.00	188.07	20.94	0.00	311.93	37.61
101-370-833.000	EQUIPMENT MAINTENANCE	400.00	253.22	9.63	0.00	146.78	63.31
101-370-856.000	MISCELLANEOUS	300.00	0.00	0.00	0.00	300.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	400.00	100.00	0.00	0.00	300.00	25.00
101-370-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 370-BUILDING AND SAFETY		120,150.00	55,456.49	5,318.14	150.75	64,542.76	46.28
Dept 441-PUBLIC WORKS							
101-441-702.100	SALARIES	21,425.00	33,044.42	2,800.53	0.00	(11,619.42)	154.23
101-441-702.200	WAGES	102,200.00	47,985.38	2,871.40	0.00	54,214.62	46.95
101-441-702.400	WAGES - TEMPORARY	0.00	687.65	0.00	0.00	(687.65)	100.00
101-441-702.800	ACCRUED SICK LEAVE	0.00	0.00	(1,864.51)	0.00	0.00	0.00
101-441-703.000	OTHER COMPENSATION	23,600.00	35,663.95	7,311.27	0.00	(12,063.95)	151.12
101-441-715.000	SOCIAL SECURITY (FICA)	11,275.00	15,222.31	2,389.96	0.00	(3,947.31)	135.01
101-441-716.100	HEALTH INSURANCE	33,800.00	74,946.09	10,502.75	0.00	(41,146.09)	221.73
101-441-716.200	DENTAL INSURANCE	2,000.00	3,589.00	533.90	0.00	(1,589.00)	179.45
101-441-716.300	OPTICAL INSURANCE	550.00	(570.70)	3.79	0.00	1,120.70	(103.76)
101-441-716.400	LIFE INSURANCE	400.00	630.32	83.95	0.00	(230.32)	157.58
101-441-716.500	LONG - TERM DISABILITY	200.00	326.80	29.71	0.00	(126.80)	163.40
101-441-717.000	UNEMPLOYMENT INSURANCE	25.00	66.75	0.00	0.00	(41.75)	267.00
101-441-718.000	RETIREMENT	21,050.00	(30,451.99)	0.00	0.00	51,501.99	(144.67)
101-441-719.000	WORKERS' COMPENSATION	6,450.00	7,294.75	0.00	0.00	(844.75)	113.10
101-441-728.000	OPERATING SUPPLIES	2,500.00	2,354.57	398.89	0.00	145.43	94.18
101-441-751.000	GAS & OIL	50,000.00	39,688.41	3,605.10	0.00	10,311.59	79.38
101-441-818.000	CONTRACTUAL SERVICES	2,000.00	1,225.71	0.00	0.00	774.29	61.29
101-441-820.100	ELECTRICITY	18,000.00	16,602.53	1,411.30	0.00	1,397.47	92.24
101-441-820.200	GAS	10,000.00	5,953.30	347.31	0.00	4,046.70	59.53
101-441-820.300	TELEPHONE	3,000.00	2,491.68	233.85	0.00	508.32	83.06
101-441-820.400	WATER & SEWER	800.00	633.30	0.00	0.00	166.70	79.16
101-441-820.500	REFUSE	1,500.00	1,350.80	122.80	122.80	26.40	98.24
101-441-821.000	STREET LIGHTING	225,000.00	208,115.69	22,052.94	0.00	16,884.31	92.50
101-441-831.000	BUILDING MAINTENANCE	2,000.00	113.81	448.00	61.46	1,824.73	8.76
101-441-831.100	STORM SEWER MAINTENANCE	15,000.00	21,374.60	0.00	0.00	(6,374.60)	142.50
101-441-838.000	MISCELLANEOUS OPERATIONS	3,000.00	220.95	25.52	409.58	2,369.47	21.02
101-441-843.000	EQUIPMENT RENTAL	20,000.00	15,934.73	705.57	0.00	4,065.27	79.67
101-441-860.000	EDUCATION & TRAINING	2,000.00	1,760.00	0.00	0.00	240.00	88.00
101-441-860.100	SAFETY TRAINING	2,000.00	0.00	0.00	0.00	2,000.00	0.00



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Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 441-PUBLIC WORKS		579,775.00	506,254.81	54,014.03	593.84	72,926.35	87.42
Dept 447-ENGINEERING							
101-447-702.100	SALARIES	146,400.00	114,104.58	9,594.30	0.00	32,295.42	77.94
101-447-702.300	OVERTIME	200.00	0.00	0.00	0.00	200.00	0.00
101-447-702.400	WAGES - TEMPORARY	0.00	3,498.33	0.00	0.00	(3,498.33)	100.00
101-447-715.000	SOCIAL SECURITY (FICA)	11,250.00	8,974.91	732.56	0.00	2,275.09	79.78
101-447-716.100	HEALTH INSURANCE	31,050.00	22,080.06	1,904.21	0.00	8,969.94	71.11
101-447-716.200	DENTAL INSURANCE	1,925.00	1,479.29	134.92	0.00	445.71	76.85
101-447-716.300	OPTICAL INSURANCE	500.00	9.68	0.87	0.00	490.32	1.94
101-447-716.400	LIFE INSURANCE	825.00	680.71	61.88	0.00	144.29	82.51
101-447-716.500	LONG - TERM DISABILITY	1,375.00	1,095.59	99.60	0.00	279.41	79.68
101-447-717.000	UNEMPLOYMENT INSURANCE	25.00	18.17	0.00	0.00	6.83	72.68
101-447-718.000	RETIREMENT	12,350.00	0.00	0.00	0.00	12,350.00	0.00
101-447-719.000	WORKERS' COMPENSATION	1,200.00	1,260.00	0.00	0.00	(60.00)	105.00
101-447-728.000	OPERATING SUPPLIES	2,500.00	1,747.92	168.80	800.00	(47.92)	101.92
101-447-818.000	CONTRACTUAL SERVICES	3,000.00	3,211.21	41.88	0.00	(211.21)	107.04
101-447-833.000	EQUIPMENT MAINTENANCE	1,800.00	1,071.40	885.70	170.00	558.60	68.97
101-447-858.000	MEMBERSHIPS & DUES	500.00	348.00	0.00	0.00	152.00	69.60
101-447-860.000	EDUCATION & TRAINING	2,000.00	430.00	0.00	0.00	1,570.00	21.50
Total Dept 447-ENGINEERING		216,900.00	160,009.85	13,624.72	970.00	55,920.15	74.22
Dept 528-LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	28,400.00	41,855.59	928.48	0.00	(13,455.59)	147.38
101-528-702.400	WAGES - TEMPORARY	3,600.00	0.00	0.00	0.00	3,600.00	0.00
101-528-703.000	OTHER COMPENSATION	6,550.00	9,994.44	0.00	0.00	(3,444.44)	152.59
101-528-715.000	SOCIAL SECURITY (FICA)	275.00	0.00	0.00	0.00	275.00	0.00
101-528-716.000	FRINGES	20,950.00	26,916.06	0.00	0.00	(5,966.06)	128.48
101-528-728.000	OPERATING SUPPLIES	1,500.00	159.60	0.00	0.00	1,340.40	10.64
101-528-818.000	CONTRACTUAL SERVICES	53,140.00	829.66	0.00	0.00	52,310.34	1.56
101-528-831.000	BUILDING MAINTENANCE	7,500.00	8,000.00	0.00	0.00	(500.00)	106.67
101-528-843.000	EQUIPMENT RENTAL	85,000.00	72,870.13	1,067.85	0.00	12,129.87	85.73
Total Dept 528-LEAF AND BRUSH COLLECTION		206,915.00	160,625.48	1,996.33	0.00	46,289.52	77.63
Dept 585-PARKING							
101-585-702.200	WAGES	7,100.00	14,224.81	1,301.80	0.00	(7,124.81)	200.35
101-585-703.000	OTHER COMPENSATION	1,625.00	1,380.91	0.00	0.00	244.09	84.98
101-585-716.000	FRINGES	3,600.00	3,717.43	0.00	0.00	(117.43)	103.26
101-585-728.000	OPERATING SUPPLIES	4,000.00	4,948.36	78.80	0.00	(948.36)	123.71
101-585-834.000	MAINTENANCE	500.00	4,282.01	438.46	0.00	(3,782.01)	856.40
101-585-843.000	EQUIPMENT RENTAL	15,000.00	21,469.61	1,306.27	0.00	(6,469.61)	143.13
101-585-974.000	SYSTEM IMPROVEMENTS	65,000.00	0.00	0.00	0.00	65,000.00	0.00

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Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 585-PARKING		96,825.00	50,023.13	3,125.33	0.00	46,801.87	51.66
Dept 728-COMMUNITY DEVELOPMENT							
101-728-702.100	SALARIES	45,250.00	71,710.24	7,290.89	0.00	(26,460.24)	158.48
101-728-702.800	ACCRUED SICK LEAVE	0.00	812.67	0.00	0.00	(812.67)	100.00
101-728-715.000	SOCIAL SECURITY (FICA)	3,500.00	5,861.43	625.05	0.00	(2,361.43)	167.47
101-728-716.100	HEALTH INSURANCE	8,700.00	14,079.59	1,926.89	0.00	(5,379.59)	161.83
101-728-716.200	DENTAL INSURANCE	400.00	805.37	98.72	0.00	(405.37)	201.34
101-728-716.300	OPTICAL INSURANCE	165.00	6.59	0.80	0.00	158.41	3.99
101-728-716.400	LIFE INSURANCE	300.00	537.10	65.11	0.00	(237.10)	179.03
101-728-716.500	LONG - TERM DISABILITY	450.00	749.23	92.58	0.00	(299.23)	166.50
101-728-717.000	UNEMPLOYMENT INSURANCE	25.00	18.93	0.00	0.00	6.07	75.72
101-728-718.200	DEFERRED COMPENSATION	2,625.00	2,354.12	314.12	0.00	270.88	89.68
101-728-719.000	WORKERS' COMPENSATION	500.00	224.00	0.00	0.00	276.00	44.80
101-728-728.000	OPERATING SUPPLIES	5,000.00	1,740.34	57.35	84.23	3,175.43	36.49
101-728-818.000	CONTRACTUAL SERVICES	65,000.00	2,758.25	0.00	0.00	62,241.75	4.24
101-728-833.000	EQUIPMENT MAINTENANCE	400.00	84.59	9.64	0.00	315.41	21.15
101-728-858.000	MEMBERSHIPS & DUES	800.00	623.00	0.00	0.00	177.00	77.88
101-728-860.000	EDUCATION & TRAINING	1,500.00	1,136.64	34.64	0.00	363.36	75.78
Total Dept 728-COMMUNITY DEVELOPMENT		134,615.00	103,502.09	10,515.79	84.23	31,028.68	76.95
Dept 750-HOLMAN POOL							
101-750-702.200	WAGES	1,500.00	845.40	179.76	0.00	654.60	56.36
101-750-703.000	OTHER COMPENSATION	350.00	172.31	0.00	0.00	177.69	49.23
101-750-716.000	FRINGES	0.00	465.53	0.00	0.00	(465.53)	100.00
101-750-728.000	OPERATING SUPPLIES	750.00	0.00	0.00	0.00	750.00	0.00
101-750-820.100	ELECTRICITY	0.00	213.90	0.00	0.00	(213.90)	100.00
101-750-820.200	GAS	0.00	93.20	0.00	0.00	(93.20)	100.00
101-750-843.000	EQUIPMENT RENTAL	0.00	1,978.75	408.85	0.00	(1,978.75)	100.00
Total Dept 750-HOLMAN POOL		2,600.00	3,769.09	588.61	0.00	(1,169.09)	144.97
Dept 756-PARKS							
101-756-702.200	WAGES	34,500.00	34,953.97	5,551.97	0.00	(453.97)	101.32
101-756-702.400	WAGES - TEMPORARY	0.00	560.95	0.00	0.00	(560.95)	100.00
101-756-703.000	OTHER COMPENSATION	7,975.00	5,659.98	0.00	0.00	2,315.02	70.97
101-756-716.000	FRINGES	17,500.00	15,320.44	0.00	0.00	2,179.56	87.55
101-756-728.000	OPERATING SUPPLIES	3,000.00	3,243.51	0.00	0.00	(243.51)	108.12
101-756-818.000	CONTRACTUAL SERVICES	0.00	250.00	0.00	0.00	(250.00)	100.00
101-756-820.100	ELECTRICITY	8,000.00	10,852.02	924.79	0.00	(2,852.02)	135.65
101-756-820.400	WATER & SEWER	3,500.00	2,741.50	80.60	0.00	758.50	78.33
101-756-820.500	REFUSE	500.00	204.70	0.00	40.94	254.36	49.13
101-756-831.000	BUILDING MAINTENANCE	15,000.00	10,478.18	308.00	2,707.60	1,814.22	87.91

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Fund 101 - GENERAL FUND							
Expenditures							
101-756-831.200	BLDG MAINTENANCE-RENTAL	2,000.00	1,809.96	1,108.66	75.00	115.04	94.25
101-756-843.000	EQUIPMENT RENTAL	45,000.00	36,507.30	5,281.28	0.00	8,492.70	81.13
101-756-971.000	LAND	0.00	12,878.50	0.00	12,462.72	(25,341.22)	100.00
Total Dept 756-PARKS		136,975.00	135,461.01	13,255.30	15,286.26	(13,772.27)	110.05
Dept 966-TRANSFERS OUT							
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	17,500.00	16,042.00	1,458.00	0.00	1,458.00	91.67
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	6,978.00	0.00	0.00	22.00	99.69
101-966-999.731	TRANSFER-RETIREMENT	54,800.00	0.00	0.00	0.00	54,800.00	0.00
Total Dept 966-TRANSFERS OUT		79,300.00	23,020.00	1,458.00	0.00	56,280.00	29.03
TOTAL Expenditures		6,744,800.00	5,581,263.03	464,137.74	61,157.76	1,102,379.21	83.66
Fund 101:							
TOTAL REVENUES		6,744,800.00	6,601,096.75	380,255.61	0.00	143,703.25	97.87
TOTAL EXPENDITURES		6,744,800.00	5,581,263.03	464,137.74	61,157.76	1,102,379.21	82.75
NET OF REVENUES & EXPENDITURES		0.00	1,019,833.72	(83,882.13)	(61,157.76)	(958,675.96)	100.00

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Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000							
202-000-501.506	GRANT-FEDERAL	476,000.00	0.00	0.00	0.00	476,000.00	0.00
202-000-539.530	LAND TRUST GRANT	33,800.00	0.00	0.00	0.00	33,800.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,800.00	52,321.23	33,622.74	0.00	(12,521.23)	131.46
202-000-539.569	GAS & WEIGHT TAX	659,000.00	510,484.97	52,535.36	0.00	148,515.03	77.46
202-000-695.672	SPECIAL ASSESSMENT	31,750.00	0.00	0.00	0.00	31,750.00	0.00
202-000-695.698	OTHER FINANCING SOURCES	303,750.00	0.00	0.00	0.00	303,750.00	0.00
Total Dept 000		1,544,100.00	562,806.20	86,158.10	0.00	981,293.80	36.45
TOTAL Revenues		1,544,100.00	562,806.20	86,158.10	0.00	981,293.80	36.45
Expenditures							
Dept 451-CONSTRUCTION							
202-451-702.200	WAGES	0.00	33.49	33.49	0.00	(33.49)	100.00
202-451-728.000	OPERATING SUPPLIES	0.00	2,426.75	0.00	0.00	(2,426.75)	100.00
202-451-818.000	CONTRACTUAL SERVICES	755,000.00	6,994.64	0.00	147,300.00	600,705.36	20.44
202-451-843.000	EQUIPMENT RENTAL	0.00	48.15	69.04	0.00	(48.15)	100.00
Total Dept 451-CONSTRUCTION		755,000.00	9,503.03	102.53	147,300.00	598,196.97	20.77
Dept 463-STREET MAINTENANCE							
202-463-702.200	WAGES	29,700.00	21,450.51	3,699.30	0.00	8,249.49	72.22
202-463-716.000	FRINGES	26,800.00	11,143.08	0.00	0.00	15,656.92	41.58
202-463-728.000	OPERATING SUPPLIES	13,000.00	8,972.92	2,805.37	450.00	3,577.08	72.48
202-463-818.000	CONTRACTUAL SERVICES	60,000.00	31,232.05	0.00	5,638.91	23,129.04	61.45
202-463-843.000	EQUIPMENT RENTAL	47,000.00	25,900.82	2,899.31	0.00	21,099.18	55.11
Total Dept 463-STREET MAINTENANCE		176,500.00	98,699.38	9,403.98	6,088.91	71,711.71	59.37
Dept 473-BRIDGE MAINTENANCE							
202-473-702.200	WAGES	500.00	387.97	0.00	0.00	112.03	77.59
202-473-716.000	FRINGES	450.00	74.21	0.00	0.00	375.79	16.49
202-473-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-473-843.000	EQUIPMENT RENTAL	200.00	996.44	0.00	0.00	(796.44)	498.22
Total Dept 473-BRIDGE MAINTENANCE		6,150.00	1,458.62	0.00	0.00	4,691.38	23.72
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES	4,000.00	4,448.15	102.72	0.00	(448.15)	111.20
202-474-716.000	FRINGES	3,600.00	2,914.65	0.00	0.00	685.35	80.96
202-474-728.000	OPERATING SUPPLIES	8,000.00	2,460.84	0.00	0.00	5,539.16	30.76
202-474-818.000	CONTRACTUAL SERVICES	10,500.00	8,364.61	199.92	0.00	2,135.39	79.66

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Fund 202 - MAJOR STREET FUND							
Expenditures							
202-474-820.000	UTILITIES	5,000.00	2,857.46	11.46	0.00	2,142.54	57.15
202-474-843.000	EQUIPMENT RENTAL	3,000.00	2,554.88	22.57	0.00	445.12	85.16
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		34,100.00	23,600.59	336.67	0.00	10,499.41	69.21
Dept 478-SNOW & ICE CONTROL							
202-478-702.200	WAGES	14,000.00	23,543.82	0.00	0.00	(9,543.82)	168.17
202-478-716.000	FRINGES	12,600.00	3,413.84	0.00	0.00	9,186.16	27.09
202-478-728.000	OPERATING SUPPLIES	52,000.00	64,182.98	0.00	0.00	(12,182.98)	123.43
202-478-818.000	CONTRACTUAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-478-843.000	EQUIPMENT RENTAL	28,000.00	47,410.85	0.00	0.00	(19,410.85)	169.32
Total Dept 478-SNOW & ICE CONTROL		107,600.00	138,551.49	0.00	0.00	(30,951.49)	128.77
Dept 480-TREE TRIMMING							
202-480-702.200	WAGES	9,500.00	12,583.09	2,078.22	0.00	(3,083.09)	132.45
202-480-716.000	FRINGES	8,550.00	6,564.04	0.00	0.00	1,985.96	76.77
202-480-728.000	OPERATING SUPPLIES	5,000.00	1,810.00	960.00	0.00	3,190.00	36.20
202-480-843.000	EQUIPMENT RENTAL	21,000.00	28,781.26	4,770.79	0.00	(7,781.26)	137.05
Total Dept 480-TREE TRIMMING		44,050.00	49,738.39	7,809.01	0.00	(5,688.39)	112.91
Dept 482-ADMINISTRATION & ENGINEERING							
202-482-702.100	SALARIES	90,825.00	83,088.67	7,442.37	0.00	7,736.33	91.48
202-482-715.000	SOCIAL SECURITY (FICA)	0.00	1,115.19	93.15	0.00	(1,115.19)	100.00
202-482-716.000	FRINGES	35,775.00	28,761.00	2,614.00	0.00	7,014.00	80.39
202-482-716.200	DENTAL INSURANCE	0.00	119.08	10.87	0.00	(119.08)	100.00
202-482-716.300	OPTICAL INSURANCE	0.00	0.93	0.08	0.00	(0.93)	100.00
202-482-716.400	LIFE INSURANCE	0.00	111.62	10.14	0.00	(111.62)	100.00
202-482-716.500	LONG - TERM DISABILITY	0.00	141.31	12.84	0.00	(141.31)	100.00
202-482-719.000	WORKERS' COMPENSATION	0.00	672.00	0.00	0.00	(672.00)	100.00
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,600.00	4,140.00	0.00	0.00	460.00	90.00
202-482-999.101	CONTRIBUTION-GF ADMIN	65,900.00	60,570.00	5,492.00	0.00	5,330.00	91.91
Total Dept 482-ADMINISTRATION & ENGINEERING		197,100.00	178,719.80	15,675.45	0.00	18,380.20	90.67
Dept 484-TRUNKLINE SUPERVISOR							
202-484-702.100	SALARIES	4,500.00	4,821.26	0.00	0.00	(321.26)	107.14
Total Dept 484-TRUNKLINE SUPERVISOR		4,500.00	4,821.26	0.00	0.00	(321.26)	107.14
Dept 485-LOCAL STREET TRANSFER							

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Fund 202 - MAJOR STREET FUND							
Expenditures							
202-485-999.203	TRANSFER TO LOCAL STREET	167,100.00	127,621.28	13,133.84	0.00	39,478.72	76.37
Total Dept 485-LOCAL STREET TRANSFER		167,100.00	127,621.28	13,133.84	0.00	39,478.72	76.37
Dept 486-TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES	2,000.00	209.06	68.48	0.00	1,790.94	10.45
202-486-716.000	FRINGES	1,800.00	39.90	0.00	0.00	1,760.10	2.22
202-486-728.000	OPERATING SUPPLIES	2,000.00	352.32	176.16	0.00	1,647.68	17.62
202-486-843.000	EQUIPMENT RENTAL	800.00	105.20	16.72	0.00	694.80	13.15
Total Dept 486-TRUNKLINE SURFACE MAINTENANCE		6,600.00	706.48	261.36	0.00	5,893.52	10.70
Dept 488-TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	500.00	425.62	188.32	0.00	74.38	85.12
202-488-716.000	FRINGES	450.00	250.07	0.00	0.00	199.93	55.57
202-488-818.000	CONTRACTUAL SERVICES	0.00	158.45	0.00	841.55	(1,000.00)	100.00
202-488-843.000	EQUIPMENT RENTAL	1,800.00	2,055.98	916.52	0.00	(255.98)	114.22
Total Dept 488-TRUNKLINE SWEEPING & FLUSHING		2,750.00	2,890.12	1,104.84	841.55	(981.67)	135.70
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL							
202-490-702.200	WAGES	0.00	24.70	0.00	0.00	(24.70)	100.00
202-490-716.000	FRINGES	0.00	26.03	0.00	0.00	(26.03)	100.00
202-490-843.000	EQUIPMENT RENTAL	200.00	15.00	0.00	0.00	185.00	7.50
Total Dept 490-TRUNKLINE TREE TRIIM & REMOVAL		200.00	65.73	0.00	0.00	134.27	32.87
Dept 491-TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	1,000.00	530.02	0.00	0.00	469.98	53.00
202-491-716.000	FRINGES	900.00	393.13	0.00	0.00	506.87	43.68
202-491-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	1,000.00	698.20	0.00	0.00	301.80	69.82
Total Dept 491-TRUNKLINE STORM DRAIN, CURBS		4,900.00	1,621.35	0.00	0.00	3,278.65	33.09
Dept 492-TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	100.00	43.03	0.00	0.00	56.97	43.03
202-492-716.000	FRINGES	75.00	45.35	0.00	0.00	29.65	60.47
202-492-843.000	EQUIPMENT RENTAL	100.00	9.54	0.00	0.00	90.46	9.54
Total Dept 492-TRUNKLINE ROADSIDE CLEANUP		275.00	97.92	0.00	0.00	177.08	35.61

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Fund 202 - MAJOR STREET FUND							
Expenditures							
Dept 494-TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	150.00	171.49	0.00	0.00	(21.49)	114.33
202-494-716.000	FRINGES	125.00	37.11	0.00	0.00	87.89	29.69
202-494-728.000	OPERATING SUPPLIES	500.00	70.00	0.00	0.00	430.00	14.00
202-494-843.000	EQUIPMENT RENTAL	150.00	108.59	0.00	0.00	41.41	72.39
Total Dept 494-TRUNKLINE TRAFFIC SIGNS		925.00	387.19	0.00	0.00	537.81	41.86
Dept 496-TRUNKLINE TRAFFIC SIGNALS							
202-496-702.200	WAGES	300.00	232.77	18.44	0.00	67.23	77.59
202-496-716.000	FRINGES	275.00	177.29	0.00	0.00	97.71	64.47
202-496-818.000	CONTRACTUAL SERVICES	0.00	677.39	0.00	0.00	(677.39)	100.00
202-496-820.100	ELECTRICITY	2,000.00	1,047.88	0.00	0.00	952.12	52.39
202-496-843.000	EQUIPMENT RENTAL	150.00	166.95	14.05	0.00	(16.95)	111.30
Total Dept 496-TRUNKLINE TRAFFIC SIGNALS		2,725.00	2,302.28	32.49	0.00	422.72	84.49
Dept 497-TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES	2,700.00	5,394.52	0.00	0.00	(2,694.52)	199.80
202-497-716.000	FRINGES	2,425.00	724.10	0.00	0.00	1,700.90	29.86
202-497-728.000	OPERATING SUPPLIES	16,000.00	15,995.67	0.00	0.00	4.33	99.97
202-497-843.000	EQUIPMENT RENTAL	7,000.00	12,251.40	0.00	0.00	(5,251.40)	175.02
Total Dept 497-TRUNKLINE SNOW & ICE CONTROL		28,125.00	34,365.69	0.00	0.00	(6,240.69)	122.19
Dept 502-TRUNKLINE LEAVE & INS BENEFITS							
202-502-702.200	WAGES	5,500.00	7,061.57	0.00	0.00	(1,561.57)	128.39
Total Dept 502-TRUNKLINE LEAVE & INS BENEFITS		5,500.00	7,061.57	0.00	0.00	(1,561.57)	128.39
TOTAL Expenditures		1,544,100.00	682,212.17	47,860.17	154,230.46	707,657.37	54.17
Fund 202:							
TOTAL REVENUES		1,544,100.00	562,806.20	86,158.10	0.00	981,293.80	36.45
TOTAL EXPENDITURES		1,544,100.00	682,212.17	47,860.17	154,230.46	707,657.37	44.18
NET OF REVENUES & EXPENDITURES		0.00	(119,405.97)	38,297.93	(154,230.46)	273,636.43	100.00

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Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000							
203-000-539.529	METRO ACT	12,400.00	0.00	0.00	0.00	12,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	242,800.00	188,254.18	19,373.76	0.00	54,545.82	77.53
203-000-695.202	MAJOR STREET TRANSFER	167,100.00	127,621.28	13,133.84	0.00	39,478.72	76.37
203-000-695.672	SPECIAL ASSESSMENT	127,275.00	0.00	0.00	0.00	127,275.00	0.00
203-000-695.698	OTHER FINANCING SOURCES	232,500.00	0.00	0.00	0.00	232,500.00	0.00
Total Dept 000		782,075.00	315,875.46	32,507.60	0.00	466,199.54	40.39
TOTAL Revenues		782,075.00	315,875.46	32,507.60	0.00	466,199.54	40.39
Expenditures							
Dept 451-CONSTRUCTION							
203-451-818.000	CONTRACTUAL SERVICES	245,000.00	449.94	0.00	0.00	244,550.06	0.18
Total Dept 451-CONSTRUCTION		245,000.00	449.94	0.00	0.00	244,550.06	0.18
Dept 463-STREET MAINTENANCE							
203-463-702.200	WAGES	35,000.00	30,667.99	8,102.07	0.00	4,332.01	87.62
203-463-716.000	FRINGES	31,500.00	14,331.27	0.00	0.00	17,168.73	45.50
203-463-728.000	OPERATING SUPPLIES	20,000.00	9,486.50	4,796.97	0.00	10,513.50	47.43
203-463-818.000	CONTRACTUAL SERVICES	85,000.00	63,543.40	0.00	4,935.04	16,521.56	80.56
203-463-843.000	EQUIPMENT RENTAL	74,000.00	52,985.23	8,008.58	0.00	21,014.77	71.60
Total Dept 463-STREET MAINTENANCE		245,500.00	171,014.39	20,907.62	4,935.04	69,550.57	71.67
Dept 474-TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	2,800.00	3,737.43	239.68	0.00	(937.43)	133.48
203-474-716.000	FRINGES	2,525.00	1,341.06	0.00	0.00	1,183.94	53.11
203-474-728.000	OPERATING SUPPLIES	3,000.00	831.13	0.00	0.00	2,168.87	27.70
203-474-843.000	EQUIPMENT RENTAL	1,000.00	2,243.25	110.96	0.00	(1,243.25)	224.33
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		9,325.00	8,152.87	350.64	0.00	1,172.13	87.43
Dept 478-SNOW & ICE CONTROL							
203-478-702.200	WAGES	8,000.00	12,437.58	34.24	0.00	(4,437.58)	155.47
203-478-716.000	FRINGES	7,200.00	2,217.82	0.00	0.00	4,982.18	30.80
203-478-728.000	OPERATING SUPPLIES	35,000.00	42,150.54	0.00	0.00	(7,150.54)	120.43
203-478-843.000	EQUIPMENT RENTAL	17,000.00	30,774.22	8.36	0.00	(13,774.22)	181.02
Total Dept 478-SNOW & ICE CONTROL		67,200.00	87,580.16	42.60	0.00	(20,380.16)	130.33



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Fund 203 - LOCAL STREET FUND							
Expenditures							
Dept 480-TREE TRIMMING							
203-480-702.200	WAGES	29,000.00	29,958.52	2,930.03	0.00	(958.52)	103.31
203-480-716.000	FRINGES	26,100.00	17,564.70	0.00	0.00	8,535.30	67.30
203-480-728.000	OPERATING SUPPLIES	3,500.00	2,290.00	1,440.00	0.00	1,210.00	65.43
203-480-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
203-480-843.000	EQUIPMENT RENTAL	64,000.00	67,310.28	5,494.04	0.00	(3,310.28)	105.17
Total Dept 480-TREE TRIMMING		124,600.00	117,123.50	9,864.07	0.00	7,476.50	94.00
Dept 482-ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	44,900.00	40,989.11	3,637.29	0.00	3,910.89	91.29
203-482-715.000	SOCIAL SECURITY (FICA)	0.00	892.30	74.54	0.00	(892.30)	100.00
203-482-716.000	FRINGES	16,800.00	12,167.00	1,108.00	0.00	4,633.00	72.42
203-482-716.200	DENTAL INSURANCE	0.00	95.28	8.69	0.00	(95.28)	100.00
203-482-716.300	OPTICAL INSURANCE	0.00	0.77	0.07	0.00	(0.77)	100.00
203-482-716.400	LIFE INSURANCE	0.00	89.27	8.12	0.00	(89.27)	100.00
203-482-716.500	LONG - TERM DISABILITY	0.00	113.00	10.28	0.00	(113.00)	100.00
203-482-719.000	WORKERS' COMPENSATION	0.00	704.00	0.00	0.00	(704.00)	100.00
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,500.00	3,815.00	0.00	0.00	685.00	84.78
203-482-999.101	CONTRIBUTION-GF ADMIN	24,250.00	22,293.00	2,021.00	0.00	1,957.00	91.93
Total Dept 482-ADMINISTRATION & ENGINEERING		90,450.00	81,158.73	6,867.99	0.00	9,291.27	89.73
TOTAL Expenditures		782,075.00	465,479.59	38,032.92	4,935.04	311,660.37	60.15
Fund 203:							
TOTAL REVENUES		782,075.00	315,875.46	32,507.60	0.00	466,199.54	40.39
TOTAL EXPENDITURES		782,075.00	465,479.59	38,032.92	4,935.04	311,660.37	59.52
NET OF REVENUES & EXPENDITURES		0.00	(149,604.13)	(5,525.32)	(4,935.04)	154,539.17	100.00

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Fund 248 - TIF PROJECTS							
Revenues							
Dept 000							
248-000-401.405	TIF	179,425.00	187,048.16	0.00	0.00	(7,623.16)	104.25
248-000-671.675	DONATIONS-PRIVATE	33,500.00	0.00	0.00	0.00	33,500.00	0.00
248-000-695.699	APPROPRIATION OF FUND BALANCE	15,000.00	0.00	0.00	0.00	15,000.00	0.00
Total Dept 000		227,925.00	187,048.16	0.00	0.00	40,876.84	82.07
TOTAL Revenues		227,925.00	187,048.16	0.00	0.00	40,876.84	82.07
Expenditures							
Dept 200-GEN SERVICES							
248-200-740.000	OPERATING SUPPLIES II	26,340.00	40.00	0.00	0.00	26,300.00	0.15
248-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,100.00	0.00	0.00	0.00	4,100.00	0.00
248-200-818.000	CONTRACTUAL SERVICES	66,200.00	233.81	0.00	0.00	65,966.19	0.35
248-200-831.000	BUILDING MAINTENANCE	24,110.00	7,194.02	0.00	0.00	16,915.98	29.84
248-200-880.000	PROMOTIONS	0.00	12,840.47	0.00	1,286.00	(14,126.47)	100.00
Total Dept 200-GEN SERVICES		120,750.00	20,308.30	0.00	1,286.00	99,155.70	17.88
Dept 901-CAPITAL OUTLAY							
248-901-965.585	CAPITAL CONTRIBUTION-PARKING	10,000.00	0.00	0.00	0.00	10,000.00	0.00
248-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	29,475.00	0.00	0.00	0.00	29,475.00	0.00
Total Dept 901-CAPITAL OUTLAY		39,475.00	0.00	0.00	0.00	39,475.00	0.00
Dept 905-DEBT SERVICE							
248-905-980.991	PRINCIPAL	67,700.00	25,000.00	0.00	0.00	42,700.00	36.93
248-905-980.995	INTEREST	0.00	42,700.00	0.00	0.00	(42,700.00)	100.00
Total Dept 905-DEBT SERVICE		67,700.00	67,700.00	0.00	0.00	0.00	100.00
TOTAL Expenditures		227,925.00	88,008.30	0.00	1,286.00	138,630.70	39.18
Fund 248:							
TOTAL REVENUES		227,925.00	187,048.16	0.00	0.00	40,876.84	82.07
TOTAL EXPENDITURES		227,925.00	88,008.30	0.00	1,286.00	138,630.70	38.61
NET OF REVENUES & EXPENDITURES		0.00	99,039.86	0.00	(1,286.00)	(97,753.86)	100.00

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Fund 273 - CDBG REVOLVING LOAN FUND							
Revenues							
Dept 000							
273-000-664.664	INTEREST INCOME	0.00	127.72	8.95	0.00	(127.72)	100.00
273-000-671.675	LOAN REPAYMENTS-CDBG	20,300.00	54,682.30	442.58	0.00	(34,382.30)	269.37
273-000-695.699	APPROPRIATION OF FUND BALANCE	11,125.00	0.00	0.00	0.00	11,125.00	0.00
Total Dept 000		31,425.00	54,810.02	451.53	0.00	(23,385.02)	174.42
TOTAL Revenues		31,425.00	54,810.02	451.53	0.00	(23,385.02)	174.42
Expenditures							
Dept 200-GEN SERVICES							
273-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	1,765.00	0.00	0.00	(1,765.00)	100.00
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	0.00	1,765.00	0.00	0.00	(1,765.00)	100.00
Total Dept 200-GEN SERVICES		0.00	3,530.00	0.00	0.00	(3,530.00)	100.00
Dept 966-TRANSFERS OUT							
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	31,425.00	0.00	0.00	0.00	31,425.00	0.00
Total Dept 966-TRANSFERS OUT		31,425.00	0.00	0.00	0.00	31,425.00	0.00
TOTAL Expenditures		31,425.00	3,530.00	0.00	0.00	27,895.00	11.23
Fund 273:							
TOTAL REVENUES		31,425.00	54,810.02	451.53	0.00	(23,385.02)	174.42
TOTAL EXPENDITURES		31,425.00	3,530.00	0.00	0.00	27,895.00	11.23
NET OF REVENUES & EXPENDITURES		0.00	51,280.02	451.53	0.00	(51,280.02)	100.00

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Fund 275 - HOUSING & REDEVELOPMENT							
Revenues							
Dept 000							
275-000-501.520	GRANT-HUD/MSHDA	210,000.00	10,537.00	5,537.00	0.00	199,463.00	5.02
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	31,425.00	0.00	0.00	0.00	31,425.00	0.00
Total Dept 000		241,425.00	10,537.00	5,537.00	0.00	230,888.00	4.36
TOTAL Revenues		241,425.00	10,537.00	5,537.00	0.00	230,888.00	4.36
Expenditures							
Dept 690-GENERAL SERVICES							
275-690-702.100	SALARIES	38,100.00	34,156.29	3,010.78	0.00	3,943.71	89.65
275-690-715.000	SOCIAL SECURITY (FICA)	2,925.00	2,520.97	222.22	0.00	404.03	86.19
275-690-716.100	HEALTH INSURANCE	15,500.00	14,859.36	1,360.15	0.00	640.64	95.87
275-690-716.200	DENTAL INSURANCE	850.00	764.70	69.75	0.00	85.30	89.96
275-690-716.300	OPTICAL INSURANCE	175.00	3.85	0.35	0.00	171.15	2.20
275-690-716.400	LIFE INSURANCE	300.00	242.44	22.04	0.00	57.56	80.81
275-690-716.500	LONG - TERM DISABILITY	400.00	385.00	35.00	0.00	15.00	96.25
275-690-717.000	UNEMPLOYMENT INSURANCE	0.00	5.40	0.00	0.00	(5.40)	100.00
275-690-718.200	DEFERRED COMPENSATION	1,525.00	1,383.30	120.44	0.00	141.70	90.71
275-690-719.000	WORKERS' COMPENSATION	150.00	0.00	0.00	0.00	150.00	0.00
275-690-728.000	OPERATING SUPPLIES	5,000.00	312.70	0.00	53.12	4,634.18	7.32
275-690-818.000	CONTRACTUAL SERVICES	175,000.00	17,343.99	15,836.97	4,011.20	153,644.81	12.20
275-690-818.100	CONTRACTUAL-TIF PROJECTS	0.00	425.00	0.00	0.00	(425.00)	100.00
275-690-858.000	MEMBERSHIPS & DUES	0.00	70.00	0.00	0.00	(70.00)	100.00
275-690-860.000	EDUCATION & TRAINING	1,500.00	511.00	0.00	0.00	989.00	34.07
Total Dept 690-GENERAL SERVICES		241,425.00	72,984.00	20,677.70	4,064.32	164,376.68	31.91
TOTAL Expenditures		241,425.00	72,984.00	20,677.70	4,064.32	164,376.68	31.91
Fund 275:							
TOTAL REVENUES		241,425.00	10,537.00	5,537.00	0.00	230,888.00	4.36
TOTAL EXPENDITURES		241,425.00	72,984.00	20,677.70	4,064.32	164,376.68	30.23
NET OF REVENUES & EXPENDITURES		0.00	(62,447.00)	(15,140.70)	(4,064.32)	66,511.32	100.00

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Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA							
Revenues							
Dept 000							
283-000-401.407	OBRA:TAX REIMBURSEMENTS	8,300.00	7,466.70	0.00	0.00	833.30	89.96
Total Dept 000		8,300.00	7,466.70	0.00	0.00	833.30	89.96
TOTAL Revenues		8,300.00	7,466.70	0.00	0.00	833.30	89.96
Expenditures							
Dept 901-CAPITAL OUTLAY							
283-901-974.000	SYSTEM IMPROVEMENTS	0.00	690.00	0.00	0.00	(690.00)	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	690.00	0.00	0.00	(690.00)	100.00
Dept 964-TAX REIMBURSEMENTS							
283-964-969.000	OBRA TAX REIMBURSEMENT	8,300.00	0.00	0.00	0.00	8,300.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		8,300.00	0.00	0.00	0.00	8,300.00	0.00
TOTAL Expenditures		8,300.00	690.00	0.00	0.00	7,610.00	8.31
Fund 283:							
TOTAL REVENUES		8,300.00	7,466.70	0.00	0.00	833.30	89.96
TOTAL EXPENDITURES		8,300.00	690.00	0.00	0.00	7,610.00	8.31
NET OF REVENUES & EXPENDITURES		0.00	6,776.70	0.00	0.00	(6,776.70)	100.00



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Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)							
Revenues							
Dept 000							
289-000-401.407	OBRA:TAX REIMBURSEMENTS	6,950.00	6,014.75	0.00	0.00	935.25	86.54
Total Dept 000		6,950.00	6,014.75	0.00	0.00	935.25	86.54
TOTAL Revenues		6,950.00	6,014.75	0.00	0.00	935.25	86.54
Expenditures							
Dept 964-TAX REIMBURSEMENTS							
289-964-969.000	OBRA TAX REIMBURSEMENT	6,950.00	0.00	0.00	0.00	6,950.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		6,950.00	0.00	0.00	0.00	6,950.00	0.00
TOTAL Expenditures		6,950.00	0.00	0.00	0.00	6,950.00	0.00
Fund 289:							
TOTAL REVENUES		6,950.00	6,014.75	0.00	0.00	935.25	86.54
TOTAL EXPENDITURES		6,950.00	0.00	0.00	0.00	6,950.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6,014.75	0.00	0.00	(6,014.75)	100.00

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Fund 291 - OBRA FUND-DIST#11 (CAPITOL BWL							
Revenues							
Dept 000							
291-000-401.407	OBRA:TAX REIMBURSEMENTS	750.00	774.63	0.00	0.00	(24.63)	103.28
291-000-671.676	DONATIONS	9,325.00	0.00	0.00	0.00	9,325.00	0.00
Total Dept 000		10,075.00	774.63	0.00	0.00	9,300.37	7.69
TOTAL Revenues		10,075.00	774.63	0.00	0.00	9,300.37	7.69
Expenditures							
Dept 901-CAPITAL OUTLAY							
291-901-974.000	SYSTEM IMPROVEMENTS	0.00	690.00	0.00	0.00	(690.00)	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	690.00	0.00	0.00	(690.00)	100.00
Dept 964-TAX REIMBURSEMENTS							
291-964-969.000	OBRA TAX REIMBURSEMENT	10,075.00	0.00	0.00	0.00	10,075.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		10,075.00	0.00	0.00	0.00	10,075.00	0.00
TOTAL Expenditures		10,075.00	690.00	0.00	0.00	9,385.00	6.85
Fund 291:							
TOTAL REVENUES		10,075.00	774.63	0.00	0.00	9,300.37	7.69
TOTAL EXPENDITURES		10,075.00	690.00	0.00	0.00	9,385.00	6.85
NET OF REVENUES & EXPENDITURES		0.00	84.63	0.00	0.00	(84.63)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 MONTH NORM (ABNORM)	ACTIVITY FOR 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 292 - OBRA FUND-DIST#12 (WOODARD LOFT Revenues)							
Dept 000							
292-000-401.407	OBRA:TAX REIMBURSEMENTS	13,800.00	13,426.15	0.00	0.00	373.85	97.29
Total Dept 000		13,800.00	13,426.15	0.00	0.00	373.85	97.29
TOTAL Revenues		13,800.00	13,426.15	0.00	0.00	373.85	97.29
Expenditures							
Dept 964-TAX REIMBURSEMENTS							
292-964-969.000	OBRA TAX REIMBURSEMENT	13,800.00	0.00	0.00	0.00	13,800.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		13,800.00	0.00	0.00	0.00	13,800.00	0.00
TOTAL Expenditures		13,800.00	0.00	0.00	0.00	13,800.00	0.00
Fund 292:							
TOTAL REVENUES		13,800.00	13,426.15	0.00	0.00	373.85	97.29
TOTAL EXPENDITURES		13,800.00	0.00	0.00	0.00	13,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	13,426.15	0.00	0.00	(13,426.15)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000							
296-000-401.403	GENERAL PROPERTY TAX	31,050.00	31,061.81	0.00	0.00	(11.81)	100.04
296-000-401.405	TIF	122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
296-000-600.642	SALES-FARMER'S MARKET	0.00	3,020.00	810.00	0.00	(3,020.00)	100.00
296-000-671.678	FUNDRAISER-PROMOTIONS	0.00	5,612.66	580.00	0.00	(5,612.66)	100.00
296-000-671.679	FUNDRAISER-ORGANIZATIONAL	0.00	1,275.00	1,040.00	0.00	(1,275.00)	100.00
296-000-671.694	MISCELLANEOUS	0.00	345.00	100.00	0.00	(345.00)	100.00
Total Dept 000		153,750.00	165,824.47	2,530.00	0.00	(12,074.47)	107.85
TOTAL Revenues		153,750.00	165,824.47	2,530.00	0.00	(12,074.47)	107.85
Expenditures							
Dept 200-GEN SERVICES							
296-200-728.000	OPERATING SUPPLIES	0.00	1,124.55	134.28	0.00	(1,124.55)	100.00
296-200-740.000	OPERATING SUPPLIES II	0.00	2,801.38	0.00	0.00	(2,801.38)	100.00
296-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	2,053.63	0.00	0.00	(2,053.63)	100.00
296-200-802.000	ADVERTISING	11,000.00	1,683.30	75.00	0.00	9,316.70	15.30
296-200-818.000	CONTRACTUAL SERVICES	0.00	1,530.45	405.45	0.00	(1,530.45)	100.00
296-200-831.000	MAINTENANCE	0.00	2,135.91	2,135.91	1,381.40	(3,517.31)	100.00
296-200-858.000	MEMBERSHIPS & DUES	5,000.00	250.00	0.00	0.00	4,750.00	5.00
296-200-860.000	EDUCATION & TRAINING	0.00	483.65	0.00	0.00	(483.65)	100.00
Total Dept 200-GEN SERVICES		16,000.00	12,062.87	2,750.64	1,381.40	2,555.73	84.03
Dept 696-PROMOTIONS							
296-696-728.000	SUPPLIES	0.00	677.40	677.40	0.00	(677.40)	100.00
296-696-818.700	CONTRACTUAL SERVICES-FARMER'S MARKET	0.00	103.90	11.26	0.00	(103.90)	100.00
296-696-818.720	CONTRACTUAL SERVICES-ARTISAN MARKET	0.00	6.18	6.18	0.00	(6.18)	100.00
Total Dept 696-PROMOTIONS		0.00	787.48	694.84	0.00	(787.48)	100.00
Dept 697-DESIGNS							
296-697-728.000	OPERATING SUPPLIES	0.00	1,909.57	1,909.57	0.00	(1,909.57)	100.00
Total Dept 697-DESIGNS		0.00	1,909.57	1,909.57	0.00	(1,909.57)	100.00
Dept 905-DEBT SERVICE							
296-905-980.991	PRINCIPAL	11,900.00	12,606.35	0.00	0.00	(706.35)	105.94
296-905-980.995	INTEREST	3,150.00	2,508.02	100.00	0.00	641.98	79.62
Total Dept 905-DEBT SERVICE		15,050.00	15,114.37	100.00	0.00	(64.37)	100.43

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PERIOD ENDING 05/31/2011  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
Dept 966-TRANSFERS OUT							
296-966-999.369	TRANSFER-DEBT SERVICE	122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
Total Dept 966-TRANSFERS OUT		122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
TOTAL Expenditures		153,750.00	154,384.29	5,455.05	1,381.40	(2,015.69)	101.31
Fund 296:							
TOTAL REVENUES		153,750.00	165,824.47	2,530.00	0.00	(12,074.47)	107.85
TOTAL EXPENDITURES		153,750.00	154,384.29	5,455.05	1,381.40	(2,015.69)	100.41
NET OF REVENUES & EXPENDITURES		0.00	11,440.18	(2,925.05)	(1,381.40)	(10,058.78)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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Fund 297 - HISTORICAL FUND							
Revenues							
Dept 000							
297-000-600.600	SALES	3,500.00	2,380.51	109.00	0.00	1,119.49	68.01
297-000-664.664	INTEREST INCOME	900.00	112.91	7.70	0.00	787.09	12.55
297-000-664.667	RENTS & DEPOSITS-CASTLE	2,100.00	1,175.00	125.00	0.00	925.00	55.95
297-000-664.668	RENTAL INCOME	6,500.00	13,854.44	1,370.00	0.00	(7,354.44)	213.15
297-000-671.675	DONATIONS-PRIVATE	7,000.00	3,862.20	376.86	0.00	3,137.80	55.17
297-000-671.678	FUNDRAISER-BRICKS	1,000.00	214.82	0.00	0.00	785.18	21.48
297-000-671.679	DONATIONS:HOME TOUR	8,000.00	0.00	0.00	0.00	8,000.00	0.00
297-000-695.101	GENERAL FUND TRANSFER	17,500.00	16,042.00	1,458.00	0.00	1,458.00	91.67
297-000-695.699	APPROPRIATION OF FUND BALANCE	41,350.00	0.00	0.00	0.00	41,350.00	0.00
Total Dept 000		87,850.00	37,641.88	3,446.56	0.00	50,208.12	42.85
TOTAL Revenues		87,850.00	37,641.88	3,446.56	0.00	50,208.12	42.85
Expenditures							
Dept 797-HISTORICAL COMMISSION							
297-797-728.000	OPERATING SUPPLIES	10,000.00	1,030.57	0.00	0.00	8,969.43	10.31
297-797-728.300	HOME TOUR PROMOTION	1,200.00	0.00	0.00	0.00	1,200.00	0.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	550.00	0.00	0.00	200.00	73.33
297-797-810.000	INSURANCE & BONDS	1,325.00	1,115.00	0.00	0.00	210.00	84.15
297-797-856.000	MISCELLANEOUS	11,200.00	0.00	0.00	0.00	11,200.00	0.00
Total Dept 797-HISTORICAL COMMISSION		24,475.00	2,695.57	0.00	0.00	21,779.43	11.01
Dept 798-CASTLE							
297-798-702.400	WAGES - TEMPORARY	10,250.00	7,325.20	687.71	0.00	2,924.80	71.47
297-798-715.000	SOCIAL SECURITY (FICA)	800.00	560.37	52.61	0.00	239.63	70.05
297-798-718.000	RETIREMENT	25.00	0.00	0.00	0.00	25.00	0.00
297-798-719.000	WORKERS' COMPENSATION	25.00	16.00	0.00	0.00	9.00	64.00
297-798-728.000	OPERATING SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
297-798-810.000	INSURANCE & BONDS	850.00	787.00	0.00	0.00	63.00	92.59
297-798-820.000	UTILITIES	5,000.00	3,672.61	296.48	0.00	1,327.39	73.45
297-798-831.000	BUILDING MAINTENANCE	11,000.00	4,652.20	60.00	0.00	6,347.80	42.29
297-798-856.000	MISCELLANEOUS	500.00	129.00	0.00	0.00	371.00	25.80
Total Dept 798-CASTLE		28,550.00	17,142.38	1,096.80	0.00	11,407.62	60.04
Dept 799-GOULD HOUSE							
297-799-810.000	INSURANCE & BONDS	975.00	924.00	0.00	0.00	51.00	94.77
297-799-820.100	ELECTRICITY	5,700.00	4,267.13	405.38	0.00	1,432.87	74.86
297-799-820.400	WATER & SEWER	500.00	241.80	0.00	0.00	258.20	48.36
297-799-831.000	BUILDING MAINTENANCE	25,600.00	2,105.07	0.00	0.00	23,494.93	8.22
297-799-831.200	BLDG MAINTENANCE-RENTAL	750.00	177.29	32.97	0.00	572.71	23.64

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Fund 297 - HISTORICAL FUND							
Expenditures							
297-799-856.000	MISCELLANEOUS	1,300.00	908.97	(8.27)	0.00	391.03	69.92
Total Dept 799-GOULD HOUSE		34,825.00	8,624.26	430.08	0.00	26,200.74	24.76
TOTAL Expenditures		87,850.00	28,462.21	1,526.88	0.00	59,387.79	32.40
Fund 297:							
TOTAL REVENUES		87,850.00	37,641.88	3,446.56	0.00	50,208.12	42.85
TOTAL EXPENDITURES		87,850.00	28,462.21	1,526.88	0.00	59,387.79	32.40
NET OF REVENUES & EXPENDITURES		0.00	9,179.67	1,919.68	0.00	(9,179.67)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 325 - DEBT SERVICE-2010 GO BONDS							
Revenues							
Dept 000							
325-000-401.403	GENERAL PROPERTY TAX	62,500.00	62,500.00	0.00	0.00	0.00	100.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	80.00	80.00	0.00	0.00	0.00	100.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	20.00	20.00	0.00	0.00	0.00	100.00
Total Dept 000		62,600.00	62,600.00	0.00	0.00	0.00	100.00
TOTAL Revenues		62,600.00	62,600.00	0.00	0.00	0.00	100.00
Expenditures							
Dept 905-DEBT SERVICE							
325-905-980.991	PRINCIPAL	30,000.00	0.00	0.00	0.00	30,000.00	0.00
325-905-980.995	INTEREST	32,500.00	22,592.72	0.00	0.00	9,907.28	69.52
325-905-980.998	DEBT SERVICE	100.00	1,000.00	0.00	0.00	(900.00)	1,000.00
Total Dept 905-DEBT SERVICE		62,600.00	23,592.72	0.00	0.00	39,007.28	37.69
TOTAL Expenditures		62,600.00	23,592.72	0.00	0.00	39,007.28	37.69
Fund 325:							
TOTAL REVENUES		62,600.00	62,600.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES		62,600.00	23,592.72	0.00	0.00	39,007.28	37.69
NET OF REVENUES & EXPENDITURES		0.00	39,007.28	0.00	0.00	(39,007.28)	100.00

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Fund 338 - DEBT SERVICE-1994 SPECIAL ASMT							
Revenues							
Dept 000							
338-000-401.404	SPECIAL ASSESSMENTS	0.00	750.00	0.00	0.00	(750.00)	100.00
338-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	195.93	0.00	0.00	(195.93)	100.00
Total Dept 000		0.00	945.93	0.00	0.00	(945.93)	100.00
TOTAL Revenues		0.00	945.93	0.00	0.00	(945.93)	100.00
Fund 338:							
TOTAL REVENUES		0.00	945.93	0.00	0.00	(945.93)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	945.93	0.00	0.00	(945.93)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 350 - DEBT SERVICE-2000 SPECIAL ASMT							
Expenditures							
Dept 905-DEBT SERVICE							
350-905-980.991	PRINCIPAL	5,300.00	5,300.00	0.00	0.00	0.00	100.00
350-905-980.995	INTEREST	200.00	121.90	0.00	0.00	78.10	60.95
350-905-980.998	DEBT SERVICE	0.00	72.50	0.00	0.00	(72.50)	100.00
Total Dept 905-DEBT SERVICE		5,500.00	5,494.40	0.00	0.00	5.60	99.90
TOTAL Expenditures		5,500.00	5,494.40	0.00	0.00	5.60	99.90
Fund 350:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,500.00	5,494.40	0.00	0.00	5.60	99.90
NET OF REVENUES & EXPENDITURES		(5,500.00)	(5,494.40)	0.00	0.00	(5.60)	99.90



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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 352 - DEBT SERVICE-2001 SPECIAL ASMT							
Revenues							
Dept 000							
352-000-401.404	SPECIAL ASSESSMENTS	0.00	1,884.26	0.00	0.00	(1,884.26)	100.00
352-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	97.98	0.00	0.00	(97.98)	100.00
Total Dept 000		0.00	1,982.24	0.00	0.00	(1,982.24)	100.00
TOTAL Revenues		0.00	1,982.24	0.00	0.00	(1,982.24)	100.00
Expenditures							
Dept 905-DEBT SERVICE							
352-905-980.991	PRINCIPAL	4,700.00	4,700.00	0.00	0.00	0.00	100.00
352-905-980.995	INTEREST	200.00	108.10	0.00	0.00	91.90	54.05
352-905-980.998	DEBT SERVICE	0.00	65.00	0.00	0.00	(65.00)	100.00
Total Dept 905-DEBT SERVICE		4,900.00	4,873.10	0.00	0.00	26.90	99.45
TOTAL Expenditures		4,900.00	4,873.10	0.00	0.00	26.90	99.45
Fund 352:							
TOTAL REVENUES		0.00	1,982.24	0.00	0.00	(1,982.24)	100.00
TOTAL EXPENDITURES		4,900.00	4,873.10	0.00	0.00	26.90	99.45
NET OF REVENUES & EXPENDITURES		(4,900.00)	(2,890.86)	0.00	0.00	(2,009.14)	59.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 356 - 2003 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
356-000-401.404	SPECIAL ASSESSMENTS	0.00	775.48	0.00	0.00	(775.48)	100.00
356-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	197.83	0.00	0.00	(197.83)	100.00
Total Dept 000		0.00	973.31	0.00	0.00	(973.31)	100.00
TOTAL Revenues		0.00	973.31	0.00	0.00	(973.31)	100.00
Fund 356:							
TOTAL REVENUES		0.00	973.31	0.00	0.00	(973.31)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	973.31	0.00	0.00	(973.31)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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Fund 358 - 2004 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
358-000-401.404	SPECIAL ASSESSMENTS	0.00	5,846.08	365.40	0.00	(5,846.08)	100.00
358-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,597.82	21.93	0.00	(1,597.82)	100.00
Total Dept 000		0.00	7,443.90	387.33	0.00	(7,443.90)	100.00
TOTAL Revenues		0.00	7,443.90	387.33	0.00	(7,443.90)	100.00
Fund 358:							
TOTAL REVENUES		0.00	7,443.90	387.33	0.00	(7,443.90)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	7,443.90	387.33	0.00	(7,443.90)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 360 - 2005 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
360-000-401.404	SPECIAL ASSESSMENTS	0.00	4,592.72	0.00	0.00	(4,592.72)	100.00
360-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,441.19	0.00	0.00	(1,441.19)	100.00
Total Dept 000		0.00	6,033.91	0.00	0.00	(6,033.91)	100.00
TOTAL Revenues		0.00	6,033.91	0.00	0.00	(6,033.91)	100.00
Fund 360:							
TOTAL REVENUES		0.00	6,033.91	0.00	0.00	(6,033.91)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6,033.91	0.00	0.00	(6,033.91)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 362 - 2006 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
362-000-401.404	SPECIAL ASSESSMENTS	0.00	13,667.50	0.00	0.00	(13,667.50)	100.00
362-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	5,136.65	0.00	0.00	(5,136.65)	100.00
Total Dept 000		0.00	18,804.15	0.00	0.00	(18,804.15)	100.00
TOTAL Revenues		0.00	18,804.15	0.00	0.00	(18,804.15)	100.00
Fund 362:							
TOTAL REVENUES		0.00	18,804.15	0.00	0.00	(18,804.15)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	18,804.15	0.00	0.00	(18,804.15)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 364 - 2007 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
364-000-401.404	SPECIAL ASSESSMENTS	0.00	12,088.24	0.00	0.00	(12,088.24)	100.00
364-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	4,642.65	0.00	0.00	(4,642.65)	100.00
Total Dept 000		0.00	16,730.89	0.00	0.00	(16,730.89)	100.00
TOTAL Revenues		0.00	16,730.89	0.00	0.00	(16,730.89)	100.00
Fund 364:							
TOTAL REVENUES		0.00	16,730.89	0.00	0.00	(16,730.89)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	16,730.89	0.00	0.00	(16,730.89)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 366 - 2008 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
366-000-401.404	SPECIAL ASSESSMENTS	0.00	11,922.84	200.00	0.00	(11,922.84)	100.00
366-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	3,451.06	10.67	0.00	(3,451.06)	100.00
Total Dept 000		0.00	15,373.90	210.67	0.00	(15,373.90)	100.00
TOTAL Revenues		0.00	15,373.90	210.67	0.00	(15,373.90)	100.00
Fund 366:							
TOTAL REVENUES		0.00	15,373.90	210.67	0.00	(15,373.90)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15,373.90	210.67	0.00	(15,373.90)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 368 - 2009 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
368-000-401.404	SPECIAL ASSESSMENTS	0.00	19,303.66	0.00	0.00	(19,303.66)	100.00
368-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	3,041.95	0.00	0.00	(3,041.95)	100.00
368-000-664.664	INTEREST INCOME	0.00	453.85	36.21	0.00	(453.85)	100.00
Total Dept 000		0.00	22,799.46	36.21	0.00	(22,799.46)	100.00
TOTAL Revenues		0.00	22,799.46	36.21	0.00	(22,799.46)	100.00
Fund 368:							
TOTAL REVENUES		0.00	22,799.46	36.21	0.00	(22,799.46)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	22,799.46	36.21	0.00	(22,799.46)	100.00



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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 369 - DEBT SERVICE-BUILDING AUTHORIT							
Expenditures							
Dept 905-DEBT SERVICE							
369-905-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
Total Dept 905-DEBT SERVICE		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
TOTAL Expenditures		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
Fund 369:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(1,810.00)	0.00	0.00	1,810.00	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 370 - 2010 SPECIAL ASSESSMENT							
Revenues							
Dept 000							
370-000-401.404	SPECIAL ASSESSMENTS	0.00	59,274.44	0.00	0.00	(59,274.44)	100.00
370-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	42.18	0.00	0.00	(42.18)	100.00
Total Dept 000		0.00	59,316.62	0.00	0.00	(59,316.62)	100.00
TOTAL Revenues		0.00	59,316.62	0.00	0.00	(59,316.62)	100.00
Expenditures							
Dept 905-DEBT SERVICE							
370-905-980.998	DEBT SERVICE	0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
Total Dept 905-DEBT SERVICE		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
TOTAL Expenditures		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
Fund 370:							
TOTAL REVENUES		0.00	59,316.62	0.00	0.00	(59,316.62)	100.00
TOTAL EXPENDITURES		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	57,506.62	0.00	0.00	(57,506.62)	100.00

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Fund 371 - DEBT SERVICE-1990 BA							
Revenues							
Dept 000							
371-000-401.404	TIF	122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
Total Dept 000		122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
TOTAL Revenues		122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
Expenditures							
Dept 905-DEBT SERVICE							
371-905-980.991	PRINCIPAL	120,000.00	120,000.00	0.00	0.00	0.00	100.00
371-905-980.995	INTEREST	2,700.00	2,700.00	0.00	0.00	0.00	100.00
Total Dept 905-DEBT SERVICE		122,700.00	122,700.00	0.00	0.00	0.00	100.00
TOTAL Expenditures		122,700.00	122,700.00	0.00	0.00	0.00	100.00
Fund 371:							
TOTAL REVENUES		122,700.00	124,510.00	0.00	0.00	(1,810.00)	101.48
TOTAL EXPENDITURES		122,700.00	122,700.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	1,810.00	0.00	0.00	(1,810.00)	100.00

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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 396 - DEBT SERVICE-LDFA II							
Expenditures							
Dept 905-DEBT SERVICE							
396-905-980.998	DEBT SERVICE	0.00	53,299.90	0.00	0.00	(53,299.90)	100.00
Total Dept 905-DEBT SERVICE		0.00	53,299.90	0.00	0.00	(53,299.90)	100.00
TOTAL Expenditures		0.00	53,299.90	0.00	0.00	(53,299.90)	100.00
Fund 396:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	53,299.90	0.00	0.00	(53,299.90)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(53,299.90)	0.00	0.00	53,299.90	100.00



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Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM							
Revenues							
Dept 000							
411-000-664.664	INTEREST INCOME	0.00	1,905.89	197.79	0.00	(1,905.89)	100.00
411-000-695.698	OTHER FINANCING SOURCES	0.00	929,808.00	0.00	0.00	(929,808.00)	100.00
Total Dept 000		0.00	931,713.89	197.79	0.00	(931,713.89)	100.00
TOTAL Revenues		0.00	931,713.89	197.79	0.00	(931,713.89)	100.00
Fund 411:							
TOTAL REVENUES		0.00	931,713.89	197.79	0.00	(931,713.89)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	931,713.89	197.79	0.00	(931,713.89)	100.00

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Fund 466 - CAPITAL PROJECTS-BUILDING AUTH							
Revenues							
Dept 000							
466-000-664.664	INTEREST INCOME	0.00	2,408.02	0.00	0.00	(2,408.02)	100.00
466-000-671.675	DONATIONS-PRIVATE	0.00	12,606.35	0.00	0.00	(12,606.35)	100.00
Total Dept 000		0.00	15,014.37	0.00	0.00	(15,014.37)	100.00
TOTAL Revenues		0.00	15,014.37	0.00	0.00	(15,014.37)	100.00
Fund 466:							
TOTAL REVENUES		0.00	15,014.37	0.00	0.00	(15,014.37)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15,014.37	0.00	0.00	(15,014.37)	100.00

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Fund 494 - DDA CONSTRUCTION FUND							
Revenues							
Dept 000							
494-000-529.530	INFRASTRUCTURE	0.00	317,628.39	0.00	0.00	(317,628.39)	100.00
494-000-529.540	FACADE	0.00	230,787.75	0.00	0.00	(230,787.75)	100.00
494-000-664.664	INTEREST INCOME	0.00	1,010.99	93.59	0.00	(1,010.99)	100.00
Total Dept 000		0.00	549,427.13	93.59	0.00	(549,427.13)	100.00
TOTAL Revenues		0.00	549,427.13	93.59	0.00	(549,427.13)	100.00
Expenditures							
Dept 270-ADMINISTRATIVE							
494-270-818.000	CONTRACTUAL SERVICES	0.00	4,000.00	0.00	0.00	(4,000.00)	100.00
Total Dept 270-ADMINISTRATIVE		0.00	4,000.00	0.00	0.00	(4,000.00)	100.00
Dept 901-CAPITAL OUTLAY							
494-901-965.530	CAPITAL CONTRIBUTIONS-INFRASTRUCTURE	0.00	703,133.26	6,944.69	43,247.82	(746,381.08)	100.00
494-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	0.00	284,377.26	0.00	0.00	(284,377.26)	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	987,510.52	6,944.69	43,247.82	(1,030,758.34)	100.00
TOTAL Expenditures		0.00	991,510.52	6,944.69	43,247.82	(1,034,758.34)	100.00
Fund 494:							
TOTAL REVENUES		0.00	549,427.13	93.59	0.00	(549,427.13)	100.00
TOTAL EXPENDITURES		0.00	991,510.52	6,944.69	43,247.82	(1,034,758.34)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(442,083.39)	(6,851.10)	(43,247.82)	485,331.21	100.00



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Fund 497 - CAPITAL PROJECTS-SUBDIVISION							
Expenditures							
Dept 270-ADMINISTRATIVE							
497-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	2,180.00	0.00	0.00	(2,180.00)	100.00
Total Dept 270-ADMINISTRATIVE		0.00	2,180.00	0.00	0.00	(2,180.00)	100.00
TOTAL Expenditures		0.00	2,180.00	0.00	0.00	(2,180.00)	100.00
Fund 497:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	2,180.00	0.00	0.00	(2,180.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(2,180.00)	0.00	0.00	2,180.00	100.00

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Fund 588 - TRANSPORTATION FUND							
Revenues							
Dept 000							
588-000-401.403	GENERAL PROPERTY TAX	54,650.00	54,715.13	(0.64)	0.00	(65.13)	100.12
Total Dept 000		54,650.00	54,715.13	(0.64)	0.00	(65.13)	100.12
TOTAL Revenues		54,650.00	54,715.13	(0.64)	0.00	(65.13)	100.12
Expenditures							
Dept 200-GEN SERVICES							
588-200-818.000	CONTRACTUAL SERVICES	54,650.00	52,135.19	29.16	0.00	2,514.81	95.40
Total Dept 200-GEN SERVICES		54,650.00	52,135.19	29.16	0.00	2,514.81	95.40
TOTAL Expenditures		54,650.00	52,135.19	29.16	0.00	2,514.81	95.40
Fund 588:							
TOTAL REVENUES		54,650.00	54,715.13	(0.64)	0.00	(65.13)	100.12
TOTAL EXPENDITURES		54,650.00	52,135.19	29.16	0.00	2,514.81	95.40
NET OF REVENUES & EXPENDITURES		0.00	2,579.94	(29.80)	0.00	(2,579.94)	100.00

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Fund 590 - SEWER FUND							
Revenues							
Dept 000							
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	28,633.42	6,724.89	0.00	1,366.58	95.44
590-000-450.477	SWR:PERMITS/INSPECTION FEE	1,000.00	570.00	220.00	0.00	430.00	57.00
590-000-600.601	METERED SALES	1,532,000.00	1,026,186.25	366.57	0.00	505,813.75	66.98
590-000-664.664	INTEREST INCOME	20,000.00	2,542.35	150.91	0.00	17,457.65	12.71
590-000-671.694	MISCELLANEOUS	1,000.00	1,015.16	0.00	0.00	(15.16)	101.52
590-000-695.699	APPROPRIATION OF FUND BALANCE	248,245.00	0.00	0.00	0.00	248,245.00	0.00
Total Dept 000		1,832,245.00	1,058,947.18	7,462.37	0.00	773,297.82	57.80
TOTAL Revenues		1,832,245.00	1,058,947.18	7,462.37	0.00	773,297.82	57.80
Expenditures							
Dept 200-GEN SERVICES							
590-200-702.100	SALARIES	50,450.00	28,511.86	1,596.28	0.00	21,938.14	56.52
590-200-715.000	SOCIAL SECURITY (FICA)	3,875.00	2,174.45	122.03	0.00	1,700.55	56.11
590-200-716.100	HEALTH INSURANCE	6,725.00	4,331.65	108.81	0.00	2,393.35	64.41
590-200-716.150	OPEB EXPENSE	3,300.00	0.00	0.00	0.00	3,300.00	0.00
590-200-716.200	DENTAL INSURANCE	450.00	358.59	21.72	0.00	91.41	79.69
590-200-716.300	OPTICAL INSURANCE	150.00	2.89	0.17	0.00	147.11	1.93
590-200-716.400	LIFE INSURANCE	250.00	106.41	5.76	0.00	143.59	42.56
590-200-716.500	LONG - TERM DISABILITY	400.00	244.66	14.25	0.00	155.34	61.17
590-200-717.000	UNEMPLOYMENT INSURANCE	25.00	4.85	0.00	0.00	20.15	19.40
590-200-718.000	RETIREMENT	6,700.00	0.00	0.00	0.00	6,700.00	0.00
590-200-719.000	WORKERS' COMPENSATION	850.00	1,292.00	0.00	0.00	(442.00)	152.00
590-200-728.000	OPERATING SUPPLIES	3,000.00	105.00	0.00	0.00	2,895.00	3.50
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	4,400.00	4,200.00	0.00	0.00	200.00	95.45
590-200-810.000	INSURANCE & BONDS	13,000.00	12,226.00	0.00	0.00	774.00	94.05
590-200-818.000	CONTRACTUAL SERVICES	6,000.00	12,679.34	168.00	0.00	(6,679.34)	211.32
590-200-850.000	BAD DEBT EXPENSE	100.00	0.00	0.00	0.00	100.00	0.00
590-200-856.000	MISCELLANEOUS	100.00	0.00	0.00	0.00	100.00	0.00
590-200-860.000	EDUCATION & TRAINING	500.00	312.50	0.00	0.00	187.50	62.50
590-200-890.200	OPERATION & MAINTENANCE	900,000.00	818,984.43	75,548.59	0.00	81,015.57	91.00
590-200-890.300	REPLACEMENT	86,000.00	63,892.16	0.00	0.00	22,107.84	74.29
590-200-968.000	DEPRECIATION EXPENSE	45,100.00	41,470.00	3,770.00	0.00	3,630.00	91.95
590-200-999.101	CONTRIBUTION-GF ADMIN	40,000.00	36,667.00	3,333.00	0.00	3,333.00	91.67
Total Dept 200-GEN SERVICES		1,171,375.00	1,027,563.79	84,688.61	0.00	143,811.21	87.72
Dept 549-SEWER OPERATIONS							
590-549-702.100	SALARIES	20,000.00	0.00	0.00	0.00	20,000.00	0.00
590-549-702.200	WAGES	71,000.00	37,231.54	3,364.59	0.00	33,768.46	52.44
590-549-702.300	OVERTIME	1,700.00	1,435.98	41.09	0.00	264.02	84.47
590-549-702.400	WAGES - TEMPORARY	0.00	1,179.17	0.00	0.00	(1,179.17)	100.00
590-549-702.600	UNIFORMS	1,100.00	0.00	0.00	0.00	1,100.00	0.00

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Fund 590 - SEWER FUND							
Expenditures							
590-549-702.800	ACCRUED SICK LEAVE	1,600.00	0.00	(1,591.68)	0.00	1,600.00	0.00
590-549-703.000	OTHER COMPENSATION	350.00	8,028.85	1,859.60	0.00	(7,678.85)	2,293.96
590-549-715.000	SOCIAL SECURITY (FICA)	5,750.00	5,108.61	405.70	0.00	641.39	88.85
590-549-716.100	HEALTH INSURANCE	27,000.00	26,149.69	2,176.20	0.00	850.31	96.85
590-549-716.200	DENTAL INSURANCE	1,375.00	1,241.06	113.20	0.00	133.94	90.26
590-549-716.300	OPTICAL INSURANCE	350.00	7.70	0.70	0.00	342.30	2.20
590-549-716.400	LIFE INSURANCE	175.00	145.20	13.20	0.00	29.80	82.97
590-549-717.000	UNEMPLOYMENT INSURANCE	25.00	0.00	0.00	0.00	25.00	0.00
590-549-718.000	RETIREMENT	6,700.00	0.00	0.00	0.00	6,700.00	0.00
590-549-719.000	WORKERS' COMPENSATION	1,325.00	856.00	0.00	0.00	469.00	64.60
590-549-728.000	OPERATING SUPPLIES	10,000.00	9,269.46	142.13	0.00	730.54	92.69
590-549-751.000	GAS & OIL	5,000.00	5,157.15	1,100.03	0.00	(157.15)	103.14
590-549-818.000	CONTRACTUAL SERVICES	110,000.00	14,449.49	399.00	53,676.75	41,873.76	61.93
590-549-833.000	EQUIPMENT MAINTENANCE	2,000.00	150.97	0.00	0.00	1,849.03	7.55
590-549-833.200	SEWER REPAIR	50,000.00	3,163.08	301.41	0.00	46,836.92	6.33
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	100,000.00	550.94	550.94	0.00	99,449.06	0.55
590-549-836.000	LIFT STATION MAINTENANCE	5,000.00	1,284.70	183.00	0.00	3,715.30	25.69
590-549-836.100	LIFT STATION UTILITIES	2,000.00	1,726.60	208.04	0.00	273.40	86.33
590-549-843.000	EQUIPMENT RENTAL	30,000.00	22,139.34	2,411.34	0.00	7,860.66	73.80
590-549-860.000	EDUCATION & TRAINING	0.00	140.00	0.00	0.00	(140.00)	100.00
Total Dept 549-SEWER OPERATIONS		452,450.00	139,415.53	11,678.49	53,676.75	259,357.72	42.68
Dept 901-CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	150,000.00	22,932.37	0.00	0.00	127,067.63	15.29
590-901-977.000	COL - EQUIPMENT	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		160,000.00	22,932.37	0.00	0.00	137,067.63	14.33
Dept 905-DEBT SERVICE							
590-905-980.991	PRINCIPAL	30,000.00	30,000.00	0.00	0.00	0.00	100.00
590-905-980.995	INTEREST	18,420.00	18,419.66	0.00	0.00	0.34	100.00
Total Dept 905-DEBT SERVICE		48,420.00	48,419.66	0.00	0.00	0.34	100.00
TOTAL Expenditures		1,832,245.00	1,238,331.35	96,367.10	53,676.75	540,236.90	70.52
Fund 590:							
TOTAL REVENUES		1,832,245.00	1,058,947.18	7,462.37	0.00	773,297.82	57.80
TOTAL EXPENDITURES		1,832,245.00	1,238,331.35	96,367.10	53,676.75	540,236.90	67.59
NET OF REVENUES & EXPENDITURES		0.00	(179,384.17)	(88,904.73)	(53,676.75)	233,060.92	100.00

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Fund 591 - WATER FUND							
Revenues							
Dept 000							
591-000-401.446	PENALTIES - LATE CHARGES	32,000.00	33,496.06	7,788.76	0.00	(1,496.06)	104.68
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	5,865.00	1,520.00	0.00	14,135.00	29.33
591-000-600.601	METERED SALES	1,835,000.00	1,273,413.20	827.09	0.00	561,586.80	69.40
591-000-600.602	METERED SALES-WHOLESALE-USAGE	158,000.00	188,208.38	15,874.44	0.00	(30,208.38)	119.12
591-000-600.603	METERED SALES-WHOLESALE-DEBT	39,000.00	0.00	0.00	0.00	39,000.00	0.00
591-000-600.640	MATERIAL & SERVICE	4,000.00	12,894.17	688.86	0.00	(8,894.17)	322.35
591-000-664.664	INTEREST INCOME	15,000.00	2,598.38	73.29	0.00	12,401.62	17.32
591-000-671.688	HYDRANT RENTAL	14,000.00	14,256.00	14,256.00	0.00	(256.00)	101.83
591-000-671.694	MISCELLANEOUS	1,000.00	1,100.00	100.00	0.00	(100.00)	110.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	15,000.00	4,410.00	20.00	0.00	10,590.00	29.40
591-000-695.699	APPROPRIATION OF FUND BALANCE	616,755.00	0.00	0.00	0.00	616,755.00	0.00
Total Dept 000		2,749,755.00	1,536,241.19	41,148.44	0.00	1,213,513.81	55.87
TOTAL Revenues		2,749,755.00	1,536,241.19	41,148.44	0.00	1,213,513.81	55.87
Expenditures							
Dept 200-GEN SERVICES							
591-200-702.100	SALARIES	72,200.00	32,805.16	2,319.23	0.00	39,394.84	45.44
591-200-715.000	SOCIAL SECURITY (FICA)	5,550.00	2,508.26	177.41	0.00	3,041.74	45.19
591-200-716.100	HEALTH INSURANCE	8,475.00	1,339.24	0.00	0.00	7,135.76	15.80
591-200-716.150	OPEB EXPENSE	5,200.00	0.00	0.00	0.00	5,200.00	0.00
591-200-716.200	DENTAL INSURANCE	625.00	328.60	26.07	0.00	296.40	52.58
591-200-716.300	OPTICAL INSURANCE	200.00	2.66	0.21	0.00	197.34	1.33
591-200-716.400	LIFE INSURANCE	350.00	101.94	6.94	0.00	248.06	29.13
591-200-716.500	LONG - TERM DISABILITY	550.00	229.51	17.17	0.00	320.49	41.73
591-200-717.000	UNEMPLOYMENT INSURANCE	25.00	0.00	0.00	0.00	25.00	0.00
591-200-718.000	RETIREMENT	8,000.00	0.00	0.00	0.00	8,000.00	0.00
591-200-719.000	WORKERS' COMPENSATION	1,300.00	1,124.00	0.00	0.00	176.00	86.46
591-200-728.000	OPERATING SUPPLIES	6,000.00	1,844.50	0.00	0.00	4,155.50	30.74
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	6,000.00	5,465.00	0.00	0.00	535.00	91.08
591-200-810.000	INSURANCE & BONDS	53,000.00	49,328.00	0.00	0.00	3,672.00	93.07
591-200-818.000	CONTRACTUAL SERVICES	15,000.00	20,119.73	281.61	0.00	(5,119.73)	134.13
591-200-845.000	LEASE	0.00	690.00	0.00	0.00	(690.00)	100.00
591-200-850.000	BAD DEBT EXPENSE	200.00	0.00	0.00	0.00	200.00	0.00
591-200-856.000	MISCELLANEOUS	200.00	199.95	0.00	0.00	0.05	99.98
591-200-860.000	EDUCATION & TRAINING	800.00	312.50	0.00	0.00	487.50	39.06
591-200-999.101	CONTRIBUTION-GF ADMIN	200,000.00	183,333.00	16,667.00	0.00	16,667.00	91.67
Total Dept 200-GEN SERVICES		383,675.00	299,732.05	19,495.64	0.00	83,942.95	78.12
Dept 552-WATER UNDERGROUND							
591-552-702.100	SALARIES	14,500.00	14,523.88	1,210.37	0.00	(23.88)	100.16
591-552-702.200	WAGES	201,350.00	94,079.16	5,863.80	0.00	107,270.84	46.72

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Fund 591 - WATER FUND							
Expenditures							
591-552-702.300	OVERTIME	19,000.00	0.00	0.00	0.00	19,000.00	0.00
591-552-702.400	WAGES - TEMPORARY	0.00	1,566.73	0.00	0.00	(1,566.73)	100.00
591-552-702.600	UNIFORMS	2,750.00	0.00	0.00	0.00	2,750.00	0.00
591-552-702.800	ACCRUED SICK LEAVE	600.00	0.00	(415.28)	0.00	600.00	0.00
591-552-703.000	OTHER COMPENSATION	7,100.00	39,909.91	3,550.08	0.00	(32,809.91)	562.11
591-552-715.000	SOCIAL SECURITY (FICA)	17,675.00	15,095.71	1,221.35	0.00	2,579.29	85.41
591-552-716.100	HEALTH INSURANCE	72,650.00	76,290.29	6,558.70	0.00	(3,640.29)	105.01
591-552-716.200	DENTAL INSURANCE	4,050.00	3,654.25	333.31	0.00	395.75	90.23
591-552-716.300	OPTICAL INSURANCE	875.00	20.25	1.84	0.00	854.75	2.31
591-552-716.400	LIFE INSURANCE	525.00	474.65	43.15	0.00	50.35	90.41
591-552-716.500	LONG - TERM DISABILITY	200.00	141.27	12.84	0.00	58.73	70.64
591-552-717.000	UNEMPLOYMENT INSURANCE	30.00	26.67	0.00	0.00	3.33	88.90
591-552-718.000	RETIREMENT	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-552-719.000	WORKERS' COMPENSATION	6,975.00	5,144.00	0.00	0.00	1,831.00	73.75
591-552-728.000	OPERATING SUPPLIES	3,000.00	3,155.86	374.48	0.00	(155.86)	105.20
591-552-751.000	GAS & OIL	9,000.00	10,698.85	1,698.57	0.00	(1,698.85)	118.88
591-552-818.000	CONTRACTUAL SERVICES	18,000.00	5,780.23	714.00	0.00	12,219.77	32.11
591-552-820.100	ELECTRICITY	3,000.00	2,344.68	206.36	0.00	655.32	78.16
591-552-820.200	GAS	6,000.00	4,525.94	259.34	0.00	1,474.06	75.43
591-552-820.300	TELEPHONE	3,000.00	2,495.94	247.00	0.00	504.06	83.20
591-552-833.000	EQUIPMENT MAINTENANCE	2,000.00	1,124.68	81.86	81.86	793.46	60.33
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	35,000.00	36,967.53	530.95	0.00	(1,967.53)	105.62
591-552-833.300	EQUIP MAINT. METER & SERV	125,000.00	132,849.95	6,250.29	0.00	(7,849.95)	106.28
591-552-843.000	EQUIPMENT RENTAL	3,000.00	1,632.54	127.75	0.00	1,367.46	54.42
591-552-860.000	EDUCATION & TRAINING	1,000.00	713.00	0.00	0.00	287.00	71.30
591-552-968.000	DEPRECIATION EXPENSE	124,000.00	101,567.00	9,233.00	0.00	22,433.00	81.91
Total Dept 552-WATER UNDERGROUND		715,280.00	554,782.97	38,085.76	81.86	160,415.17	77.57
Dept 553-WATER FILTRATION							
591-553-702.100	SALARIES	52,000.00	270.00	0.00	0.00	51,730.00	0.52
591-553-702.200	WAGES	228,700.00	158,354.13	14,748.48	0.00	70,345.87	69.24
591-553-702.300	OVERTIME	24,000.00	39,264.36	1,638.08	0.00	(15,264.36)	163.60
591-553-702.600	UNIFORMS	2,750.00	2,400.00	0.00	0.00	350.00	87.27
591-553-702.800	ACCRUED SICK LEAVE	1,675.00	0.00	(1,666.56)	0.00	1,675.00	0.00
591-553-703.000	OTHER COMPENSATION	3,850.00	1,666.56	1,666.56	0.00	2,183.44	43.29
591-553-715.000	SOCIAL SECURITY (FICA)	19,975.00	15,230.31	1,237.14	0.00	4,744.69	76.25
591-553-716.100	HEALTH INSURANCE	37,900.00	39,060.69	3,989.73	0.00	(1,160.69)	103.06
591-553-716.200	DENTAL INSURANCE	2,200.00	2,180.74	221.68	0.00	19.26	99.12
591-553-716.300	OPTICAL INSURANCE	825.00	17.50	1.75	0.00	807.50	2.12
591-553-716.400	LIFE INSURANCE	400.00	343.20	33.00	0.00	56.80	85.80
591-553-717.000	UNEMPLOYMENT INSURANCE	50.00	29.23	0.00	0.00	20.77	58.46
591-553-718.000	RETIREMENT	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-553-718.200	DEFERRED COMPENSATION	3,075.00	937.24	114.68	0.00	2,137.76	30.48
591-553-719.000	WORKERS' COMPENSATION	7,000.00	4,216.00	0.00	0.00	2,784.00	60.23
591-553-728.000	OPERATING SUPPLIES	16,000.00	12,450.32	1,104.09	567.88	2,981.80	81.36
591-553-743.000	CHEMICALS	116,000.00	95,592.77	6,347.95	24,128.56	(3,721.33)	103.21

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Fund 591 - WATER FUND							
Expenditures							
591-553-751.000	GAS & OIL	0.00	663.43	187.47	0.00	(663.43)	100.00
591-553-818.000	CONTRACTUAL SERVICES	5,000.00	5,053.00	42.00	0.00	(53.00)	101.06
591-553-820.100	ELECTRICITY	100,000.00	54,368.54	1,813.18	0.00	45,631.46	54.37
591-553-820.200	GAS	9,000.00	13,274.93	334.63	0.00	(4,274.93)	147.50
591-553-820.300	TELEPHONE	5,000.00	4,792.50	463.98	0.00	207.50	95.85
591-553-820.500	REFUSE	500.00	450.34	40.94	40.94	8.72	98.26
591-553-831.000	BUILDING MAINTENANCE	10,000.00	2,813.04	189.46	860.51	6,326.45	36.74
591-553-832.000	STATIONARY EQUIPMENT	5,000.00	4,274.43	0.00	0.00	725.57	85.49
591-553-833.000	EQUIPMENT MAINTENANCE	15,000.00	3,627.86	0.00	0.00	11,372.14	24.19
591-553-833.100	EQUIP MAINT - WELLS	20,000.00	2,123.11	0.00	0.00	17,876.89	10.62
591-553-834.000	MAINTENANCE	90,000.00	0.00	0.00	0.00	90,000.00	0.00
591-553-860.000	EDUCATION & TRAINING	850.00	483.00	0.00	0.00	367.00	56.82
591-553-968.000	DEPRECIATION EXPENSE	184,000.00	149,483.00	13,590.00	0.00	34,517.00	81.24
Total Dept 553-WATER FILTRATION		995,750.00	613,420.23	46,098.24	25,597.89	356,731.88	64.17
Dept 901-CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	200,000.00	104,659.04	0.00	2,784.08	92,556.88	53.72
591-901-972.100	COL-SERVICE LINES	0.00	1,092.50	0.00	0.00	(1,092.50)	100.00
591-901-972.200	COL-WATER STORAGE	50,000.00	0.00	0.00	0.00	50,000.00	0.00
591-901-977.000	COL - EQUIPMENT	50,000.00	0.00	0.00	0.00	50,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		300,000.00	105,751.54	0.00	2,784.08	191,464.38	36.18
Dept 905-DEBT SERVICE							
591-905-980.991	PRINCIPAL	160,000.00	160,000.00	0.00	0.00	0.00	100.00
591-905-980.995	INTEREST	195,050.00	195,058.76	0.00	0.00	(8.76)	100.00
Total Dept 905-DEBT SERVICE		355,050.00	355,058.76	0.00	0.00	(8.76)	100.00
TOTAL Expenditures		2,749,755.00	1,928,745.55	103,679.64	28,463.83	792,545.62	71.18
Fund 591:							
TOTAL REVENUES		2,749,755.00	1,536,241.19	41,148.44	0.00	1,213,513.81	55.87
TOTAL EXPENDITURES		2,749,755.00	1,928,745.55	103,679.64	28,463.83	792,545.62	70.14
NET OF REVENUES & EXPENDITURES		0.00	(392,504.36)	(62,531.20)	(28,463.83)	420,968.19	100.00

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Fund 599 - WASTEWATER FUND							
Revenues							
Dept 000							
599-000-602.100	OP & MAINT CHRG - OWOSSO	900,000.00	818,984.43	75,548.59	0.00	81,015.57	91.00
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	130,000.00	118,756.03	10,426.86	0.00	11,243.97	91.35
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	126,000.00	113,846.29	9,477.72	0.00	12,153.71	90.35
599-000-602.400	OP & MAINT CHRG - CORUNNA	164,000.00	158,413.27	14,546.83	0.00	5,586.73	96.59
599-000-603.100	REPLACEMENT CHRG - OWOSSO	86,000.00	63,892.16	0.00	0.00	22,107.84	74.29
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	12,500.00	9,295.15	0.00	0.00	3,204.85	74.36
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	11,500.00	9,119.96	0.00	0.00	2,380.04	79.30
599-000-603.400	REPLACEMENT CHRG - CORUNNA	16,000.00	12,192.74	0.00	0.00	3,807.26	76.20
599-000-664.664	INTEREST INCOME	36,000.00	7,577.67	315.36	0.00	28,422.33	21.05
599-000-671.694	MISCELLANEOUS	2,000.00	956.06	301.36	0.00	1,043.94	47.80
599-000-695.699	APPROPRIATION OF FUND BALANCE	568,050.00	0.00	0.00	0.00	568,050.00	0.00
Total Dept 000		2,052,050.00	1,313,033.76	110,616.72	0.00	739,016.24	63.99
TOTAL Revenues		2,052,050.00	1,313,033.76	110,616.72	0.00	739,016.24	63.99
Expenditures							
Dept 548-WASTEWATER OPERATIONS							
599-548-702.100	SALARIES	88,000.00	50,236.98	4,623.47	0.00	37,763.02	57.09
599-548-702.200	WAGES	368,325.00	222,594.26	19,371.53	0.00	145,730.74	60.43
599-548-702.300	OVERTIME	23,000.00	19,579.07	1,548.78	0.00	3,420.93	85.13
599-548-702.400	WAGES - TEMPORARY	6,500.00	2,307.95	0.00	0.00	4,192.05	35.51
599-548-702.600	UNIFORMS	3,850.00	3,600.00	0.00	0.00	250.00	93.51
599-548-702.800	ACCRUED SICK LEAVE	4,050.00	3,213.38	0.00	0.00	836.62	79.34
599-548-703.000	OTHER COMPENSATION	2,875.00	0.00	0.00	0.00	2,875.00	0.00
599-548-715.000	SOCIAL SECURITY (FICA)	30,800.00	22,756.59	1,912.65	0.00	8,043.41	73.89
599-548-716.100	HEALTH INSURANCE	89,075.00	89,383.34	9,353.43	0.00	(308.34)	100.35
599-548-716.150	OPEB EXPENSE	7,200.00	0.00	0.00	0.00	7,200.00	0.00
599-548-716.200	DENTAL INSURANCE	5,500.00	4,566.44	415.37	0.00	933.56	83.03
599-548-716.300	OPTICAL INSURANCE	1,375.00	27.06	2.45	0.00	1,347.94	1.97
599-548-716.400	LIFE INSURANCE	1,100.00	783.62	69.96	0.00	316.38	71.24
599-548-716.500	LONG - TERM DISABILITY	725.00	439.81	38.36	0.00	285.19	60.66
599-548-716.600	PHYSICALS	300.00	127.34	0.00	0.00	172.66	42.45
599-548-717.000	UNEMPLOYMENT INSURANCE	75.00	57.04	0.00	0.00	17.96	76.05
599-548-718.000	RETIREMENT	33,000.00	0.00	0.00	0.00	33,000.00	0.00
599-548-718.200	DEFERRED COMPENSATION	1,475.00	1,424.94	132.35	0.00	50.06	96.61
599-548-719.000	WORKERS' COMPENSATION	6,425.00	5,148.00	0.00	0.00	1,277.00	80.12
599-548-728.000	OPERATING SUPPLIES	9,000.00	3,977.62	55.53	698.20	4,324.18	51.95
599-548-728.100	SUPPLIES	8,000.00	6,247.44	85.35	0.00	1,752.56	78.09
599-548-743.100	CHEMICALS - IRON	48,000.00	29,918.19	5,810.62	11,769.81	6,312.00	86.85
599-548-743.200	CHEMICALS - POLYMER	12,000.00	11,576.40	1,922.80	2,423.60	(2,000.00)	116.67
599-548-743.300	CHEMICALS - CHLORINE	32,000.00	21,865.78	2,486.35	4,076.50	6,057.72	81.07
599-548-751.000	GAS & OIL	4,000.00	4,275.03	668.84	0.00	(275.03)	106.88
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	15,000.00	19,545.41	336.00	6,062.59	(10,608.00)	170.72
599-548-810.000	INSURANCE & BONDS	53,000.00	51,286.00	0.00	0.00	1,714.00	96.77



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 05/31/2011  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 599 - WASTEWATER FUND							
Expenditures							
599-548-820.100	ELECTRICITY	196,000.00	165,685.17	0.00	0.00	30,314.83	84.53
599-548-820.200	GAS	28,000.00	23,379.86	2,117.61	0.00	4,620.14	83.50
599-548-820.300	TELEPHONE	3,000.00	2,530.25	560.17	0.00	469.75	84.34
599-548-820.400	WATER & SEWER	2,400.00	1,779.60	0.00	0.00	620.40	74.15
599-548-820.500	REFUSE	600.00	450.34	40.94	40.94	108.72	81.88
599-548-831.000	BUILDING MAINTENANCE	30,000.00	15,913.82	660.63	2,913.81	11,172.37	62.76
599-548-832.000	STATIONARY EQUIPMENT	6,600.00	6,610.00	0.00	0.00	(10.00)	100.15
599-548-833.000	EQUIPMENT MAINTENANCE	35,000.00	31,960.00	3,012.18	6,131.23	(3,091.23)	108.83
599-548-834.000	MAINTENANCE	63,700.00	52,309.14	4,860.21	17,690.86	(6,300.00)	109.89
599-548-834.100	HHW PROGRAM	4,600.00	0.00	0.00	0.00	4,600.00	0.00
599-548-856.000	MISCELLANEOUS	200.00	0.00	0.00	0.00	200.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	300.00	196.00	0.00	0.00	104.00	65.33
599-548-860.000	EDUCATION & TRAINING	900.00	1,334.30	170.00	0.00	(434.30)	148.26
599-548-968.000	DEPRECIATION EXPENSE	358,000.00	293,315.00	26,665.00	0.00	64,685.00	81.93
599-548-999.101	CONTRIBUTION-GF ADMIN	168,100.00	128,313.59	8,629.14	0.00	39,786.41	76.33
Total Dept 548-WASTEWATER OPERATIONS		1,752,050.00	1,298,714.76	95,549.72	51,807.54	401,527.70	77.08
Dept 901-CAPITAL OUTLAY							
599-901-975.000	COL - BUILDING IMPROVEMENTS	100,000.00	0.00	0.00	0.00	100,000.00	0.00
599-901-977.000	COL - EQUIPMENT	200,000.00	30,219.87	3,355.00	7,670.00	162,110.13	18.94
Total Dept 901-CAPITAL OUTLAY		300,000.00	30,219.87	3,355.00	7,670.00	262,110.13	12.63
TOTAL Expenditures		2,052,050.00	1,328,934.63	98,904.72	59,477.54	663,637.83	67.66
Fund 599:							
TOTAL REVENUES		2,052,050.00	1,313,033.76	110,616.72	0.00	739,016.24	63.99
TOTAL EXPENDITURES		2,052,050.00	1,328,934.63	98,904.72	59,477.54	663,637.83	64.76
NET OF REVENUES & EXPENDITURES		0.00	(15,900.87)	11,712.00	(59,477.54)	75,378.41	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 05/31/2011  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
Dept 000							
661-000-664.669	EQUIPMENT RENTAL	599,600.00	553,325.51	37,311.16	0.00	46,274.49	92.28
Total Dept 000		599,600.00	553,325.51	37,311.16	0.00	46,274.49	92.28
TOTAL Revenues		599,600.00	553,325.51	37,311.16	0.00	46,274.49	92.28
Expenditures							
Dept 891-FLEET MAINTENANCE							
661-891-702.200	WAGES	84,500.00	65,117.42	5,936.41	0.00	19,382.58	77.06
661-891-702.600	UNIFORMS	1,100.00	0.00	0.00	0.00	1,100.00	0.00
661-891-702.800	ACCRUED SICK LEAVE	1,425.00	0.00	(1,218.40)	0.00	1,425.00	0.00
661-891-703.000	OTHER COMPENSATION	19,500.00	14,715.41	1,566.68	0.00	4,784.59	75.46
661-891-715.000	SOCIAL SECURITY (FICA)	7,200.00	5,582.01	444.00	0.00	1,617.99	77.53
661-891-716.100	HEALTH INSURANCE	32,900.00	29,996.16	2,720.30	0.00	2,903.84	91.17
661-891-716.200	DENTAL INSURANCE	1,875.00	1,529.40	139.50	0.00	345.60	81.57
661-891-716.300	OPTICAL INSURANCE	375.00	7.70	0.70	0.00	367.30	2.05
661-891-716.400	LIFE INSURANCE	200.00	145.20	13.20	0.00	54.80	72.60
661-891-717.000	UNEMPLOYMENT INSURANCE	25.00	10.80	0.00	0.00	14.20	43.20
661-891-719.000	WORKERS' COMPENSATION	2,625.00	1,604.00	0.00	0.00	1,021.00	61.10
661-891-728.000	OPERATING SUPPLIES	500.00	331.50	0.00	0.00	168.50	66.30
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	5,500.00	5,495.00	0.00	0.00	5.00	99.91
661-891-810.000	INSURANCE & BONDS	0.00	19,412.00	0.00	0.00	(19,412.00)	100.00
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	66,031.84	3,461.18	7,880.07	(3,911.91)	105.59
661-891-968.000	DEPRECIATION EXPENSE	260,000.00	132,594.00	12,054.00	0.00	127,406.00	51.00
661-891-999.101	CONTRIBUTION-GF ADMIN	29,000.00	26,583.00	2,417.00	0.00	2,417.00	91.67
Total Dept 891-FLEET MAINTENANCE		516,725.00	369,155.44	27,534.57	7,880.07	139,689.49	72.97
Dept 901-CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	0.00	21,722.89	0.00	0.00	(21,722.89)	100.00
661-901-979.100	COL-EQUIPMENT INTEREST	0.00	1,181.74	0.00	0.00	(1,181.74)	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	22,904.63	0.00	0.00	(22,904.63)	100.00
TOTAL Expenditures		516,725.00	392,060.07	27,534.57	7,880.07	116,784.86	77.40
Fund 661:							
TOTAL REVENUES		599,600.00	553,325.51	37,311.16	0.00	46,274.49	92.28
TOTAL EXPENDITURES		516,725.00	392,060.07	27,534.57	7,880.07	116,784.86	75.87
NET OF REVENUES & EXPENDITURES		82,875.00	161,265.44	9,776.59	(7,880.07)	(70,510.37)	185.08

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 05/31/2011  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 MONTH NORM (ABNORM)	ACTIVITY FOR 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 980 - GASB 34 OTHER ACCRUALS							
Revenues							
Dept 000							
980-000-671.694	MISCELLANEOUS	0.00	(53,200.00)	0.00	0.00	53,200.00	100.00
980-000-695.698	OTHER FINANCING SOURCES	0.00	(49,572.00)	0.00	0.00	49,572.00	100.00
Total Dept 000		0.00	(102,772.00)	0.00	0.00	102,772.00	100.00
TOTAL Revenues		0.00	(102,772.00)	0.00	0.00	102,772.00	100.00
Expenditures							
Dept 905-DEBT SERVICE							
980-905-980.991	PRINCIPAL	0.00	12,606.35	0.00	0.00	(12,606.35)	100.00
Total Dept 905-DEBT SERVICE		0.00	12,606.35	0.00	0.00	(12,606.35)	100.00
TOTAL Expenditures		0.00	12,606.35	0.00	0.00	(12,606.35)	100.00
Fund 980:							
TOTAL REVENUES		0.00	(102,772.00)	0.00	0.00	102,772.00	100.00
TOTAL EXPENDITURES		0.00	12,606.35	0.00	0.00	(12,606.35)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(115,378.35)	0.00	0.00	115,378.35	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 05/31/2011  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 981 - GASB#34 BUILDING AUTHORITY							
Expenditures							
Dept 905-DEBT SERVICE							
981-905-980.991	PRINCIPAL	0.00	(12,606.35)	0.00	0.00	12,606.35	100.00
Total Dept 905-DEBT SERVICE		0.00	(12,606.35)	0.00	0.00	12,606.35	100.00
TOTAL Expenditures		0.00	(12,606.35)	0.00	0.00	12,606.35	100.00
Fund 981:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(12,606.35)	0.00	0.00	12,606.35	100.00
NET OF REVENUES & EXPENDITURES		0.00	12,606.35	0.00	0.00	(12,606.35)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2010-11 ORIGINAL BUDGET	YTD BALANCE 05/31/2011 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/2011 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
TOTAL REVENUES - ALL FUNDS		17,400,075.00	14,278,282.64	708,350.04	0.00	3,121,792.36	82.06
TOTAL EXPENDITURES - ALL FUNDS		17,327,600.00	13,292,981.02	911,150.34	419,800.99	3,614,817.99	76.72
NET OF REVENUES & EXPENDITURES		72,475.00	985,301.62	(202,800.30)	(419,800.99)	(493,025.63)	1,359.51



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# ***MEMORANDUM***

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DATE: June 15, 2011

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: **CDBG loan packet for fiscal year 2012**

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In years past, they city operated a revolving loan fund that made use of previously acquired grant dollars from various federal grants. These loans were made available to downtown projects that involved business startups, signage, and facades, as well as other fundable projects. This program was overseen by the community development director, in conjunction with a loan committee. However, due to economic and personnel changes, this program stalled in the mid-2000s.

Current city staff have made some inquiries into this revolving loan fund and determined that there is a need for this loan program to be reinstated to assist with private economic endeavors in the downtown. To this end, the current budget for the coming fiscal year offers \$70,000 towards such loans. The money would be allocated as proposed in the attached loan program packet. This packet is a modification of the one that has been historically used by staff, with the most notable change being the addition of the eligibility of environmental investigations.

Staff recommends approval of this loan program at the city council's most early convenience so that the program can be advertised to the public and summer/fall projects can be reviewed in a timely manner.

**CDBG Loan Resolution**  
**06/15/2011**

WHEREAS, the City of Owosso previously operated a Community Development Block Grant (CDBG) revolving loan fund that was approved for programming by the State of Michigan; and

WHEREAS, the CDBG revolving loan fund assisted businesses and property owners in the downtown with historical renovations, signage, façade work, business startup costs and other programming; and

WHEREAS, the loan program was put on hold years ago because of staffing and economic issues; and

WHEREAS, the City of Owosso finds that there is a current need to assist with these former endeavors and that the funds are available to do so.

NOW, THEREFORE, BE IT RESOLVED that the City of Owosso City Council hereby reestablishes the CDBG loan program, approves the loan packet proposed by staff, and further directs the community development department to publish the proposed loan packet and carry out the program in conjunction with the loan committee for the 2012 fiscal year.

## PROGRAM MANUAL

### **DOWNTOWN OWOSSO UDAG/CDBG PROGRAM CRITERIA JULY 1, 2011 -- JUNE 30, 2011**

**Introduction.** Historically, the Owosso Downtown Development Authority (DDA) upheld that certain activities in the downtown would benefit from the establishment of a loan program that includes inducements to continue, improve, and expand those activities. The loan program is available to legal entities (for-profits businesses, individual land owners, and other corporations) for the purposes detailed below. The program uses income generated from the 1984 Comstock Center project, which has been set aside for a revolving loan fund.

Since 1994, the city council has authorized the loan program with established criteria and points of emphasis on a year-to-year basis. The activities are related to for-profit entities where the assistance is necessary and appropriate to carry out an economic development project. The members of the DDA recommend the standards for council authorization.

The emphasis on loans, with an exception for architectural review of barrier free and code compliance issues, is to have these funds available for the indefinite future. There are no more federal or state UDAG/CDBG programs active that would permit this kind of fund to become reestablished. The emphasis on loans is a strategic policy that extends the program life and directs funds to projects that have bankable qualities.

**Eligible Activities for Fund Use.** The activities listed are all eligible uses of the block grant fund within the DDA district and demonstrated as needs in the downtown's comprehensive long-term strategy. Later sections of these standards outline which activities and applications have the greatest priority and should receive first consideration for use of funds in this particular fiscal year. The activities are:

- 1) Business development loans to private, for-profit entities.
- 2) Project directed to the removal of barriers that restrict the mobility, and accessibility of persons with disabilities—principally elevators.
- 3) Loans for preservation of historic sites.
- 4) Upper story housing development loans.
- 5) Upper story access evaluation and design--forgivable loans.
- 6) Retail remodeling loans.
- 7) Acquisition of real property, which is blighted, inappropriately developed, undeveloped, or appropriate for rehabilitation or beautification of urban land.
- 8) Historic Sign Programs.
- 9) Environmental studies and investigations

All of the above are eligible allocations under the 1974 Housing and Community Development Act that maintains control over the variety of uses available for this fund.

**Priority Use of Funds.** As each fiscal year begins July 1, the director of community development will announce availability of funds for downtown development projects. All on-file applications dated from the previous fiscal year shall maintain first position for funding in the current fiscal year. All other applications must be submitted again. Each



year's fund assets shall be directed primarily to business development loans and retail remodeling loans with for-profit entities.

The fund assets will be made available on a first submitted/first qualified basis. Applicant inactivity on a loan application for any step in the process that extends beyond a 30-day time period shall cause the next application in line to be considered barring special circumstances. The loan program will be announced with the date for the first opportunity for submission. No applications will be accepted prior to that notice. Funds not allocated in any fiscal year may be added to the subsequent year's fund.

**Criteria for Eligible Activities.** Each eligible activity must meet criteria for the use of the block grant fund. The most fund-worthy projects will be coordinated with other related activities including an assembly of the multiple objectives of this program. The federal guidelines declare that project importance will be measured by the extent to which the project would provide a permanent, continuing and/or residual benefit to the community.

All loans may be subordinated to the private sources of funds that are to be secured. Debt coverage for borrower collateral is required unless waived by the Downtown Loan Committee. Applicants must pass ordinary credit criteria applied by local lenders. References to prime interest rates in the criteria mean the prime rate as published in the *Wall Street Journal*. The specific criteria for each loan type are as follows:

#### I. BUSINESS DEVELOPMENT LOANS.

The business development loan program is targeted to those downtown proposals that achieve the following levels:

- a) The project is consistent with the long-term development plan for public and private improvements in the downtown area and received documented support from financial institutions or the Small Business Resource Center within the Shiawassee Regional Chamber of Commerce.
- b) The business type is a retail outlet that expands the use of vacant space in the downtown or converts existing space to a priority retail concept listed in Exhibit A of these criteria; or
- c) The business type is an economic base service industry that exports projects or services outside of the Shiawassee County area, creates five (5) or greater new full time jobs, and uses a building zoned and planned so as to not disrupt the primary retail spaces of the downtown.

The loan conditions and terms include—

- 1) The ratio of all other private and public fund in relationship to the UDAG funds shall be at least 1:1. The ratio will be lessened to .75:1.25 for retail projects listed in Exhibit A and located on Washington Street between Comstock Street and Mason Street. The ratio also applies to buildings anywhere within the DDA with a vacancy of at least 24 months.
- 2) The maximum loan amount shall be based on available funds for the fiscal year when the project is considered for funding. The minimum loan amount is \$10,000. Loan terms shall be at a fixed rate at prime (prime is defined by local lenders for comparable loans) for a term not to exceed seven years. The rate shall be reduced to one point below the prime rate for projects listed in Exhibit A and located on Washington Street between Comstock Street and Mason

Street. The rate reduction also is available to buildings in the district with a vacancy greater than 24 months.

## II. BARRIER FREE PROJECTS.

Projects in this category are eligible if the structure is multistory and has a floor area of at least 4,000 square feet per floor. Adjoining buildings can qualify as meeting this standard by combining areas with one elevator. Barrier free access to upper story spaces and within upper story spaces can be achieved through a direct development loan provided that:

- a) The applicant owns the property.
- b) The proposed upper story use advances an interest expressed in plans and policies of the DDA;

The loan conditions and terms include—

- 1) The maximum loan for this type of improvement is \$65,000. The minimum loan shall be \$10,000.
- 2) The loan term shall be no greater than 15 years and have a fixed rate of 40% of prime but not less than 3%.

Note: Barrier free access improvements for lavatories, ramps, aisle space, doorways, and the like are eligible activities when associated with other projects listed in this manual.

## III. PRESERVATION OF HISTORIC SITES.

The preservation of historic sites is an eligible loan activity of the fund under the following provisions:

- a) The improvements are restoration-based for interior and/or exterior work according to the applicant's plan of restoration. The loan committee shall, in its sole judgment or per a recommendation from the Downtown Historic District Commission, qualify the adequacy of the restoration plan and may establish requirements for improved planning prior to authorizing a loan.
- b) The building is an historically eligible structure as defined by the Department of Interior Secretary's Standards or is a contributing structure in the Downtown Historic District Commission district.

The loan conditions and term are—

- 1) The maximum loan amount for this program may not exceed \$50,000. The minimum loan amount is \$3,000. The applicant must apply to the project costs a minimum of 25% of the UDAG loan amount to the project or invest that amount in other building improvements in the same year as the restoration project.
- 2) The loan term shall not exceed 12 years and the rate is fixed at 40% of prime but not less than 3%.

## IV. UPPER STORY RESIDENTIAL LOANS

Upper story apartment development within the downtown district would become eligible for a loan under the following criteria:

- a) The minimum square footage per apartment unit is 800 square feet for a Basic Loan and 1,200 square feet for an Inducement Loan.
- b) There would be two loans available--
  - 1. Basic Loan.
    - i) A maximum of \$12,500 per apartment of public loan funds. No minimum for private funds.
    - ii) Term is a 10-year amortization rate with a five-year balloon
    - iii) The rate is one point below prime. The Loan Committee shall be empowered to grant an extension for a second five-year term at prime plus one taking into consideration the need for a loan workout settlement and adequacy of collateral coverage.
    - iv) Air conditioning of the unit is required.
    - v) Cable/smart wiring connection in every habitable room except the bath are required.
  - 2. Inducement Loans.
    - i) A maximum of \$15,000 per apartment of public loan funds. No minimum for private funds.
    - ii) Term is a 10-year amortization rate with a five-year balloon.
    - iii) Rate is 4% fixed with an extension of the balloon allowed under the same conditions as the Basic Loan.
    - iv) Air conditioning of the unit is required.
    - v) Cable connection with high speed internet opportunity in at least one room is required.
    - iv) The apartment must have any two (2) of the following amenities:
      - Laundry hook-ups
      - Dishwasher
      - Loft style design
      - Bicycle storage in secured areas of the ground floor or basement.
      - Rooftop garden or patio—minimum of 100 square feet
      - Balcony with wrought iron railing.
      - Indoor stovetop grill
      - Hardwood floors
      - Jacuzzi bath
      - Skylight window
- c) In each application acceptance period, loan applicants with private parking alternatives will be considered prior to other applicants for apartment loans.

The applicant may propose alternatives for committee evaluation.

## V. UPPER STORY ACCESS GRANTS

Upper story access grants are intended to provide professional evaluations and plans for resolving design, accessibility and building code issues. Criteria for this grant opportunity are as follows:

- a) Buildings with less than 2500 square feet per floor would be limited to a \$2,500 grant. A sliding scale for buildings larger than 2500 square feet per floor would proceed as follows—
  - 2500-4000 sq.ft.....\$ 3,000

4000 sq.ft. and over.....\$ 5,000

The owner shall deposit \$1,000 of the grant, or 50% of the study cost whichever is less, into escrow with the city. The funds shall be refunded without interest if the study considers the development feasible, and the development is carried out within eighteen months of the completion of the study. Feasibility shall be determined by the architect/engineer in his/her sole discretion.

- b) If the cost of a complete access/code study is greater than the permitted amounts, the building owner must pay the balance of what a study would cost for that building. That information would be provided in advance of undertaking a project to allow the building owner to cancel a request for funding.
- c) Two or more buildings combined into a single access/code study concept would have the limits increased by \$1,000.
- d) The city may contract for the work with the owner's consent on the selected architect/engineer.
- e) The 2011-2012 program for all applicants would be capped at \$5,000 and shall be made available on a first qualified/first serviced basis.

#### VI. RETAIL REMODELING LOANS.

A building owner may be eligible for this loan for projects that upgrade a building condition that will modernize the structure for retail use or reverse a deteriorating condition. Examples include sign repair, mechanical and electrical systems, roof work, partitions, windows, alcoves, doors, and painting. This program is different from the business development loan that is focused on working capital and purchase of inventory and fixtures.

A loan request up to \$50,000 is allowed. An equivalent private source of money is required. The interest rate is 40% of prime but not less than 3% at a fixed rate with a maximum term of seven (7) years. For buildings in the 9-block core area with at least a 24-month vacancy, the loan rate shall be reduced to 1%.

#### VII. ACQUISITION OF PROPERTY

The loan fund shall be used for city council authorized acquisitions of property when project pro forma demonstrates a return to the revolving loan fund of at least 50% of the acquisition costs through sale of the property. Sale terms may include financing at prime- plus-one up to a ten-year term and subordination if collateral coverage is adequate as determined by the project credit analyst. Eligible properties shall include any parcel within the DDA district that advances the purposes of the plans and policies of the district. The general policy for an eligible property is that it should be blighted, inappropriately developed, undeveloped, or appropriate for rehabilitation or beautification of urban land.

#### VIII. HISTORIC SIGN PROGRAM

For buildings 50 years or older, historic sign restoration or establishment may benefit from one of two programs:

- A. For loans that involve any of the other loan features of the revolving loan program, the borrower will receive an interest credit of \$1,000 applied to the initial two years' interest of the loan repayments.

- B. For buildings that will only change the sign in conformance with the design standards, the borrower will receive a 50% rebate for the cost of the sign but not exceeding \$1,000. The source of funds will be taken from interest earnings from the existing program.

**Program Eligibility and Limits.**

- A. An eligible tenant or building owner in the nine-block core area may apply. Buildings over 50 years old in the balance of the downtown are eligible.
- B. In any one year, if funds are not committed to the historic buildings by April 30 of that fiscal year, all other buildings may apply for the credit or loan enhancement.
- C. In any one year there is a \$6,000 cap of funding eligibility. Funds will be distributed on a first qualified, first served basis.
- D. An eligible building must be in legal compliance with city codes and ordinances.

**Program Standards.**

- A. The DDA shall adopt the sign standards at the beginning of the program year. The standards are to become established in deference to available reference materials from the US Department of Interior Main Street program and/or other recognized authorities of sign design. All signs must also conform to standards of the Downtown Historic District Commission (HDC).
- B. An applicant is qualified through a letter of intent to request the rebate and subsequent action to acquire final approval no less than six weeks after submission of the letter of intent.
- C. The downtown loan committee shall find conformance with the sign standards and notify the applicant of that acceptance.
- D. The rebate will be paid to the sign owner within two weeks of installation.

**IX. ENVIRONMENTAL STUDIES AND INVESTIGATIONS.**

The investigation and documentation of contaminants for sites is an eligible loan activity of the fund under the following provisions:

- a) The applicant owns the property.
- b) The proposed use advances an interest expressed in plans and policies of the DDA;
- c) The building or site has an existing brownfield plan, is documented to be contaminated, or is otherwise demonstrated to the committee to be known or strongly suspected of being contaminated.

The loan conditions and term are—

- 1) The maximum loan amount for this program may not exceed \$10,000. The minimum loan amount is \$2,000.
- 2) The loan term shall not exceed seven (7) years and the rate is fixed at 6%.
- 3) The property owner/developer shall acquire the services of an accredited environmental site investigation firm qualified to conduct business in the State of Michigan. The costs of the Phase I and Phase II site investigation shall meet the costs generally imposed for that professional service.

- 4) To be eligible for reimbursement, the property owner shall provide copies of invoices and the results of the environmental site investigation(s) to the City of Owosso.
- 5) To protect property owner liability, the site investigations shall be current and completed in the time frame required under the laws of the State of Michigan.
- 6) If the project is not undertaken within 18 months of the disbursements for the environmental site investigations, the loan committee will retain the exclusive right to require the loan and accumulated interest to be paid in full.
- 7) The loan committee may require tax increment collateral support for the loan through an applicable brownfield plan and/or, the loan committee may impose other forms of collateral with the property owner which at a minimum shall include a promissory note.

**Criteria for Project Selection.** The city council of the City of Owosso is ultimately responsible for the disposition of the funds; however, the fund is restricted to the permitted uses listed in the 1974 Housing and Community Development Act. The council may seek advisory recommendations from the DDA and/or the HDC for the structure of the loan program.

The city council is responsible for the adoption of this program manual. The city council shall approve a project review committee (loan committee) appointed by the mayor. The committee shall consist of two individuals that are representative of two different downtown lending institutions, as well as the mayor or the mayor's appointee from the city council, and the Community Development Director or his/her designee.

The committee shall make decisions on loan and grant applications on the basis of the manual's loan criteria. Loan workouts for delinquent loans shall be accomplished through the bank lenders on the committee and be based on private lending practices. Any exceptions to the criteria must be approved by the city council. City staff from the building department shall act as the intake office for project proposals and manage the loan portfolios. Each year, prior to the adoption of the program manual, the city council shall receive a report on the loan program with details of project character, extent and payment performance of the loans (if available).

**Loan Proceeds and Administrative Fees.** With exception to administrative fees described below, all loan proceeds shall be reapplied to the block grant fund for use in future projects that comply with this program manual.

## EXHIBIT A

### QUALIFYING RETAIL STORES FOR THE 2011-2012 PROGRAM YEAR

The following stores are qualified retail concepts for consideration of an interest rate bonus loan in the 2011-2012 program year:

Department Store	Fresh Produce Store
Supermarket (over 6,000 sq.ft.)	Junior Department Store
Women's Ready-to-Wear	Maternity/Uniforms
Women's Specialty	Family Shoes
Athletic Footwear/Clothing	Bookstores (full line/new)
Records/Videos/Tapes	Musical Instruments/Sheet Music
Children's/Infant Wear	Bakeries—breads and bagels emphasis
Home Improvement/Accessories	Computer Store – 60% sales floor area
Gifts	

Also included is replacement/retention of any existing retail line that is subject to recent or future ownership changes or closing.

## City Manager Performance Evaluation

City of \_\_\_\_\_

Evaluation period: \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Governing Body Member's Name

Each member of the governing body should complete this evaluation form, sign it in the space below, and return it to \_\_\_\_\_. The deadline for submitting this performance evaluation is \_\_\_\_\_.

Evaluations will be summarized and included on the agenda for discussion at the work session on \_\_\_\_\_.

\_\_\_\_\_  
Mayor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Governing Body Member's Signature

\_\_\_\_\_  
Date Submitted



## INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the city manager's performance.

- 5 = Excellent (almost always exceeds the performance standard)
  - 4 = Above average (generally exceeds the performance standard)
  - 3 = Average (generally meets the performance standard)
  - 2 = Below average (usually does not meet the performance standard)
  - 1 = Poor (rarely meets the performance standard)
- Any item left blank will be interpreted as a score of "3 = Average"

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period. Please write legibly.

Leave all pages of this evaluation form attached. Initial each page. Sign and date the cover page. On the date space of the cover page, enter the date the evaluation form was submitted. All evaluations presented prior to the deadline identified on the cover page will be summarized into a performance evaluation to be presented by the governing body to the city manager as part of the agenda for the meeting indicated on the cover page.

## PERFORMANCE CATEGORY SCORING

### 1. INDIVIDUAL CHARACTERISTICS

- \_\_\_\_\_ Diligent and thorough in the discharge of duties, "self-starter"
- \_\_\_\_\_ Exercises good judgment
- \_\_\_\_\_ Displays enthusiasm, cooperation, and will to adapt
- \_\_\_\_\_ Mental and physical stamina appropriate for the position
- \_\_\_\_\_ Exhibits composure, appearance and attitude appropriate for executive position

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

## 2. PROFESSIONAL SKILLS AND STATUS

- \_\_\_\_\_ Maintains knowledge of current developments affecting the practice of local government management
- \_\_\_\_\_ Demonstrates a capacity for innovation and creativity
- \_\_\_\_\_ Anticipates and analyzes problems to develop effective approaches for solving them
- \_\_\_\_\_ Willing to try new ideas proposed by governing body members and/or staff
- \_\_\_\_\_ Sets a professional example by handling affairs of the public office in a fair and impartial manner

Add the values from above and enter the subtotal \_\_\_\_\_  $\div$  5 = \_\_\_\_\_ score for this category

## 3. RELATIONS WITH ELECTED MEMBERS OF THE GOVERNING BODY

- \_\_\_\_\_ Carries out directives of the body as a whole as opposed to those of any one member or minority group
- \_\_\_\_\_ Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- \_\_\_\_\_ Disseminates complete and accurate information equally to all members in a timely manner
- \_\_\_\_\_ Assists by facilitating decision making without usurping authority
- \_\_\_\_\_ Responds well to requests, advice, and constructive criticism

Add the values from above and enter the subtotal \_\_\_\_\_  $\div$  5 = \_\_\_\_\_ score for this category

## 4. POLICY EXECUTION

- \_\_\_\_\_ Implements governing body actions in accordance with the intent of council
- \_\_\_\_\_ Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- \_\_\_\_\_ Understands, supports, and enforces local government's laws, policies, and ordinances
- \_\_\_\_\_ Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- \_\_\_\_\_ Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

Add the values from above and enter the subtotal \_\_\_\_\_  $\div$  5 = \_\_\_\_\_ score for this category

## 5. REPORTING

- \_\_\_\_\_ Provides regular information and reports to the governing body concerning matters of importance to the local government, using the city charter as guide
- \_\_\_\_\_ Responds in a timely manner to requests from the governing body for special reports
- \_\_\_\_\_ Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are nonroutine and not administrative in nature
- \_\_\_\_\_ Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- \_\_\_\_\_ Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

Add the values from above and enter the subtotal \_\_\_\_\_  $\div$  5 = \_\_\_\_\_ score for this category

## 6. CITIZEN RELATIONS

- \_\_\_\_\_ Responsive to requests from citizens
- \_\_\_\_\_ Demonstrates a dedication to service to the community and its citizens
- \_\_\_\_\_ Maintains a nonpartisan approach in dealing with the news media
- \_\_\_\_\_ Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- \_\_\_\_\_ Gives an appropriate effort to maintain citizen satisfaction with city services

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

## 7. STAFFING

- \_\_\_\_\_ Recruits and retains competent personnel for staff positions
- \_\_\_\_\_ Applies an appropriate level of supervision to improve any areas of substandard performance
- \_\_\_\_\_ Stays accurately informed and appropriately concerned about employee relations
- \_\_\_\_\_ Professionally manages the compensation and benefits plan
- \_\_\_\_\_ Promotes training and development opportunities for employees at all levels of the organization

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

## 8. SUPERVISION

- \_\_\_\_\_ Encourages heads of departments to make decisions within their jurisdictions with minimal city manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- \_\_\_\_\_ Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- \_\_\_\_\_ Develops and maintains a friendly and informal relationship with the staff and work force in general, yet maintains the professional dignity of the city manager's office
- \_\_\_\_\_ Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- \_\_\_\_\_ Encourages teamwork, innovation, and effective problem-solving among the staff members

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

## 9. FISCAL MANAGEMENT

- \_\_\_\_\_ Prepares a balanced budget to provide services at a level directed by council
- \_\_\_\_\_ Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- \_\_\_\_\_ Prepares a budget and budgetary recommendations in an intelligent and accessible format
- \_\_\_\_\_ Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- \_\_\_\_\_ Appropriately monitors and manages fiscal activities of the organization

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

10. COMMUNITY

- \_\_\_\_\_ Shares responsibility for addressing the difficult issues facing the city
- \_\_\_\_\_ Avoids unnecessary controversy
- \_\_\_\_\_ Cooperates with neighboring communities and the county
- \_\_\_\_\_ Helps the council address future needs and develop adequate plans to address long term trends
- \_\_\_\_\_ Cooperates with other regional, state and federal government agencies

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

NARRATIVE EVALUATION

What would you identify as the manager's strength(s), expressed in terms of the key results achieved during the rating period?

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What performance area(s) would you identify as most critical for improvement?

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What constructive suggestions or assistance can you offer the manager to enhance performance?

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# City Manager Evaluation

Please rate the city manager using the following scale:

<u>Rating</u>	<u>Description</u>
1	Unacceptable - Unsatisfactory performance
2	Conditional - Requires Improvement
3	Satisfactory - Meets city council expectations
4	Exceptional - Generally exceeds city council's expectations
5	Outstanding - Substantially exceeds city council's expectations

Please return your evaluation form to the mayor by \_\_\_\_\_.

<b>Supervision</b>		
Does the city manager maintain a standard of respect for department head's ability and encourage their initiative? Does he challenge them to perform at their highest level?	Rating	Comments:

<b>Leadership</b>		
Does the city manager inspire others to succeed? Does the city manager actively promote efficiency in operations? Does the city manager demonstrate a high regard for personal ethics?	Rating	Comments:

<b>Execution of Policy</b>		
Does the city manager understand the charter and ordinances of the city and cause them to be fairly enforced?	Rating	Comments:

<b>Community Relations</b>		
Does the city manager work well with citizens and properly handle their complaints?	Rating	Comments:

<b>Administrative Duties</b>		
Does the city manager properly handle his administrative duties?	Rating	Comments:

**Economic Development**

Does the city manager work well with developers while protecting the city's interest? Does he work to increase the city's tax base through economic development?	Rating	Comments:
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**Intergovernmental Relations**

Does the city manager cooperate cordially with other governmental units and citizens while looking after the city's interests?	Rating	Comments:
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**City Council Relations**

Does the city manager work well with the city council in making sure there is adequate information available prior to meetings? Is the city manager willing to meet with council members to deal with individual problems and issues?	Rating	Comments:
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**Planning**

Does the city manager involve himself in the planning process to the correct degree? Does he review the process and look for better ways to handle development activities?	Rating	Comments:
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**Financial Management / Budget**

Does the city manager ensure the budget is prepared and executed in the manner approved by the city council? Does he ensure the city's monies are managed properly?	Rating	Comments:
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Additional comments

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Name of Rater: \_\_\_\_\_

Date: \_\_\_\_\_

**Amy K. Kirkland**

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**From:** Adam H. Zettel  
**Sent:** Friday, June 10, 2011 3:02 PM  
**To:** Donald D. Crawford; Amy K. Kirkland; Benjamin Frederick  
**Subject:** FW: Letter of Ineligibility  
See below please.

*Adam Zettel, AICP*

Asst. City Manager/Dir. of Community Development  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867  
989.725.0544

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-----Original Message-----

**From:** Jeff Peltier [mailto:jeffpeltier422@hotmail.com]  
**Sent:** Friday, June 10, 2011 2:55 PM  
**To:** Adam H. Zettel  
**Subject:** Letter of Ineligibility

To whom it may concern;

It is with deep regret that I must announce that I have become ineligible to serve on the City of Owosso planning commission. Due to my recent residential relocation I am no longer entitled to participate on any City committees or commissions. Rest assured that my wife and I still intend on remaining very active within the City of Owosso and the Shiawassee County area as a whole. We are deeply dedicated to improving the city of Owosso for all its residents and we hope that we can still be effective working outside of the government. Our work on the dog park and the community garden will continue and we have many new events and activities planned for the year ahead. We are only a few streets away from the city line in Owosso Township so we will keep trying to put our passion and our talents to good use wherever we can. We wish you all the best of luck in your efforts to create a great City for the people of Owosso, they deserve your best.

Thank you,  
Jeff Scott Peltier, Architect  
President  
TEaM Design  
989-413-7916

6/10/2011



# MEMO

TO: Owosso City Council  
FROM: Gary Palmer, Building Official  
DATE: June 7, 2011  
RE: Building Permits Issued for May, 2011

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$135.00	2
Electrical	\$0	\$1,051.00	13
Fence - Residential	\$12,962	\$200.00	10
Inspection	\$0	\$0.00	1
Mechanical	\$0	\$1,470.00	16
Non-Res. Add/Alter/Repair	\$36,300	\$1,215.00	4
Plumbing	\$0	\$696.00	8
Pools	\$0	\$20.00	1
Res. Add/Alter/Repair	\$82,421	\$799.00	19
Res. Mobile	\$164,000	\$1,000.00	4
Res. Utility Building	\$2,000	\$45.00	1
Sign	\$350	\$95.00	3
<b>Totals</b>	<b>\$298,033</b>	<b>\$6,726.00</b>	<b>82</b>

2010 COMPARISON TOTALS

BUILDING PERMITS ONLY - 32

MAY, 2010 TOTALS

\$132,575

\$5,984.00

65

06/07/2011  
m.s.

## May, 2011 - Code Violations Reported

1

Category	Address	Requested by	Status	Rental	Filed
Animals	120 W EXCHANGE ST	CATHOLIC S	REFERRED TO PAL	COMM	05/19/11
Auto Rep/junk Veh	404 N SAGINAW ST	BLANCHETT	Resolved	Y	05/02/11
Auto Rep/junk Veh	208 W EXCHANGE ST	IDLE, FRANC	Resolved	COMM	05/09/11
Auto Rep/junk Veh	426 HAMBLIN ST	BLANCHETT	Resolved	N	05/11/11
Auto Rep/junk Veh	1321 FREEMAN ST	FIRE DEPT	No Violation	N	05/11/11
Auto Rep/junk Veh	720 N SHIAWASSEE ST	BLANCHETT	Resolved	Y	05/12/11
Auto Rep/junk Veh	634 WOODLAWN AV	BLANCHETT	Resolved	Y	05/23/11
Auto Rep/junk Veh	1339 OLMSTEAD ST	BLANCHETT	Resolved	N	05/13/11
Building Viol	621 WOODLAWN AV	ANON	No Violation	N	05/02/11
Building Viol	636 ALGER AV	PALMER, GA	Resolved	N	05/03/11
Building Viol	332 PRINDLE ST	ANON	REFERRED TO PAL	Y	05/04/11
Building Viol	402 W WILLIAMS ST	STINSON, M	REFERRED TO PAL	N	05/04/11
Building Viol	524 E OLIVER ST	ANON	Resolved	N	05/06/11
Building Viol	910 N HICKORY ST	NEIGHBOR	REFERRED TO PAL	VAC	05/12/11
Building Viol	810 PINE ST	ANON	Resolved	N	05/13/11
Building Viol	1409 W MAIN ST	ZETTEL, AD	N & O Sent	N	05/16/11
Building Viol	834 BROADWAY AV	LUDINGTON	Resolved	Y	05/17/11
Building Viol	835 E MAIN ST	STINSON, M	REFERRED TO PAL	Y	05/17/11
Building Viol	1416 W MAIN ST	ZETTEL, AD	N & O Sent	N	05/18/11
Building Viol	1422 W MAIN ST	ANON - ZET	Letter Sent	N	05/18/11
Building Viol	1221 W MAIN ST	ANON - ZET	N & O Sent	Y	05/18/11
Building Viol	507 GILBERT ST	HAMMONTR	Resolved	N	05/18/11
Building Viol	1021 S LYON ST	WARREN-RI	Complaint Logged	VAC	05/26/11
Building Viol	1402 W STEWART ST	ANON NEIG	REFERRED TO PAL	N	05/26/11
Front Yard Parking	122 S HOWELL ST	STINSON, M	Resolved	N	05/18/11
Front Yard Parking	703 CLINTON ST	ANON NEIG	Dismissed	N	05/19/11
Garbage & Debris	208 N ELM ST	BLANCHETT	Resolved	Y	05/02/11
Garbage & Debris	710 ADAMS ST	ANON	Referred to Police	N	05/06/11
Garbage & Debris	1408 W STEWART ST	ANON	Resolved	N	05/10/11
Garbage & Debris	704 GLENWOOD AV	ANON	Civil Infrac Issued	N	05/11/11
Garbage & Debris	1313 RENFREW	POLICE DEP	Resolved	TRAILER PA	05/11/11
Garbage & Debris	1409 CALVERT	POLICE DEP	Resolved	TRAILER PA	05/11/11
Garbage & Debris	1309 ROSLYN 65	POLICE DEP	Resolved	TRAILER PA	05/11/11
Garbage & Debris	1409 ROSLYNN	POLICE DEP	Resolved	TRAILER PA	05/11/11

## May, 2011 - Code Violations Reported

2

Category	Address	Requested by	Status	Rental	Filed
Garbage & Debris	910 S LYON ST	FIRE DEPT	Resolved	Y	05/11/11
Garbage & Debris	714 AMENT ST	FIRE DEPT	Resolved	N	05/11/11
Garbage & Debris	906 N HICKORY ST	POLICE DEP	Resolved	Y	05/11/11
Garbage & Debris	806 S SAGINAW ST	POLICE DEP	Resolved	N	05/11/11
Garbage & Debris	115 S LANSING	BLANCHETT	Resolved	Y	05/11/11
Garbage & Debris	804 N DEWEY ST	POLICE DEP	Resolved	Y	05/11/11
Garbage & Debris	946 S SAGINAW ST	BLANCHETT	Resolved	N	05/12/11
Garbage & Debris	1007 LINGLE AV	POLICE DEP	Resolved	N	05/12/11
Garbage & Debris	629 LINGLE AV	POLICE DEP	Civil Infrac Issued	N	05/12/11
Garbage & Debris	813 W MAIN ST	BLANCHETT	Resolved	COMM	05/11/11
Garbage & Debris	802 ADAMS ST	ANON	No Violation	N	05/13/11
Garbage & Debris	1428 YOUNG ST	ADAM'S E-M	Resolved	N	05/16/11
Garbage & Debris	1317 W MAIN ST	ADAM'S E-M	Resolved	Y	05/16/11
Garbage & Debris	1616 LYNN ST	FIRE DEPT	Resolved	N	05/17/11
Garbage & Debris	834 E EXCHANGE	FIRE DEPT	Resolved	Y	05/17/11
Garbage & Debris	805 N HICKORY ST	ANON - DID	Letter Sent	Y	05/20/11
Garbage & Debris	507 CORUNNA AV	BLANCHETT	Resolved	Y	05/23/11
Garbage & Debris	714 N WASHINGTON ST	BLANCHETT	Civil Infrac Issued	Y	05/23/11
Garbage & Debris	631 N SAGINAW ST	FIRE DEPT	Resolved	Y	05/24/11
Garbage & Debris	626 PINE ST	FIRE DEPT	Resolved	N	05/24/11
Garbage & Debris	655 PINE ST	FIRE DEPT	Referred to Police	N	05/24/11
Garbage & Debris	402 W WILLIAMS ST	FIRE DEPT	Resolved	N	05/24/11
Garbage & Debris	414 N SAGINAW ST	FIRE DEPT	Resolved	N	05/24/11
Garbage & Debris	404 N SAGINAW ST	FIRE DEPT	Resolved	Y	05/24/11
Garbage & Debris	320 N SAGINAW ST	FIRE DEPT	Referred to Police	Y	05/24/11
Garbage & Debris	216 N SAGINAW ST	FIRE DEPT	Referred to Police	Y	05/24/11
Garbage & Debris	621 N PARK ST	FIRE DEPT	Referred to Police	N	05/24/11
Garbage & Debris	211 N BALL ST	FIRE DEPT	Resolved	Y	05/24/11
Garbage & Debris	415 GENESEE ST	ANON	Referred to Police	Y	05/25/11
Garbage & Debris	806 NAFUS ST	FIRE DEPT	Referred to Police	N	05/25/11
Garbage & Debris	620 N DEWEY ST	FIRE DEPT	Referred to Police	VAC	05/25/11
Garbage & Debris	643 N HICKORY ST	FIRE DEPT	Referred to Police	N	05/25/11
Garbage & Debris	715 CLINTON ST	STINSON, M	Resolved	Y	05/26/11
Garbage & Debris	729 CLINTON ST	STINSON, M	Resolved	Y	05/26/11

## May, 2011 - Code Violations Reported

3

Category	Address	Requested by	Status	Rental	Filed
Garbage & Debris	1402 W STEWART ST	ANON NEIG	N & O Sent	N	05/26/11
Lawn Maintenance	319 E STEWART ST	RANDOM	WO Submitted	COMM	05/09/11
Lawn Maintenance	1260 ADAMS ST	MARLENE J	WO Submitted	VAC	05/11/11
Lawn Maintenance	1222 W SOUTH ST	MARLENE J	COMPLIED	Y	05/11/11
Lawn Maintenance	930 JEROME AV	MARLENE J	WO Submitted	REPO	05/13/11
Lawn Maintenance	1024 S CHIPMAN ST	MARK SEDL	COMPLIED	Y	05/13/11
Lawn Maintenance	1115 S CHIPMAN ST	MARK SEDL	WO Submitted	REPO	05/13/11
Lawn Maintenance	871 KRUST DR	MARLENE J	Closed	REPO	05/13/11
Lawn Maintenance	910 N HICKORY ST	MARLENE J	COMPLIED	VAC	05/13/11
Lawn Maintenance	ASH ST	MARLENE J	WO Submitted	VL	05/16/11
Lawn Maintenance	ASH ST	MARLENE J	WO Submitted	VL	05/16/11
Lawn Maintenance	1407 YOUNG ST	MARLENE J	WO Submitted	REPO	05/17/11
Lawn Maintenance	641 GLENWOOD AV	MARLENE J	COMPLIED	Y	05/17/11
Lawn Maintenance	1428 YOUNG ST	MARLENE J	WO Submitted	N	05/17/11
Lawn Maintenance	912 N CHIPMAN ST	MARLENE J	WO Submitted	N	05/18/11
Lawn Maintenance	502 JENNETT ST	MARLENE J	COMPLIED	Y	05/18/11
Lawn Maintenance	839 KENWOOD DR	MARLENE J	WO Submitted	N	05/18/11
Lawn Maintenance	1501 W MAIN ST	MARLENE J	COMPLIED	REPO	05/18/11
Lawn Maintenance	1437 W MAIN ST	GARY PALM	COMPLIED	N	05/18/11
Lawn Maintenance	1435 W MAIN ST	MARLENE J	WO Submitted	REPO	05/18/11
Lawn Maintenance	1408 W MAIN ST	MARLENE J	WO Submitted	N	05/18/11
Lawn Maintenance	1416 W MAIN ST	MARLENE J	COMPLIED	N	05/18/11
Lawn Maintenance	1420 W MAIN ST	MARLENE J	COMPLIED	Y	05/18/11
Lawn Maintenance	820 S LYON ST	MARLENE J	COMPLIED	Y	05/19/11
Lawn Maintenance	219 N CEDAR ST	RANDOM	WO Submitted	N	05/19/11
Lawn Maintenance	214 N CEDAR ST	RANDOM	Letter Sent	N	05/23/11
Lawn Maintenance	1116 HARDING AV	RANDOM	COMPLIED	N	05/23/11
Lawn Maintenance	817 ISHAM ST	RANDOM	Letter Sent	N	05/23/11
Lawn Maintenance	816 ISHAM ST	RANDOM	Letter Sent	Y	05/23/11
Lawn Maintenance	536 MARTIN ST	RANDOM	Letter Sent	VAC	05/23/11
Lawn Maintenance	822 S BALL ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	811 S BALL ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	901 LINGLE AV	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	602 N DEWEY ST	RANDOM	COMPLIED	N	05/24/11

## May, 2011 - Code Violations Reported

4

Category	Address	Requested by	Status	Rental	Filed
Lawn Maintenance	620 N DEWEY ST	RANDOM	COMPLIED	Y	05/24/11
Lawn Maintenance	115 W RIDGE ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	417 GRACE ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	328 PRINDLE ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	822 S SAGINAW ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	906 S SAGINAW ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	1010 LINGLE AV	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	827 GLENWOOD AV	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	703 LINCOLN AV	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	718 ABREY AV	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	1064 TRACY ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	120 S ELM ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	1603 W STEWART ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	757 CENTER ST	RANDOM	WO Submitted	VAC	05/24/11
Lawn Maintenance	515 PINE ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	1320 CARR ST	RANDOM	COMPLIED	Y	05/24/11
Lawn Maintenance	835 AMENT ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	401 E COMSTOCK ST	RANDOM	COMPLIED	Y	05/24/11
Lawn Maintenance	521 JEROME AV	RANDOM	COMPLIED	Y	05/24/11
Lawn Maintenance	403 HUGGINS ST	RANDOM	Closed	N	05/24/11
Lawn Maintenance	117 S CEDAR ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	120 S OAK ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	421 HURON ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	622 E MAIN ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	642 E MAIN ST	RANDOM	COMPLIED	Y	05/24/11
Lawn Maintenance	325 STATE ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	312 GREEN ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	1415 YOUNG ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	1420 YOUNG ST	RANDOM	WO Submitted	N	05/24/11
Lawn Maintenance	1432 YOUNG ST	RANDOM	COMPLIED	N	05/24/11
Lawn Maintenance	1021 S LYON ST	RANDOM	WO Submitted	N	05/26/11
Lawn Maintenance	811 WEST ST	RANDOM	COMPLIED	VAC	05/26/11
Lawn Maintenance	906 CORUNNA AV	RANDOM	COMPLIED	N	05/26/11
Lawn Maintenance	533 GARFIELD AV	RANDOM	COMPLIED	N	05/26/11

## *May, 2011 - Code Violations Reported*

5

Category	Address	Requested by	Status	Rental	Filed
Lawn Maintenance	308 MORRIS ST	RANDOM	Letter Sent	N	05/31/11
Lawn Maintenance	520 N WATER ST	RANDOM	COMPLIED	Y	05/31/11
Misc Vehicle Viol	1114 MARY ST	ANON	RE-OPENED	N	05/09/11
Misc Vehicle Viol	201 E MASON ST	FIRE DEPT	Referred to Police	COMM	05/24/11
Misc.	801 E MAIN ST	ANON	REFERRED TO PAL	Y	05/09/11
Misc.	626 LINGLE AV	BLANCHETT	Resolved	N	05/23/11
Multiple Violations	1064 TRACY ST	ANON	No Violation	VAC	05/03/11
Multiple Violations	520 E MASON ST	KITTS, PATR	No Violation	Y	05/09/11
Multiple Violations	526 E MASON ST	KITTS, PATR	No Violation	Y	05/09/11
Multiple Violations	913 LINGLE AV	POLICE DEP	Resolved	N	05/12/11
Multiple Violations	1106 PALMER AV	ANON	Resolved	Y	05/16/11
Multiple Violations	615 N WATER ST	FIRE DEPT	Resolved	N	05/24/11
Pool Maintenance	624 E MASON ST	ANON	Closed	Y	05/31/11
Rental Unit Viol	805 S PARK ST	BURK, GAR	Resolved	Y	05/09/11
Zoning	619 N SHIAWASSEE ST	HATHAWAY	Resolved	N	05/08/11
Zoning	1171 JACKSON DR	THEILE, RIC	Resolved	N	05/27/11

# May, 2011 - Code Violations Reported

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Category	Address	Requested by	Status	Rental	Filed
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**Records: 152**

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## CODE ENFORCEMENT REPORT SUMMARY May, 2011

Dismissed / Complaint	90
Referrals.....	17
Pending	45
Rentals	44
Owner	82
Repossession.....	6
Commercial	5
Vacant	9
Vacant Lot .....	2
Trailer Park	4

- VAC - Some homes are vacant and not verifiable if they are not registered or to be rented.
- COMM - Some complaints regard commercial buildings and therefore are not residentially occupied.
- REPO - Some are in the process of repossession and again, occupancy is not verifiable.
- VL - The property is a vacant lot and has no buildings on it.
- RAILR - Railroad property - sometimes this may be the right of way next to the railroad tracks.
- APTS - Apartment or dorm structure.
- TRAILER PARK - No access to any records to determine if they are rentals occupied.

06/08/2011  
m.s.

## *April 2011, Code Violations Status*

### UNRESOLVED

Category	Address	Status	Filed
Animals	615 DIVISION ST	Referred to Police	04/21/11
Building Viol	1122 S CEDAR ST	REFERRED TO PAL	04/12/11
Building Viol	730 CENTER ST	REFERRED TO PAL	04/15/11
Building Viol	804 CENTER ST	REFERRED TO PAL	04/15/11
Building Viol	307 CORUNNA AV	STOP WORK ORDER	04/28/11
Building Viol	820 N WATER ST	Referred to DPW	04/28/11
Building Viol	111 W KING ST	Extension Granted	04/28/11
Building Viol	631 N HICKORY ST	REFERRED TO PAL	04/28/11
Garbage & Debris	713 BROADWAY AV	Civil Infrac Issued	04/01/11
Garbage & Debris	917 S PARK ST	Referred to Police	04/11/11
Garbage & Debris	421 HURON ST	Referred to Police	04/13/11
Misc.	702 GRAND AV	Civil Infrac Issued	04/11/11
Multiple Violations	1301 DEVONSHIRE CT	REFERRED TO PAL	04/28/11
Multiple Violations	617 E KING ST	REFERRED TO PAL	04/29/11

**Records: 14**

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06/08/2011  
m.s.





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# ***MEMORANDUM***

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DATE: June 7, 2011

TO: City Council

FROM: Michael Compeau  
Director of Public Safety

RE: May Police Report

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Attached are the statistics for the police department for May 2011. This report includes activity for the month of May and year to date statistics. Also attached is a list of field contacts. Field contacts are incidents that the police are dispatched to that require no further follow up than the police officers initial response.

Nine burning complaints were reported in May. Five were found to be in violation of the city ordinance and were issued citation.



## Case Assignment/Clearance Report For May, 2011

Month, Year: 05, 2011

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	1	2	2	4	200 %
AGGRAVATED ASSAULT	0	2	19	22	115 %
BURGLARY	4	9	9	16	177 %
LARCENY	42	44	125	132	105 %
MOTOR VEHICLE THEFT	0	2	7	9	128 %
SIMPLE ASSAULT	11	14	41	39	95 %
ARSON	1	1	1	1	100 %
FORGERY & UTTERING	0	0	1	1	100 %
COUNTERFEITING	0	0	0	0	0 %
FRAUD	3	5	26	24	92 %
EMBEZZLEMENT	0	0	2	1	50 %
WEAPON CRIMES- CARRY, POSS,	0	0	4	5	125 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	1	3	15	19	126 %
NARCOTICS VOLIATIONS	10	11	31	44	141 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	1	0	1	3	300 %
HOMICIDE 1	0	0	0	0	0 %
HOMICIDE	0	0	0	0	0 %
RAPE / NON - FAMILY	0	0	4	5	125 %
SEX OFFENSES 2	1	3	15	19	126 %
PARENTAL KIDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	5	6	19	18	94 %
BURGLARY COMMERCIAL	2	1	6	7	116 %
RESISTING/OBSTRUCTING	1	1	2	2	100 %
<i>PART I OFFENSES</i>	83	104	330	371	112 %
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	1	1	8	8	100 %
NATURAL DEATH	1	1	3	3	100 %
RETAIL FRAUD	2	2	8	8	100 %
RUNAWAY	9	9	18	18	100 %
VIOLATION PPO/ COURT ORDER	0	0	5	5	100 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	2	3	150 %
TRAFFIC OFFENSES OTHER	5	5	22	19	86 %
CRIMINAL CASE OTHER	1	4	4	5	125 %
WARRANT ARREST	19	19	72	71	98 %
SUSPICIOUS CIRCUMSTANCES	2	2	10	11	110 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	4	4	34	34	100 %
DOMESTIC ASSAULT/SITUATION	13	18	70	73	104 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	5	59	31	83	267 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	1	1	100 %
TRESPASSING	0	0	1	1	100 %
DOA	0	0	2	2	100 %
ANIMAL COMPLAINTS	5	7	17	17	100 %
MISSING PERSON	2	2	3	2	66 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	7	9	35	36	102 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	30	31	89	86	96 %
CRIMES AGAINST FAMILY &	1	1	5	6	120 %
DRIVING WHILE IMPAIRED	11	14	27	28	103 %
LIQUOR LAW VIOLATIONS	5	6	23	23	100 %
DISORDERLY CONDUCT	3	3	13	14	107 %
OTHER CRIMES	26	27	93	93	100 %
IMPOUND / TOW FOLLOW-UP	0	0	1	1	100 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	32	33	152	145	95 %
THREATS	1	1	1	1	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	26	26	73	71	97 %
<i>PART II OFFENSES</i>	<i>211</i>	<i>284</i>	<i>824</i>	<i>869</i>	<i>105 %</i>
<b>Grand Totals:</b>	<b>294</b>	<b>388</b>	<b>1,154</b>	<b>1,240</b>	<b>107 %</b>

**Field Contact By Reason Summary Report**

Date Range: 05/01/2011 - 05/31/2011, Agency: OWPD

<b>Reason for Contact</b>	<b>Count</b>
911 Hang Up	15
Abandon Vehicle	1
False Alarm Commercial	7
All Other Service Reports	13
Animal Complaints Other	28
Assist Ambulance	15
Assist To Other Dept	8
Assist Fire Dept	2
Attempt To Locate	22
Barking Dog	5
Burning Ordinance	4
Civil Dispute	21
Code Enforcement - Owosso	24
Deliver Emergency Message	1
Disturbance	19
Failed To Pay	1
Fight / No Assault	10
Fireworks	4
Found Property	4
Gun Permit/register	15
Harrassment	10
Loud Music	5
Loud Party	5
Mental Pickup/transport	1
Motorist Assist	5
Open Door	4
Open Window	1
Ordinance Violation	9
Parking Problem	22
Pawn Ticket	235
Peace Officer	13
Prowler	1
Reckless Driver	5

<b>Reason for Contact</b>	<b>Count</b>
Road Hazard	5
Suspicious Person	24
Suspicious Situation	36
Suspicious Vehicle	12
Trouble With Kids	41
Trouble With Neighbor	14
Trouble With Subject	79
Trespassing	1
Phone Harassment	5
Unwanted Subject	10
Vacation Check On Home	1
Warrant Arrest	1
Welfare Check	28
Wire Down	2
Work Traffic	115

**OPEN FIRES - CITATION ISSUED**

May 2011

INCI_ID	DATE_REPT	STREET	STREET	STREET
201102801	05/07/2011 20:33:00	717	W RIVER ST	
201102805	05/07/2011 22:26:00	408	E MONROE ST	
201103158	05/20/2011 22:11:49	603	S OAKWOOD AVE	
201103362	05/27/2011 14:30:52	701	N WILTSHIRE DR	
201103369	05/27/2011 17:36:45	622	MONROE	

**OPEN FIRES - NO CITATION ISSUED**

May 2011

CASE_ID	FCDATE	STREET	STREET	STREET
201102647	05/01/2011 13:37:00	806	E	CORUNNA AVE
201102655	05/01/2011 19:06:00	599	E	EXCHANGE ST/N DEWEY ST
201102911	05/11/2011 19:20:00	523	E	EXCHANGE ST
201103210	05/22/2011 12:27:00	603	S	OAKWOOD AVE



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# ***MEMORANDUM***

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DATE: June 14, 2011

TO: City Council

FROM: Michael Compeau  
Director of Public Safety

RE: May Fire Report

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Attached is the May 2011 activity report for the fire department. The incident history log includes all calls for fire and EMS. Included are the fire inspections and training for the month of May.



## APPARATUS AND EQUIPMENT

**Engine-1:** While E-1 was in for the fuel leak it was found to have a leaking exhaust system that needs to be replaced. Several parts of the system are rusted and need to be replaced. The exhaust pipes are a special order from Pierce Manufacturing in Appleton WI. The necessary parts were ordered by Michigan Central Diesel and E-1 is due for the repairs on June 15, 2011.

**Tower-1:** During an emergency response to possible water rescue in the Shiawassee River, a side compartment door was left open accidentally when firefighters were getting their personal floating devices. The door was knocked off when Tower-1 was leaving the station. There was significant damage to the compartment and the fire station apparatus door bracket.

The Tower remains in service and we are getting estimates on the repairs. The Tower came with a warning light that activates when the cabinets are open but is hidden from the engineer by a radio that was installed at HME. We are going to move the warning light so it is visible to the engineer at all times and this never happens again.



**Right side middle compartment**



**Compartment Door**

## TRAINING

**Owosso Explores Pack 417:** On May 12, 2011, County Sheriff Deputy Butch Brancheau (Canine Unit) gave a demonstration to the Explorers on what he and Tazer do as a canine unit. The Explorers were able to watch Tazer sniff out drugs both inside and out of a building. Tazer also demonstrated how he could be used to track people (lost children or adults). For two hours Deputy Brancheau showed how Tazer is an important asset to the community and Shiawassee County.

**Owosso Explorers Pack 417:** On May 21, 2011 Lt Todd Follen taught the Explorers AHA CPR and First Aid. The class took 3 hours and all Explorers that took part in the class passed. This class also included several adult advisors. Our Special thanks to Lt. / Paramedic Todd Follen for teaching the class. It was a great learning experience and enjoyed by all

## FIRE INSPECTIONS

- **Fire Inspection:** See attached list.
- **Rental Inspections**
  - Inspections & re-inspections - 56

## ALARMS

On May 29, 2011 C Shift had an interesting shift. Besides the 7 medical calls during the shift, they also had a few other interesting calls.

**Alarm # 11-0951:** Was a water rescue because a woman had driven her car into deep water at Stewart & Saginaw. It seems the water got too high (about 1' over the running board) and flooded the inside of the car over the front seats. The woman also had a one year old child with her.

**Alarm # 11—0952:** This alarm involves the use of the jaw to extricate a woman from a car after she was involved in a car accident.

**Alarm # 11-0956:** At 03:48 hours 911 received a call that a 42 year old man from Mount Morris was going to commit suicide by jumping from a 75' storage tank on S Chestnut. County Sheriff Deputy's and Owosso Police Officers located the individual at the top of the tank. They climbed to the top of the tank to keep the person from jumping but could not get him or themselves safely down. They called the Owosso Fire Department to help get them down.

Tower-1 was used to get them down. Lt Pearsall said that when he got the basket in place to get them off the tower they were all glad to see him (even the jumper). Everybody was brought down with out any problems.

## **ACTIVITIES**

**May 30, 2011:** The Owosso Fire Department participated in the Memorial Day Parade. In honor of the Veterans there is no siren or horn during the parade because it is a solemn day.

**May 17, 2011:** Washington School toured the station. 20 children and 5 adults

**May 22, 2011:** Students from Owosso Christian Academy had a station tour. There were 9 children and 3 adults

## OWOSSO FIRE DEPARTMENT, OWOSSO, MICHIGAN 48867

## Incident History

05/01/2011 through 05/31/2011

Printed: 06/13/2011

Inc. No.-Exp.	Alarm Date	Alarm Time	Clear Time	Shift/ Platoon   Location	Incident Type
0000769-000	05/01/2011	05:15	09:30		111 Building fire
0000784-000	05/04/2011	10:51	11:35		600 Good intent call, other
0000791-000	05/05/2011	19:25	19:37		600 Good intent call, other
0000792-000	05/05/2011	19:38	20:07		555 Defective elevator, no occupants
0000803-000	05/07/2011	22:21	22:41		151 Outside rubbish, trash or waste fire
0000818-000	05/10/2011	03:40	04:30		740 Unintentional transmission of alarm, other
0000820-000	05/10/2011	05:02	07:58		111 Building fire
0000838-000	05/12/2011	03:40	04:07		733 Smoke detector activation due to malfunction
0000846-000	05/13/2011	22:11	22:34		444 Power line down
0000852-000	05/14/2011	16:36	17:30		444 Power line down
0000868-000	05/17/2011	22:42	22:58		424 Carbon monoxide incident
0000893-000	05/20/2011	23:30	23:45		511 Lock-out
0000904-000	05/22/2011	18:39	19:12		741 Sprinkler activation, no fire - unintentional
0000920-000	05/24/2011	12:27	13:09		444 Power line down
0000921-000	05/24/2011	14:42	15:00		444 Power line down
0000924-000	05/24/2011	19:30	20:50		444 Power line down
0000925-000	05/24/2011	19:30	20:50		444 Power line down
0000927-000	05/25/2011	01:22	01:36		350 Extrication, rescue, other
0000931-000	05/26/2011	07:10	08:15		444 Power line down
0000933-000	05/26/2011	15:00	15:30		900 Special type of incident, other
0000934-000	05/26/2011	15:59	16:58		500 Service Call, other
0000943-000	05/27/2011	18:01	18:41		151 Outside rubbish, trash or waste fire
0000951-000	05/29/2011	19:53	20:26		360 Water & ice-related rescue, other
0000952-000	05/29/2011	20:44	21:33		352 Extrication of victim(s) from vehicle
0000956-000	05/30/2011	03:48	04:51		356 High-angle rescue
0000966-000	05/31/2011	17:58	18:32		551 Assist police or other governmental agency
0000968-000	05/31/2011	16:23	17:34		551 Assist police or other governmental agency

# Owosso Fire Department Ambulance Service

## Run Count By Destination

Begin Date Range: 5/1/2011 12:00:00 AM  
End Date Range: 5/31/2011 12:00:00 AM

Destination Name	Percentage Of Total	Number of Runs
(Not Provided)	0.59 %	1
Genesys Regional Medical Center	1.18 %	2
Hurley Hospital	4.14 %	7
Ingham Regional Medical Center	0.59 %	1
McLaren Regional Medical Center	0.59 %	1
Memorial Health Care	56.21 %	95
Not Applicable	22.49 %	38
Oliver Woods Retirement Village	2.37 %	4
Other	4.14 %	7
Shiawassee County Medical Care Facility	1.18 %	2
Sparrow Hospital	4.73 %	8
University of Michigan	1.18 %	2
WHITE PINES MENTAL HEALTH CNTR	0.59 %	1
<b>Total:</b>	<b>100 %</b>	<b>169</b>

*Incidents included in this report must have valid values for "Unit Notified Time."*

# Owosso Fire Department Ambulance Service

## Annual Run Summary

Report Date: 6/13/2011

Transported	2008	2009	2010	2011
Cardiac	0	0	27	22
Respiratory	0	0	67	75
CVA (Stroke)	0	0	22	18
Overdose	0	0	12	13
Vehicle Trauma	0	0	15	22
Other Trauma	0	0	748	616
Other Transports	0	0	0	0
<b>Total Transported</b>	<b>0</b>	<b>0</b>	<b>891</b>	<b>766</b>

Non Transported	2008	2009	2010	2011
Public Assist	0	0	10	17
Dead on Scene	0	0	11	6
Refused Care	0	0	121	97
Mistaken/False Call	0	0	14	25
Other Not Transported	0	0	59	74
<b>Total Non Transported</b>	<b>0</b>	<b>0</b>	<b>215</b>	<b>219</b>

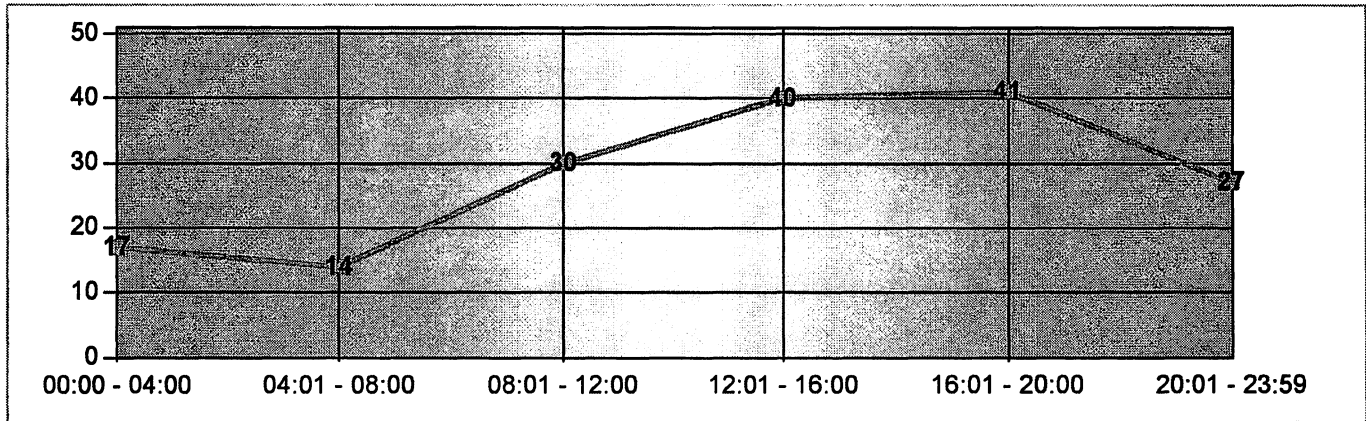
Combined	2008	2009	2010	2011
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1106</b>	<b>985</b>

# Owosso Fire Department Ambulance Service

## Incident Count By Hour - Summary

Begin Date Range: 5/1/2011 12:00:00 AM

End Date Range: 5/31/2011 12:00:00 AM



Hours	Count	Percentage Of Total
<a href="#">00:00 - 04:00</a>	17	10.06
<a href="#">04:01 - 08:00</a>	14	8.28
<a href="#">08:01 - 12:00</a>	30	17.75
<a href="#">12:01 - 16:00</a>	40	23.67
<a href="#">16:01 - 20:00</a>	41	24.26
<a href="#">20:01 - 23:59</a>	27	15.98

Total	<u>169</u>
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Incidents included in this report must have valid values for "Unit Arrived on Scene Time."

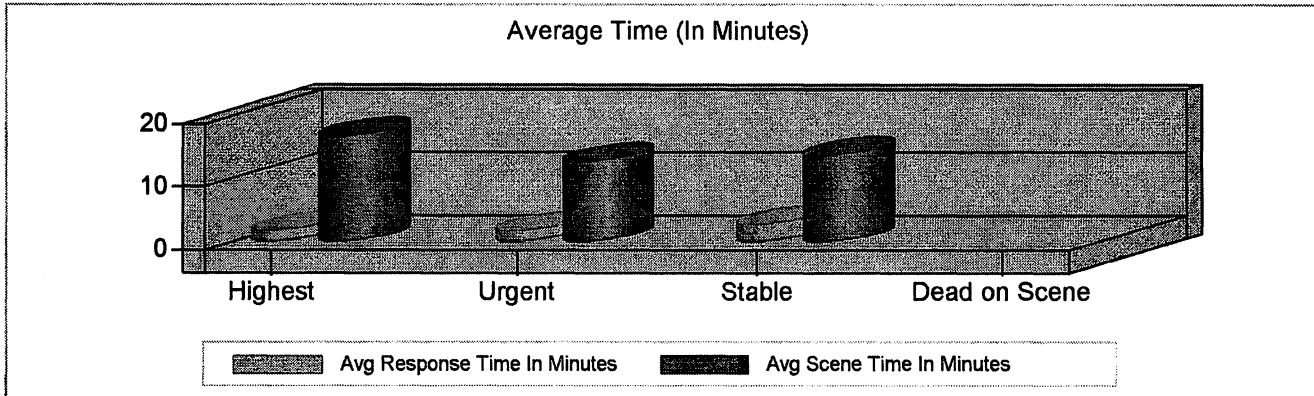
This report contains two drill-down reports which can be accessed by clicking on the underlined numbers (found in the "Hours" column and the "Total" column in the tables above).

# Owosso Fire Department Ambulance Service

## Response Times By Patient Priority

Begin Date Range: 6/1/2011 12:00:00 AM

End Date Range: 6/13/2011 12:00:00 AM



Patient Priority	Count	Average Response Time (In Minutes)	Average Scene Time (In Minutes)
Highest	4	2	17
Urgent	31	2	13
Stable	64	3	14
Dead on Scene	0	0	0
<b>Total</b>	<b>99</b>	<b>1.75</b>	<b>11</b>

*1 incidents are not included in this report due to incomplete or invalid data.*

*Records included in this report must have valid values for "Patient Priority", and valid time values for "Unit Notified by Dispatch", "Unit Arrived on Scene.", and "Unit Left Scene."*

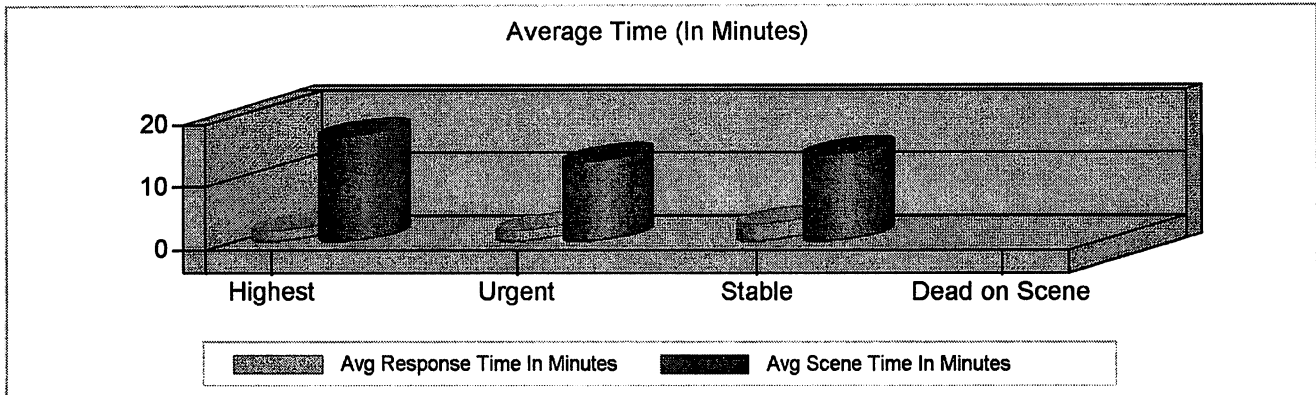


# Owosso Fire Department Ambulance Service

## Response Times By Patient Priority

Begin Date Range: 6/1/2011 12:00:00 AM

End Date Range: 6/13/2011 12:00:00 AM



Patient Priority	Count	Average Response Time (In Minutes)	Average Scene Time (In Minutes)
Highest	4	2	17
Urgent	31	2	13
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Dead on Scene	0	0	0
<b>Total</b>	<b>99</b>	<b>1.75</b>	<b>11</b>

1 incidents are not included in this report due to incomplete or invalid data.

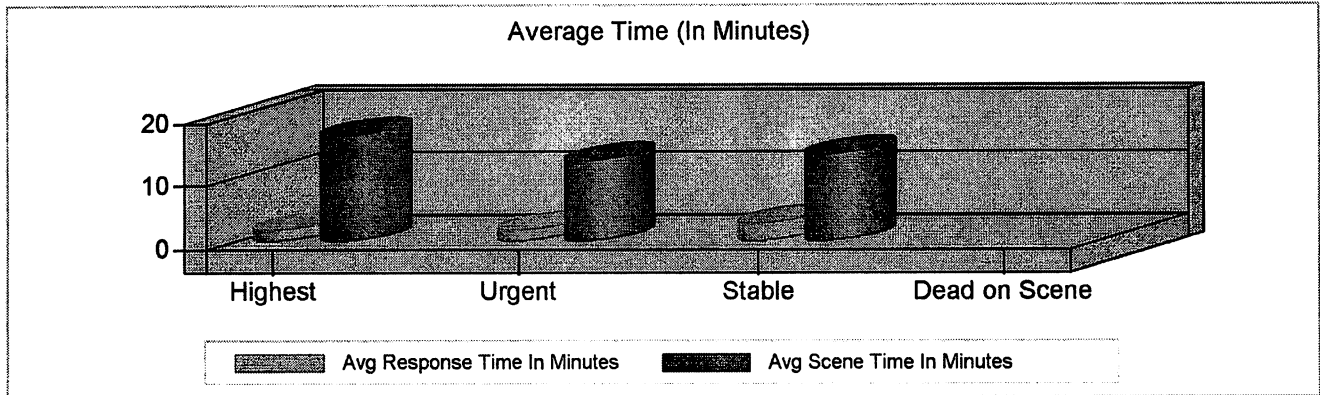
Records included in this report must have valid values for "Patient Priority", and valid time values for "Unit Notified by Dispatch", "Unit Arrived on Scene.", and "Unit Left Scene."

# Owosso Fire Department Ambulance Service

## Response Times By Patient Priority

Begin Date Range: 6/1/2011 12:00:00 AM

End Date Range: 6/13/2011 12:00:00 AM



Patient Priority	Count	Average Response Time (In Minutes)	Average Scene Time (In Minutes)
Highest	4	2	17
Urgent	31	2	13
Stable	64	3	14
Dead on Scene	0	0	0
<b>Total</b>	<b>99</b>	<b>1.75</b>	<b>11</b>

1 incidents are not included in this report due to incomplete or invalid data.

Records included in this report must have valid values for "Patient Priority", and valid time values for "Unit Notified by Dispatch", "Unit Arrived on Scene.", and "Unit Left Scene."

# Owosso Fire Department Ambulance Service

## Fire Commissioners Report

Begin Date Range: 5/1/2011 12:00:00 AM

End Date Range: 5/31/2011 12:00:00 AM

Date Of Service	Incident Number	Patient Age	Age Units	Patient Gender	Chief Complaint	Destination Name
5/1/2011	11-0768	74	Years	Male	chest pain	Memorial Health Care
5/1/2011	11-0770	78	Years	Male	LACERATION	Memorial Health Care
5/1/2011	11-0771	57	Years	Male	fall	Memorial Health Care
5/1/2011	11-0772	38	Years	Male	SYNCOPE	Memorial Health Care
5/1/2011	11-0773	39	Years	Male	SYNCOPE	Memorial Health Care
5/2/2011	11-0774	85	Years	Female	DIB	Memorial Health Care
5/2/2011	11-0775	85	Years	Female	TRANSFER HOME	Other
5/3/2011	11-0776	9	Years	Female	HIGH BS	Hurley Hospital
5/3/2011	11-0778	18	Years	Female	asthma	Memorial Health Care
5/3/2011	11-0777	18	Years	Female	leg weakness	Memorial Health Care
5/3/2011	11-0779	53	Years	Male	SEPSIS	Hurley Hospital
5/3/2011	11-0780	62	Years	Female	lower back pain	Memorial Health Care
5/3/2011	11-0781	80	Years	Female	dib	Memorial Health Care
5/4/2011	11-0782	86	Years	Female	CHEST PAIN	Memorial Health Care
5/4/2011	11-0783	71	Years	Female	LIFT ASSIST	Not Applicable
5/5/2011	11-0785	21	Years	Male	seizure	Not Applicable
5/5/2011	11-0787	52	Years	Female	DIB	Memorial Health Care
5/5/2011	11-0786	19	Years	Male	chest pain	Memorial Health Care
5/5/2011	11-0788	46	Years	Male	low blood sugar	Not Applicable
5/5/2011	11-0790	74	Years	Female	hyperglycemia	Memorial Health Care
5/5/2011	11-0789	76	Years	Female	retroperitoneal abscess	University of Michigan
5/5/2011	11-0793	68	Years	Male	DIB	Memorial Health Care
5/5/2011	11-0794	46	Years	Female	DIB	Memorial Health Care
5/6/2011	11-0795	68	Years	Male	Not Applicable	Other
5/6/2011	11-0796	63	Years	Male	short of breath	Memorial Health Care
5/6/2011	11-0797	83	Years	Male	RT KNEE PAIN	Memorial Health Care
5/6/2011	11-0798	96	Years	Female	LT LEG PAIN	Memorial Health Care
5/6/2011	11-0799	73	Years	Male	Not Applicable	Not Applicable
5/6/2011	11-0800	80	Years	Female	DIB	Other
5/7/2011	11-0801	27	Years	Male	right knee pain	Memorial Health Care
5/7/2011	11-0802	56	Years	Male	status epilepticus	Memorial Health Care
5/7/2011	11-0804	5	Years	Male	choking	Memorial Health Care
5/7/2011	11-0805	19	Years	Female	DIB	Memorial Health Care
5/7/2011	11-0806	6	Years	Male	quarter in esophagus	Hurley Hospital

5/8/2011	11-0807	82	Years	Male	alt LOC	Memorial Health Care
5/8/2011	11-0808	50	Years	Male	fall off mopad	Memorial Health Care
5/8/2011	11-0809	44	Years	Female	headache	Memorial Health Care
5/9/2011	11-0810	84	Years	Female	CHEST PAIN	Memorial Health Care
5/9/2011	11-0811	13	Years	Male	seizure	Memorial Health Care
5/9/2011	11-0812	87	Years	Female	back pain	Not Applicable
5/9/2011	11-0813	63	Years	Male	left knee pain	Memorial Health Care
5/9/2011	11-0814	68	Years	Male	DIB	Memorial Health Care
5/9/2011	11-0815	82	Years	Male	bls transfer to nursing home	Other
5/9/2011	11-0816	54	Years	Female	general weakness	Memorial Health Care
5/10/2011	11-0817	74	Years	Male	DIB	Memorial Health Care
5/10/2011	11-0819	31	Years	Female	DIB	Memorial Health Care
5/10/2011	11-0821	56	Years	Male	fall	Not Applicable
5/10/2011	11-0822	83	Years	Female	FALL LAC TO HEAD	Memorial Health Care
5/10/2011	11-0823	85	Years	Female	TRnsfer	Shiawassee County Medical Care Facility
5/10/2011	11-0824	83	Years	Female	TRANSFER	Oliver Woods Retirement Village
5/10/2011	11-0825	63	Years	Female	NECK PAAIN	Not Applicable
5/10/2011	11-0826	72	Years	Male	MVA LAC TO R HAND	Not Applicable
5/10/2011	11-0827	96	Years	Female	TRANSFER	Oliver Woods Retirement Village
5/10/2011	11-0828	83	Years	Female	weakness	Memorial Health Care
5/10/2011	11-0829	82	Years	Female	cath lab	Sparrow Hospital
5/11/2011	11-0832	68	Years	Female	fall	Not Applicable
5/11/2011	11-0830	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
5/11/2011	11-0831	77	Years	Male	HEAD PAIN	Memorial Health Care
5/11/2011	11-0833	76	Years	Male	VOMITTING	Memorial Health Care
5/11/2011	11-0834	36	Years	Male	CHEST PAIN	Memorial Health Care
5/11/2011	11-0835	50	Years	Female	DOG BITE LT LEG	Memorial Health Care
5/11/2011	11-0836	71	Years	Male	Not Applicable	Not Applicable
5/11/2011	11-0837	7	Months	Female	RESPIRATORY INFECTION	Hurley Hospital
5/12/2011	11-0839	46	Years	Male	unresponsive	Not Applicable
5/12/2011	11-0841	62	Years	Male	back pain	Memorial Health Care
5/12/2011	11-0840	72	Years	Male	DIAPHERTIC	Memorial Health Care
5/13/2011	11-0842	90	Years	Male	LIFT ASSIST	Not Applicable
5/13/2011	11-0843	74	Years	Male	BELOW KNEEE AMP	Other
5/13/2011	11-0844	75	Years	Male	INTERNAL HEMORAGE	Memorial Health Care
5/13/2011	11-0845	43	Years	Male	UNCONSCIOUS-OVERDOSE	Memorial Health Care

5/14/2011	11-0847	25	Years	Male	ASSAULT	Memorial Health Care
5/14/2011	11-0849	1	Years	Male	DIB	Hurley Hospital
5/14/2011	11-0848	53	Years	Male	weakness	Hurley Hospital
5/14/2011	11-0851	58	Years	Male	slip and fall	Not Applicable
5/14/2011	11-0850	13	Years	Male	bicycle accident	Not Applicable
5/15/2011	11-0853	85	Years	Male	NONRESPONSIVE	Memorial Health Care
5/15/2011	11-0854	59	Years	Female	CHEST PAIN	Memorial Health Care
5/15/2011	11-0855	(Not Provided)	(Not Provided)	(Not Provided)	Not Applicable	Not Applicable
5/16/2011	11-0856	4	Years	Male	DIF BREATHING	Memorial Health Care
5/16/2011	11-0860	54	Years	Female	durand senior care and rehab	Other
5/16/2011	11-0857	69	Years	Female	Not Applicable	Not Applicable
5/16/2011	11-0859	31	Years	Male	Not Applicable	Not Applicable
5/16/2011	11-0858	35	Years	Female	hypothermia	Memorial Health Care
5/17/2011	11-0862	80	Years	Female	chest pain	Memorial Health Care
5/17/2011	11-0861	80	Years	Female	left flank	Memorial Health Care
5/17/2011	11-0863	18	Years	Female	choking	Not Applicable
5/17/2011	11-0864	27	Years	Male	Not Applicable	Not Applicable
5/17/2011	11-0865	79	Years	Female	FALL	Memorial Health Care
5/17/2011	11-0866	50	Years	Female	difficulty walking	Sparrow Hospital
5/17/2011	11-0867	29	Years	Female	ABD PAIN	Memorial Health Care
5/18/2011	11-0869	86	Years	Male	poss. head injury	Memorial Health Care
5/18/2011	11-0872	84	Years	Male	myocardial infarction	Sparrow Hospital
5/18/2011	11-0870	64	Years	Male	palpatations	Memorial Health Care
5/18/2011	11-0871	96	Years	Female	LIFT ASSIST	Not Applicable
5/19/2011	11-0873	36	Years	Male	CHEST PAIN	Memorial Health Care
5/19/2011	11-0874	55	Years	Female	perforated bowel	University of Michigan
5/19/2011	11-0875	26	Years	Female	right shoulder	Memorial Health Care
5/19/2011	11-0876	88	Years	Male	CHEST PAIN	Memorial Health Care
5/19/2011	11-0879	66	Years	Male	CHEST PAIN	Sparrow Hospital
5/19/2011	11-0878	54	Years	Male	CHEST PAIN	Ingham Regional Medical Center
5/19/2011	11-0877	36	Years	Male	chest pain	Memorial Health Care
5/19/2011	11-0880	30	Years	Female	anxious	Not Applicable
5/19/2011	11-0881	24	Years	Female	DIB	Memorial Health Care
5/19/2011	11-0882	80	Years	Female	chest pressure	Memorial Health Care
5/19/2011	11-0884	43	Years	Female	CHEST PAIN	Sparrow Hospital
5/19/2011	11-0883	15	Years	Female	abdominal pain dib	McLaren Regional Medical Center
5/19/2011	11-0885	80	Years	Female	TRANSFER HOME	Oliver Woods Retirement Village

5/20/2011	11-0886	53	Years	Female	seizure	Memorial Health Care
5/20/2011	11-0887	19	Years	Male	(Not Provided)	(Not Provided)
5/20/2011	11-0888	96	Years	Male	CHEST PAIN	Memorial Health Care
5/20/2011	11-0889	1	Years	Male	Not Applicable	Not Applicable
5/20/2011	11-0890	59	Years	Female	PSYC	Memorial Health Care
5/20/2011	11-0892	88	Years	Male	UNRESPONSIVE	Not Applicable
5/20/2011	11-0891	18	Years	Male	Not Applicable	Not Applicable
5/21/2011	11-0894	79	Years	Male	Not Applicable	Not Applicable
5/21/2011	11-0896	88	Years	Male	DOA	Memorial Health Care
5/21/2011	11-0895	90	Years	Female	LIFT ASSIST	Not Applicable
5/21/2011	11-0897	63	Years	Female	LIFT ASSIST	Not Applicable
5/21/2011	11-0898	8	Months	Female	FEVER	Memorial Health Care
5/21/2011	11-0899	95	Years	Female	FEELING SICK	Memorial Health Care
5/22/2011	11-0900	96	Years	Male	Not Applicable	Not Applicable
5/22/2011	11-0901	66	Years	Female	CHEST PAIN	Memorial Health Care
5/22/2011	11-0902	78	Years	Male	TRANS TO SPARROW FOR POSS. STROKE	Memorial Health Care
5/22/2011	11-0903	36	Years	Male	CHEST PAIN	Memorial Health Care
5/22/2011	11-0906	71	Years	Male	ALTERED LOC	Memorial Health Care
5/22/2011	11-0905	18	Years	Male	ASSULTE	Memorial Health Care
5/23/2011	11-0907	89	Years	Female	FALL	Memorial Health Care
5/23/2011	11-0908	26	Years	Female	LOW BLOOD SUGAR	Not Applicable
5/23/2011	11-0910	77	Years	(Not Provided)	bi-lateral leg pain	Memorial Health Care
5/23/2011	11-0909	92	Years	Male	head lac	Memorial Health Care
5/23/2011	11-0912	83	Years	Male	ANGINA	Sparrow Hospital
5/23/2011	11-0911	92	Years	Male	confused	Oliver Woods Retirement Village
5/23/2011	11-0913	77	Years	Female	confused	Memorial Health Care
5/23/2011	11-0914	1	Years	Female	febril seizure	Memorial Health Care
5/23/2011	11-0915	77	Years	Female	wandering tendencies	Other
5/23/2011	11-0916	57	Years	Female	depression-suicidal	WHITE PINES MENTAL HEALTH CNTR
5/24/2011	11-0917	68	Years	Male	DIB	Memorial Health Care
5/24/2011	11-0918	49	Years	Male	WEAKNESS	Memorial Health Care
5/24/2011	11-0919	1	Years	Female	respitory dif	Hurley Hospital
5/24/2011	11-0922	56	Years	Male	lac face	Genesys Regional Medical Center
5/24/2011	11-0923	60	Years	Male	TRANSFER	Sparrow Hospital
5/24/2011	11-0926	71	Years	Female	LIFT ASSIST	Not Applicable
5/25/2011	11-0928	46	Years	Female	diabetic	Memorial Health Care
5/25/2011	11-0929	83	Years	Female	cardiac cath needed	Sparrow Hospital

5/26/2011	11-0930	19	Years	Male	chest pain	Not Applicable
5/26/2011	11-0932	64	Years	(Not Provided)	dead on arrival	Not Applicable
5/26/2011	11-0935	59	Years	Male	A-Fib	Genesys Regional Medical Center
5/27/2011	11-0936	64	Years	Female	low blood sugar	Not Applicable
5/27/2011	11-0937	79	Years	Female	fall	Memorial Health Care
5/27/2011	11-0940	65	Years	Female	DIB	Memorial Health Care
5/27/2011	11-0938	83	Years	Male	DIB	Memorial Health Care
5/27/2011	11-0941	22	Years	Female	HIT BY CAR	Memorial Health Care
5/27/2011	11-0939	77	Years	Female	LOWER LEG PROBLEM	Shiawassee County Medical Care Facility
5/27/2011	11-0942	46	Years	Male	LOW BLOOD GLUCOSE	Not Applicable
5/27/2011	11-0944	79	Years	Female	DIB	Memorial Health Care
5/28/2011	11-0945	91	Years	Male	ABD. PAIN	Memorial Health Care
5/28/2011	11-0946	34	Years	Male	Not Applicable	Not Applicable
5/28/2011	11-0947	88	Years	Female	BACK PAIN	Memorial Health Care
5/29/2011	11-0948	91	Years	Male	ABDOMINAL PAIN	Memorial Health Care
5/29/2011	11-0949	79	Years	Female	LIFT ASSIST	Not Applicable
5/29/2011	11-0950	36	Years	Male	CHEST PRESSURE	Memorial Health Care
5/29/2011	11-0952A	28	Years	Female	LEFT HIP PAIN	Memorial Health Care
5/29/2011	11-0952B	10	Months	Female	NA	Memorial Health Care
5/29/2011	11-0954	33	Years	Female	NAUSEA-VOMITING	Memorial Health Care
5/29/2011	11-0953	70	Years	Female	THORACIC BACK PAIN	Memorial Health Care
5/30/2011	11-0955	21	Years	Male	ETOH	Not Applicable
5/30/2011	11-0957	92	Years	Male	low SpO2 levels	Memorial Health Care
5/30/2011	11-0958	16	Years	Male	head trauma	Memorial Health Care

**REGULAR MEETING MINUTES  
OWOSSO DDA / MAIN STREET  
Council Chambers, City Hall  
JUNE 1, 2011**

Meeting was called to order at 7:23 a.m. by Chairman John Hankerd.

Roll Call was taken by Recording Secretary Marty Stinson.

**MEMBERS PRESENT:** Chairman John Hankerd, Authority Members Dave Acton, Barb Bucsi, James Demis, Alaina Kraus and Barb Spagnuolo.

**MEMBERS ABSENT:** Authority Members Cindy Flury, Ben Frederick, and Bill Gilbert.

**OTHERS PRESENT:** Deana Doan, Main Street Manager/DDA Director; and Adam Zettel, Assistant City Manager and Director of Community Development.

**AGENDA:**

**MOTION BY AUTHORITY MEMBER BUCSI SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE AGENDA FOR JUNE 1, 2011.  
YEAS ALL. MOTION CARRIED.**

**MINUTES:**

**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER SPAGNUOLO TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 10, 2011.  
YEAS ALL. MOTION CARRIED.**

**COMMUNICATIONS:**

- 1) Staff memorandum
- 2) Meeting minutes of May 10, 2011
- 3) May invoices – forthcoming
- 4) May budget report – update may be forthcoming
- 5) Library letter

**PUBLIC COMMENTS:** None

**ITEMS OF BUSINESS:**

**1. May Invoices**

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
The Big 1080	\$ 350.00	Farmers Market Advertising
Owosso Garden Club	\$ 95.10	Flowers for the downtown
Lorriane Weckwert	\$ 1,535.82	Reimbursement for plants purchased for the downtown
Ludington Electric	\$ 513.66	Repairs to downtown lights
Michigan Online	\$ 23.13	June 2011 fee to forward old phone line to cell phone
Gilbert's	\$ 266.14	Canopy/table/keys
Win's Electric	\$ 364.70	Downtown lights
Willoughby Press	\$ 397.50	OMS Memo Pads (250)
Office Depot	\$ 78.93	Office supplies
City of Owosso	\$ 1,720.65	Audit cost fy 09/10/cell phone April 2011/copies/postage May 2011
John Hankerd	\$ 578.83	reimbursement of expenses for Main Street Conf
Edwards Signs & Screen Printing Inc	\$ 284.91	Banner for Farmers Market
Artist to be determined	\$ 450.00	Entertainment for Artisan Market-June 2011-2 events
<b>Total</b>	<b>\$ 6,659.37</b>	



**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE PENDING INVOICES FOR PAYMENT BY THE DDA / MAIN STREET AS PRESENTED MAKING A TOTAL OF \$6,659.37.  
YEAS ALL. MOTION CARRIED.**

## **2. Elections**

**MOTION BY AUTHORITY MEMBER ACTON, SUPPORTED BY AUTHORITY MEMBER SPAGNUOLO TO APPOINT JOHN HANKERD TO THE POSITION OF CHAIRPERSON; BARBARA BUCSI TO THE POSITION OF VICE-CHAIRPERSON; ALAINA KRAUS TO THE POSITION OF SECRETARY; AND JIM DEMIS TO THE POSITION OF TREASURER, EACH FOR A TERM OF ONE YEAR.  
YEAS ALL. MOTION CARRIED.**

## **3. Michigan Main Street Reports**

Deana Doan, Main Street Manager/DDA Director, stated that the January report has been submitted. It takes about 30 – 40 minutes once the information is gathered. The biggest time factor is gathering the information. Adam Zettel, Assistant City Manager and Directory of Community Development, stated the format has changed and it is now very detailed. Once done, it will be easier to continue the reports. Ms. Doan commented that even the Chamber of Commerce is helping with information about new businesses, expansions, number of employees, etc.

## **4. National Main Street Conference**

Chairman Hankerd attended about ten days ago in Des Moines. He got a lot out of the conference. He took some specific notes for each committee and will get that information to them. He went to many classes and has power points for them. He also noted that all of the classes were recorded and are on-line for anyone to access. He said that work plans were emphasized—everything goes back to them. They will also help in Ms. Doan's monthly reports. Every committee should have their agenda and minutes going to Ms. Doan every month. Another point was that everyone (businesses) needs to know that Main Street is involved in the many projects. He had a couple ideas; 1) The chairs of each committee could meet with board officers a week before the regular board meeting to prepare for upcoming discussions / agenda. 2) Bimonthly or quarterly meetings with representatives from groups such as city staff, chamber, and historical groups to keep everyone in the loop would be useful.

## **5. Markets**

Ms. Doan reported that last Saturday was the fourth week of the Farmers Market and it went very well despite not having the greatest sunny weather. They are still picking up new vendors. Next week they are moving to the two blocks east and west of Washington on Exchange Street to accommodate the Curwood Festival events.

The Artisan Market needs some help. They have seven vendors signed on and a couple more interested. They need more vendors and sponsors. Posters are needed. Mr. Keenan's hands are full with just the Farmer's Market. Ms. Doan is looking for help. It was noted that Char Haskins could help out. An intern has called vendors to remind them to sign up. Opening Day is June 16. Some of the Artisan vendors have moved to the Farmer's Market. Ms. Doan has extended the 50% discount on the registration fee. Authority Member Bucsi will have someone from the bank help Ms. Doan. Ms. Doan said they now need to research other Artisan Markets to get some other artists. They need to do some networking, and Susan Treen suggested a website to visit for more contacts.

Farmers Market has taken a lot more "behind the scene" work for Mr. Keenan. They have been approved for SNAP which accepts EDT. They are also working on the credit card process. Because of this, they may need an Artisan Manager. Whether it's volunteer or paid, co-managers, it is a 12 week commitment. Ms. Doan has reserved the Plaza each Thursday from noon to 9 p.m. through the city for the 12 weeks.

Authority Member Spagnuolo suggested a few more chairs for the entertainment area. Ms. Doan stated that we can change the layout design. Ms. Doan will meet tomorrow at 10 a.m. with a couple volunteers.

## **6. Newsletter**

Chairman Hankerd stated that the last couple Fridays, Ms. Doan has sent out e-mails updating the DDA Board. Ms. Doan commented that last Friday her computer crashed. She is using the Mail Chimp Program for the newsletter. Authority Member Kraus has also reviewed the newsletter-in-progress. She needs an article from each committee. The current newsletter is for June-July, and the next one will be for August-September. She could also use a wish list from each committee.

## **7. Michigan Main Street Board 101 Training Date**

Per Chairman Hankerd, the Michigan Main Street staff will come here and review the structure of the MMS board and bring new information. The meeting will be on Tuesday, June 21 from 10 to noon. The location will be determined.

## **8. Resource Team Visit**

Ms. Doan reported that they want to postpone this visit until possibly next spring when the group is in a stronger position. It will be a time for organizational meetings with the public, and they would like to wait until Ms. Doan is full time.

## **COMMITTEE UPDATES:**

### **1. PROMOTIONS**

Chairman Hankerd spoke about the Sidewalk Sales which are scheduled for July 14 – 16. Those dates were chosen because that's when the national office with J.C. Penney's is doing their stronger promotions. Char Haskins is doing children activities at the Main Street Plaza during the sidewalk sales. The Art Walk is being discussed for possibly September 16, though that is not definitely set yet.

### **2. ORGANIZATION**

Authority Member Bucsi stated the networking breakfast meeting went well with 70 in attendance. It was well worth the time and effort. Volunteers made the event successful and she appreciated everyone's help. Barb Spagnuolo is going to be taking over the leadership role for this committee so that Ms. Bucsi can further assist Chairman Hankerd with the some of the Michigan Main Street activities.

### **3. ECONOMIC RESTRUCTURING**

Authority Member Demis reported that Authority Member Gilbert had to cancel the last meeting. He did say that block captains were working on getting the census running and working towards getting the data for the Downtown Diva computer program

### **4. DESIGN**

Authority Member Acton reported that this committee is working towards subcommittees of which there are currently seven.

1. Fountain. They are planning a fountain dedication day.
2. Bike Rack. Mid-July should have the first prototype available.
3. Flower Planting. That will be continuously improved. Hanging baskets should be up any day now.
5. Pet Place. There will be a place for the pets to use on the corner away from the fountain.
6. Way Finding. People from Westown are also becoming involved including Tom Cook. We will be making a request for proposals soon. We are also working with the state as we have two state highways.
7. Community service with area youth. This could be a great clearing house for this activity. Authority Member Bucsi commented that they are working with Corbin Wahlstrom with the Honor Society at the high school.

Discussion continued about having non-profit organizations at the Artisan Market.

## **BOARD COMMENTS:**

Authority Member Bucsi suggested some Baker College students could help with the Artisan Market by working the list through the Chamber of Commerce. She also suggested calling Sunburst Gardens or Everlasting.

Mr. Zettel suggested an evening Farmers Market to grab commuters. Maybe extend the hours of the downtown businesses one night a week, and then also extend the days of fresh market produce.

**ADJOURNMENT:**

**MOTION BY AUTHORITY MEMBER BUCSI, SUPPORTED BY AUTHORITY MEMBER KRAUS TO  
ADJOURN THE MEETING AT 8:27 A.M. YEAS ALL. MOTION CARRIED.**

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Alaina Kraus, Secretary

m.m.s.

DRAFT

MINUTES FOR  
SPECIAL MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
JUNE 1, 2011 at 6:00 p.m.  
COUNCIL CHAMBERS / CITY HALL

**MEETING WAS CALLED TO ORDER** at 6:01 p.m. by Chairperson Scott Newman.

**ROLL CALL** was taken by Recording Secretary Marty Stinson.

**MEMBERS PRESENT:** Chairperson Scott Newman, Commissioners Philip Hathaway, Lance Omer, and Gary Wilson.

**MEMBERS ABSENT:** Commissioners Jeff Peltier and Matthew Van Epps.

**OTHERS PRESENT:** Adam Zettel, Assistant City Manager and Director of Community Development; Jo Teich, representative for Shiawassee Council on Aging – Owosso; David Hoag, representative for the Community Evangelical Presbyterian Church; Kevin L Hayes, representative for Fashion Secret (arrived 6:35 p.m.)

**AGENDA APPROVAL: Motion by Commissioner Hathaway and supported by Commissioner Wilson to approve the agenda for June 1, 2011.**

**Yeas: All**

**Motion was passed.**

**MINUTES APPROVAL: Motion by Commissioner Hathaway and supported by Commissioner Omer to approve the minutes of the meeting for April 13, 2011.**

**Yeas: All**

**Motion was passed.**

**COMMUNICATIONS:**

- 1) Staff memorandum
- 2) Regular meeting minutes of April 13, 2011
- 3) Application materials
- 4) State legislative report on tax credits

**PUBLIC COMMENTS:** None.

**COMMITTEE REPORTS:** None.

**PUBLIC HEARINGS:** None

**ITEMS OF BUSINESS:**

**1) 120 N. Washington (Sign)**

Postponed as no one was present to represent this case.

**2) 300 N. Washington (Sign)**

Jo Teich, Board Member of the Shiawassee Council on Aging – Owosso and Chair of their Building and Grounds Committee, stated they are only asking for a change in the materials for their sign. The current color does not provide enough contrast for visibility. The new material will be white plastic with the lettering to be the same size of 8 inches.

**Motion by Commissioner Hathaway, supported by Commissioner Omer that the Owosso Downtown Historic District Commission, finds that the exterior improvements at 300 N. Washington meet all the Secretary of the Interiors Standards, as well as local standards, hereby directs staff to issues a certificate of appropriateness for the work and building permit application as applied for and illustrated.**

**Yeas: All**

**Motion was passed.**

**3) 114 N. Ball (Windows)**

David Hoag stated that on March 17, 2011, he received a description of what was approved by this commission. Regarding the windows to the south facing the alley, the brick was to be recessed. He is asking for a pardon for this portion of the recommendations. The first contractor hired to work on the bricks for the whole building didn't work correctly and damaged some of the brick and mortar. Then they hired another contractor out of Lansing. They have incurred additional, unexpected expenses. They are seeking relief. Discussion continued with the board regarding the alley windows, their original appearance and how to leave them as close to that as possible.

**The finding for the resolution:**

**Retaining the resource will cause undue financial hardship to the owner when a governmental action, an act of God, or other events beyond the owner's control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the historic district, have been attempted and exhausted by the owner, and the proposed application will materially correct the condition.**

**Motion by Commissioner Hathaway, supported by Commissioner Omer that the work proposed is inappropriate to the historic district, but the above condition prevails.**

**Therefore, the following work has been approved by the Commission:**

**Window modifications on the south elevation as applied for on May 23, 2011, provided that: the brick work is to be "feathered" or "toothed-in" with the existing masonry, the tear drop headers are to be retained, and the window sills shall be retained and extended to match the original window outline.**

**Yeas: All**

**Motion was passed.**

**1) 120 N. Washington (Sign)**

Kevin Hayes arrived 6:35 p.m. He is applying for a permanent sign for the Fashion Secret at 120 N. Washington Street. It will fill the transom at 20 feet across. It will be trimmed out professionally per the photograph attached to the application.

**Motion by Commissioner Hathaway, supported by Commissioner Wilson that the Owosso Downtown Historic District Commission, finds that the exterior improvements at 120 N. Washington meet all the Secretary of the Interiors Standards, as well as local standards, hereby directs staff to issue a certificate of appropriateness for the work and building permit application as applied for and illustrated.**

**Yeas: All**

**Motion was passed.**

**PUBLIC COMMENTS:** None

**COMMISSIONER COMMENTS:** None

**ADJOURNMENT:**

Chairman Newman adjourned the meeting at 6:50 p.m.

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Jeff Peltier, Secretary

mms

DRAFT